

City of Wright City  
Board of Aldermen Meeting  
June 10, 2010, 6:30 pm

**Signed in Attendance:** Timothy Reynolds, Tony Midiri, Tim Schmidt, Holly Elterman and Jeremy Lay from HDR, and Nancy Huster.

**City Official attendance:** Mayor Heiliger, Alderman Black, Alderman Toothman, and Alderman Reynolds were present. Alderman Schuchmann was absent.

**Staff and Others:** Economic Developer/Treasurer Karen Girondo, City Clerk Christine Martin, Assistant Superintendent Harry Harper, City Attorney Josh Payton of Cunningham, Vogel & Rost, Police Chief Henry Matthews and Officer Jeff Scanlon

**Roll Call**

City Clerk Christine Martin called roll with Mayor Heiliger, Black, Toothman and Reynolds present. The City Clerk reported the Mayor and three Board Members present.

Mayor Heiliger called the meeting to order at 6:30 pm.

**Meeting Minutes**

**Approval of Minutes from Board Meeting of May 13, 2010 – Minutes were not available**

**Approval of Minutes from Board Meeting of April 28, 2010 – Minutes were not available**

**Approval of Minutes from Workshop of May 3, 2010 – Minutes were not available**

**Responses to previous comments/concerns** - None

**Open meeting to public comments/concerns** - Nancy Huster said she wanted to thank whoever was responsible for getting the weeds cut on East North First Street.

**Public Hearing** - None

**Old Business** - None

**Ordinance/Resolutions**

**Bill #24-10 was presented to the Board.** Bill 24-10 was read for the first time by title. AN ORDINANCE FOR THE PURPOSE OF APPOINTING THE CITY ATTORNEY AND AUTHORIZING THE MAYOR TO EXECUTE A CONTRACT FOR LEGAL SERVICES. Alderman Reynolds made a motion to read Bill 24-10 a second time by title. Alderman Toothman seconded it and the motion unanimously carried. After the second reading, Alderman Reynolds moved that Bill #24-10 be placed upon final passage. Alderman Black seconded it and the motion

unanimously carried. Mayor Heiliger then put the question “Shall Bill #24-10 be passed and become an ordinance?” Roll call was taken with the following vote:

Alderman Toothman	Yea	Alderman Schuchmann	Absent
Alderman Black	Yea	Alderman Reynolds	Yea

The Bill having the majority vote of the members present was adopted. Said Bill was thereupon presented to the Mayor and President of the Board for their signatures and approval. It was then duly signed and becomes Ordinance #719 of the City of Wright City, Missouri.

**Appointment of City Attorney** - Mayor Heiliger announced the appointment of the firm Cunningham, Vogel & Rost as Legal Counsel representing the City of Wright City. Mayor Heiliger said Josh Payton will be attending most of the meetings.

**Announcement of Alderman Resignation/Appointment** - Mayor Heiliger announced the May 27<sup>th</sup> resignation of Alderman Jamie Abercrombie and the appointment of Jim Toothman as Alderman replacement until the term ends.

**Police Department Rear Door Repair** - Harry Harper said they received a second bid for repairing the Police Department rear door and it is only \$350, whereas the first bid received from Travis Masonry was for \$950, which is cheaper than the first bid received. This price is with the City removing the existing door. Alderman Reynolds made a motion to hire the services of Dan Balkenbush to repair the Police Department rear door at the cost of \$350. Alderman Toothman seconded it and the motion unanimously carried.

### Reports

**Engineering** – Holly Elterman from HDR was present and presented a letter to the Board addressed to Thomas Siegel of DNR. Harry Harper explained the situation with the weights on the clarifiers pushing down to the sludge. Harry Harper explained a letter from EDI saying they would correct it. Jeremy Lay from HDR stated EDI’s responsibility to the City is to make sure the system works. He stated EDI could put in more equipment to make it work.

Alderman Toothman made a motion to hold off sending the letter to Thomas Siegel of DNR from HDR. Alderman Reynolds seconded it and the motion unanimously carried.

Alderman Toothman made a motion to let the City Attorney work with the HDR Engineers to draft a letter to Missouri Department of Natural Resources. Alderman Reynolds seconded it and the motion unanimously carried.

