

City of Wright City
Board of Aldermen Meeting
May 28, 2009 6:30 pm

Signed in Attendance: Tim Reynolds, Nancy Huster, James Toothman, Tony Midiri, Tim Schmidt, Danny Klocke, Don Reed, Patsy Jones, and Pastor Chris Gray

Others present not signed in: Tim Schmidt of Warren County Record and Joe Scott of Suburban Journals

City Official attendance: Mayor White, Alderman Schuchmann, Alderman Black, Alderman Abercrombie and Alderman Reynolds were present.

Staff and Others: Superintendent Larry Janish, Economic Developer Karen Gironde, Parks Director Curt Kehoe, Officer Jeff Scanlon, and City Clerk Christine Martin.

Mayor White called the meeting to order at 6:30 pm.

Roll Call

City Clerk Christine Martin called roll with Mayor White, Alderman Schuchmann, Black, Abercrombie, and Reynolds present. The City Clerk reported the Mayor and four Board Members present.

Meeting Minutes

Alderman Abercrombie made a motion to approve the minutes from the Board of Alderman Meeting on May 14, 2009 with corrections having been made. Alderman Reynolds seconded it and the motion unanimously carried.

Alderman Reynolds made a motion to approve the minutes from the Board of Alderman Meeting on May 18, 2009. Alderman Abercrombie seconded it and the motion unanimously carried.

Responses to previous comments/concerns – None

Open meeting to public comments/concerns - None

Public Hearing - Request for Conditional Use Permit by Don Reed for a Fireworks Stand

Mayor White opened the Public Hearing on the Conditional Use Permit by Don Reed for a Fireworks Stand. Mr. Don Reed was present and explained the permit is being requested to sell fireworks. Alderman Black said he had complaints from residents that it will be too close to their homes and he stated if they can't shoot them off in town why can they be sold in town. Mr. Reed said he owns two acres there and there are no single family homes not owned with a two acre area. Alderman Schuchmann asked where the stand will be. Mr. Reed said the stand will be on lot 2 and said the gravel road that was Warren Avenue now belongs to him and that is the location where the

stand will be. Alderman Schuchmann asked Mr. Reed if he has received all permits from the State and he said he did. Mr. Reed said the requirements Wright City Fire Department put on him was the State Permit. With no further comments or questions Mayor White closed the Public Hearing.

Ordinance/Resolutions

Bill #12-09 – Ordinance – Providing for Annexation & Extension of Corporate Limits - Tabled since May 14, 2009, Board of Aldermen Meeting.

Resolution #13-09 - Providing for a Special Election for Annexation - Tabled since May 14, 2009, Board of Aldermen Meeting.

RESOLUTION #14-09 was presented to the Board. RESOLUTION #14-09 was read by title. A RESOLUTION PROVIDING FOR THE NAMING OF THE NEW ACTIVITY BUILDING IN THE CITY OF WRIGHT CITY, MISSOURI. Alderman Schuchmann made a motion to approve Resolution #14-09 that the new activity building in Diekroeger Park be named and designated as the “Wil Heiliger Memorial Activity Building”. Alderman Abercrombie seconded it and the motion unanimously carried. Roll call was taken with the following vote:

Alderman Black	Yea	Alderman Schuchmann	Yea
Alderman Abercrombie	Yea	Alderman Reynolds	Yea

The Resolution having the affirmative vote of all members present was adopted. Said Resolution #14-09 was thereupon presented to the Mayor and President of the Board for their signatures and approval. President of the Board Jamey Abercrombie and Mayor Roy White signed the said Resolution and the same was attested by the City Clerk.

Bill #15-09 was presented to the Board. Bill #15-09 was read for the first time by title. AN ORDINANCE AUTHORIZING EXECUTION OF A CONTRACT WITH CJN PRODUCTS, INC. FOR INSTALLING PHASE 2 OF THE SOUTHERN WATER LINE PROJECT. Alderman Schuchmann made a motion to read Bill #15-09 a second time by title. Alderman Reynolds seconded it and the motion unanimously carried. After the second reading, Alderman Schuchmann moved that Bill #15-09 be placed upon final passage. Alderman Abercrombie seconded it and the motion unanimously carried. Mayor White then put the question “Shall Bill #15-09 be passed and become an ordinance?” Roll call was taken with the following vote:

Alderman Black	Yea	Alderman Schuchmann	Yea
Alderman Abercrombie	Yea	Alderman Reynolds	Yea

The Bill having the majority vote of all members present was adopted. Said Bill was thereupon presented to the Mayor and President of the Board for their signatures and approval. It was then duly signed and becomes Ordinance # 687 of the City of Wright City, Missouri.

Bill #16-09 was presented to the Board. Bill #16-09 was read for the first time by title. AN ORDINANCE AUTHORIZING EXECUTION OF A PROJECT CHANGE ORDER MODIFICATION TO WATER QUALITY STUDIES AGREEMENT FOR THE WRIGHT CITY

SOUTH WASTEWATER TREATMENT FACILITY WITH MEC WATER RESOURCES INC. FOR DEVELOPMENT OF A PHASE 1 ANTIDegradation (AR) WORK PLAN. Alderman Schuchmann made a motion to read Bill #16-09 a second time by title. Alderman Abercrombie seconded it and the motion unanimously carried. After the second reading, Alderman Schuchmann moved that Bill #15-09 be placed upon final passage. Alderman Reynolds seconded it and the motion unanimously carried. Mayor White then put the question “Shall Bill #15-09 be passed and become an ordinance?” Roll call was taken with the following vote:

Alderman Black	Yea	Alderman Schuchmann	Yea
Alderman Abercrombie	Yea	Alderman Reynolds	Yea

The Bill having the majority vote of all members present was adopted. Said Bill was thereupon presented to the Mayor and President of the Board for their signatures and approval. It was then duly signed and becomes Ordinance # 688 of the City of Wright City, Missouri.

Bill #17-09 was presented to the Board. Bill #17-09 was read for the first time by title. AN ORDINANCE AUTHORIZING EXECUTION OF A CONTRACT WITH COCHRAN ENGINEERING FOR PROJECT STP-9900 (363). Alderman Schuchmann made a motion to read Bill #17-09 a second time by title. Alderman Abercrombie seconded it and the motion unanimously carried. After the second reading, Alderman Schuchmann moved that Bill #17-09 be placed upon final passage. Alderman Reynolds seconded it and the motion unanimously carried. Mayor White then put the question “Shall Bill #17-09 be passed and become an ordinance?” Roll call was taken with the following vote:

Alderman Black	Yea	Alderman Schuchmann	Yea
Alderman Abercrombie	Yea	Alderman Reynolds	Yea

The Bill having the majority vote of all members present was adopted. Said Bill was thereupon presented to the Mayor and President of the Board for their signatures and approval. It was then duly signed and becomes Ordinance # 689 of the City of Wright City, Missouri.

Mayor White asked about the contract with two amounts totaling \$49,852.87 and asked if there were other bids on it. Karen Girondo explained the engineering went out in the beginning of 2008 and the Board picked Cochran. She said MODOT sets a percentage and it is based strictly off the cost of construction and they are the ones that say the engineers can only get so much.

Old Business

Greater Missouri Builders – Review of Bill of Sale for Utilities for Spring Lakes (Plat 1and Plat 2) - Larry Janish said they did not have anything yet. Alderman Schuchmann made a motion to table this matter. Alderman Reynolds seconded it and the motion unanimously carried.

Business License – Mutemah Gregory – Thrift Shop 208 Veterans Memorial Parkway – Ms. Gregory was not present. City Clerk Christine Martin informed the Board that she talked to Ms. Gregory and she has decided to withdraw her request for a Business License.

Monte Cannon – Pine Forest Mobile Home Park - City Clerk Christine Martin stated she put this back on the Agenda so the Board can explain the outcome. The Board explained they voted 4-0 against allowing travel trailers in the mobile home parks.

Annexation - Alderman Schuchmann said he put this on the agenda because he picked up the map from the Assessor's office. He explained the annexation and said he believed the City is ready to get back with the City of Warrenton. Alderman Schuchmann said this is to try to work out a voluntary boundary that will allow somewhere between Stracks Church Road and Franklin Road with the City of Warrenton. There is also a map in there that had a couple other boundary lines for the fire and telephone districts. He said he is all for getting back together with Warrenton to try to reach an agreement on a location of where the boundary will be. Alderman Schuchmann made a motion to set up a meeting with the City of Warrenton and try to work out a voluntary boundary. Alderman Abercrombie seconded it and the motion unanimously carried. Alderman Abercrombie said he will contact Mayor Costello of Warrenton to set up a meeting.