**Park** - None

**Public Works** - Harry Harper discussed 39 Forest Lake and the fact that he had to repair the force main in front of the property. Harry Harper said the Turkey Run Pipe Project was completed on June 2<sup>nd</sup> and the grass is starting to grow. Harry discussed 159 Auburn Drive where the property owner put in a fence with posts that were 24” deep in concrete with no permit. The poles are supposed to be put in at 30” deep. Harry said the property owner is still being required to obtain a permit. The Board talked about a penalty for not first acquiring a permit. Alderman Reynolds made a motion that that in the future, moving forward, the City will enforce the codes

with penalties and to double the permit fees, if a permit is not first obtained when needed. Alderman Black seconded it and the motion unanimously carried. Harry announced the Consumer Confidence Report has been distributed to Warren County Record and on the City website and to major water users with copies available for viewing at City Hall.

**Building Official** – Harry Harper said there were three (3) new home permits, two (2) deck permits, one (1) pool and three (3) fence permits. There were also three (3) occupancy permits issued.

**Police Department** – Chief Matthews gave a report to the Board and said they've had 357 calls in the last two weeks. They are increasing patrols on certain nights, especially during weekends. He said burglars are working the areas and have been in Warrenton and Truesdale. His department has been working domestic peace disturbance calls, traffic, animal calls, and assaults. Chief Matthews said he sent a Grant application off on Monday. The Grant would pay wages for three (3) years and the City would then have to pick up wages for one additional year. Chief Matthews said the NRA Center wants to come out and set up a range. There is no charge so he will send three (3) officers, two full-time and 1 part-time. He will talk to Benchrest and see what they will allow. He said he will be sending two officers to free Rifle Training in Marthasville, but the department will have to pay for ammo. Alderman Reynolds asked how the officers did in the Torch Run. Chief Matthews said everyone did a good job.

**City Hall** – City Clerk Christine Martin discussed Court Clerk Training with the Board and said Laura Brown attended the 2010 MACA Conference for Court Clerks and that the City of Pasadena, who Laura works for part-time, paid for the training up front in the amount of \$830.47, and requests that the Wright City Board of Alderman approves paying for half of the training in the amount of \$415.24, since we also benefit from the training received. Alderman Toothman made a motion to approve to reimburse to City of Pasadena \$415.24 for Laura Brown's training. Alderman Reynolds seconded it and the motion unanimously carried.

City Clerk Christine Martin explained to the Board that a stone belonging to the Hedeman family was found by the Sheriff's Department. Once we find out more and want the stone moved to the Cemetery it can be delivered to us. Finke Monument can reattach the stone or reset it in a concrete base for the cost of \$75. Alderman Reynolds made a motion to have the stone for the Hedeman family put back where it should be. Alderman Black seconded it and the motion unanimously carried. City Clerk Christine Martin announced the new Accounts Payable Clerk, Stacie Welcher, will start work on Wednesday, June 18<sup>th</sup>.

**Treasurer Report** – Karen Girondo gave Report and said May financials are on the table. The City has received sales tax checks for June and it was \$12,000 more than the 2009 check. She said revenues are coming in over budget and sales tax is running 6 percent over budget at the six month point. The General Fund checking is \$100,000 plus more for the end of May this year than in May 2009. Karen Girondo said she has been putting the bills in for Christine.

**Economic Development** – Karen Girondo said there are prospects looking at the Kaplan Building and there is a conditional use permit application in for additional exterior storage at that site. Karen stated she has talked to several realtors concerning their buildings and potential uses. A meeting is scheduled with Cochran for the sidewalk project to Diekroeger Park to review the preliminary plans. A preconstruction meeting is scheduled for Thursday, June 17 at 10 am in City Hall for the Southern Water line Extension.

## **Review/Approval of Bills**

Alderman Reynolds made a motion to approve the Bills. Alderman Toothman seconded it and the motion unanimously carried.

**Final Questions** - Nancy Huster asked about the progress on the proposed sign for the Coke Plant. Harry Harper said he was waiting to take the tree down at Barb Hollaway's residence in order to erect the sign.

**Vote to go to Emergency Executive Session** - Alderman Toothman made a motion to come out of regular session and go into an executive session to discuss business relating to Legal as allowed pursuant to the exception of the provisions of Section 610.021(1) RSMo. Alderman Reynolds seconded it and roll call was taken

Alderman Black	Yea	Alderman Schuchmann	Absent
Alderman Reynolds	Yea	Alderman Toothman	Yea

The motion carried.

Alderman Toothman made a motion to come out of executive session and go into regular session. Alderman Reynolds seconded it and roll call was taken:

Alderman Black	Yea	Alderman Schuchmann	Absent
Alderman Reynolds	Yea	Alderman Toothman	Yea

The motion carried.

**Adjournment** - Alderman Black made a motion to adjourn the meeting at 7:45 pm. Alderman Reynolds seconded it and the motion unanimously carried

Approved \_\_\_\_\_

Attested \_\_\_\_\_