Time Clocks/Security Cameras - Mayor White said he would like to order time clocks and security cameras. He said he is asking for three time clocks which one will be for City Hall, one for Parks and one for Public Works. The security camera will be high resolution with four cameras. Two cameras will be for City Hall and two cameras for the Police Department which will all operate off the same monitor. The cost will be \$1243.97 for all but the maximum cost for all will be under \$1500 for all of it with installation included. Alderman Schuchmann asked who will install them. Mayor White said the time clocks will just be plugged in and we will get someone to install the cameras. The time clocks will be in City Hall, the new Parks building and at the City garage. Alderman Schuchmann said he had not seen anything on the installation of the equipment. Mayor White said if it comes to more than \$1500, he will pay the rest of the balance out of his own pocket. Alderman Schuchmann said he would like to see a completed plan and bids first. Alderman Abercrombie said he does not have a problem with purchasing them. Mayor White said he thinks the installation cost will be around \$200. Mayor White said the security camera will cost \$560 from Sam's Club and the time clocks will cost \$222.13 times three if one is to be put at Public Works, Parks and City Hall. Alderman Abercrombie asked if we have a written policy yet on the time clocks. Mayor White said before it is installed and the policy will be in place and said it will not happen overnight with shipping and installation. Alderman Schuchmann made a motion to have a hard bid for installation first. There was no second to the motion. Alderman Schuchmann said he was not inclined to spend tax payer's dollars until we have the entire cost. Alderman Schuchmann made a motion to get a firm proposal from three contractors on the installation of time clocks and the security cameras on a cost and where they will be put. There was no second. There was a question of having to hand out keys for everyone to get into clock in and out at the Park building and other buildings. Mayor mentioned \$10,000 that was in the Royalwoods Lift Station budget and said that can be used. Alderman Schuchmann said that can't be used in general fund and is for a fence for the lift station and is in the sewer fund. Alderman Abercrombie made a motion to send installation of security cameras and policy for time clocks to the next Board of Aldermen Workshop. Alderman Reynolds seconded it and the motion unanimously carried.

Cemetery Stone – Alderman Abercrombie asked the City Clerk if she had any new information. City Clerk Christine Martin stated she talked with Ms. Elaine Breece regarding the Keller's Family

Stone and Ms. Breece gave a date of June 15th at 10:30 a.m. that she could meet at the Cemetery to look at the situation. Alderman Abercrombie made a motion to table this to the June 25, 2009, Board of Aldermen Meeting. Alderman Black seconded it and the motion unanimously carried.

Budget – Karen Girondo explained to the Board about a report on the desk for their review regarding moving some money around in the departments and how it would affect each department. She explained the report that was provided to the Board for what had been asked for during the Budget Committee Meeting on May 27th. She said with the changes made it comes to \$19,025.00 through the end of the year and did not make any changes in revenues even though we know there are some short falls at this time. Alderman Abercrombie asked Karen about how she is paid through different funds and asked for a chart of where everyone's pay came from. Karen said she is paid through Economic Development and Finance. The finance part is funded through the various funds. Alderman Schuchmann made a motion to adjust the Budget as presented by Karen Girondo by readjusting some of the columns of water, sewer and street departments. Alderman Abercrombie seconded it and the motion unanimously carried.

New Business

Recommendation from Planning & Zoning for Conditional Use Permit – Don Reed – Mr. Reed was present. Alderman Abercrombie made a motion to approve the Conditional Use Permit to Don Reed for a Fireworks Stand at 425 North Service Road West. Alderman Reynolds seconded it and the motion unanimously carried.

Business License for Fireworks Stand – Don Reed – Mr. Reed was present. Alderman Schuchmann made a motion to approve the Business License to Don Reed to sell fireworks. Alderman Reynolds seconded it and the motion unanimously carried.

Special Permit Request – Pastor Chris Gray, St. Charles First Assembly of God – Pastor Chris Gray was present. He said he would like to have a fire works display at their church on their five acres on Westwoods Road, as a community function which is allowed by the City. It will be in the evening starting at 6:00 pm and will have the fireworks after dark ending around 9:30 pm. He said they plan to get some inflatables, have hotdogs and some games, including asking that a fire truck be there for the kids. Alderman Schuchman asked Pastor Gray if he had any experience and he said he has a team of three guys that are experienced. Alderman Black asked Pastor Gray if he has talked to any of the neighbors and he said he has not, as nothing is very close to him. Alderman Schuchmann asked how large they will be. Mr. Don Reed spoke up and said he has a licensed person that he will donate his time to set the fireworks off for the community event. Alderman Schuchmann made a motion to approve the Special Permit to Pastor Chris Gray of St. Charles First Assembly of God at 636 Westwoods Road with the event and fireworks display being completed by 9:30 pm. Alderman Abercrombie seconded it and the motion unanimously carried.

City Hall Security - Mayor White explained his view on keys and said that someone reported someone being in City Hall early on April 8th at 2:30 a.m. Alderman Schuchmann asked who was in the City Hall at 2:30 am. Mayor White said he believes the front door should be rekeyed and keys be given only to him and the City Clerk. It was discussed as to whether the Janitor would need a key. Chief Matthews said the Janitor goes through the Police Department because the door

between is locked. Alderman Abercrombie said he believes just two people need keys. Alderman Schuchmann asked are we just asking for the keys back. Alderman Abercrombie said to do it right we should have just the front door rekeyed. Alderman Abercrombie asked Chief Matthews if it would be a dramatic impact on his department if someone is called in once in a blue moon and Chief said no if they are available to come in. Mayor White said if the City Clerk is sick or late she will call him and he will open City Hall, otherwise, employees can go through the Police Department. Karen Girondo stated she has held a key for 32 years and asked if she was not able to have a key to the front door. Alderman Abercrombie said the more people that have keys the more room there is for error. Karen Girondo said she has fired people over keys in the past, but will do whatever the Board says. Chief Matthews said for security reasons, he would like to have a key to the bathrooms because sometimes they are locked and can't tell if someone is in the restroom passed out or hiding. City Clerk Martin said she believes Karen and Tamie's key is supposed to open the bathroom doors. Ms. Nancy Huster spoke up and said it was a slap in the face to Karen Girondo, Treasurer as she is one of the most loyal persons that the Board has ever had work for the City. Ms. Huster said to Alderman Abercrombie that she believes Karen is owed an apology. Patsy Jones spoke up on behalf of all the employees and said she believes they are all trustworthy. She said if there hasn't been a problem, they should leave it as it is. Alderman Schuchmann said with a key to the front door you can not go any farther than we are right now, however, we entrust the employees with keys to wells, equipment and other buildings, but now we are not entrusting them with the front door key. Tony Midiri asked why the bathrooms are locked and Chief Matthews and Alderman Schuchmann explained it was a safety reason. Alderman Abercrombie mad a motion to get a bid on rekeying the front door and having the bathroom door keys corrected. Alderman Black seconded the motion. There were two nay votes by Aldermen Schuchmann and Reynolds. There were two yea votes by Aldermen Black and Abercrombie. Mayor White broke the tie by casting the deciding vote in favor of rekeying the front door and having the bathroom door keys corrected.

Alderman Abercrombie said he thought that during closed session everyone else in the room should go outside or have a Police Officer stay in City Hall. Alderman Reynolds stated you can not make the people leave the building according to State Statute. Alderman Abercrombie made a motion that if there are still people in City Hall then a Police Officer should remain in the building. Alderman Reynolds seconded it and the motion unanimously carried.

Special Permit – Dano's Hillbilly Heaven for Car Show - Danny Klocke of Dano's Hillbilly Heaven was present and requested a permit to have a car show on June 20th and said will ask Larry to bring some barricades up. Alderman Schuchman asked what time it will end and how many cars will attend. Mr. Klocke stated it will start about 10:00 a.m. and end by dusk. Mr. Klocke said the activities will end by 9:00 pm and there should be 25 to 30 cars, but would have to check the number of spaces on the street. He said he is working with Frank Ellis on the car show. Alderman Abercrombie made a motion to approve the special permit to Dano's Hillbilly Heaven for a car show with the stipulation that it end by 9:00 pm and to limit the cars to the closed-off area. Alderman Schuchmann seconded it and the motion unanimously carried.

Utility Billing Adjustment – City Clerk Christine Martin stated that the debt on Account 100537001 in the amount of \$108.61 has been unable to be collected due to the customer being deceased and asked for permission to write the amount off. Alderman Schuchmann made a motion

to approve writing the bill off for Account 100537001 in the amount of \$108.61 due to the person being deceased. Alderman Reynolds seconded it and the motion unanimously carried.

Reports

Engineering – None

Park - Patsy Jones, Secretary, from the Park Board was present. She announced that the Park will have a flag retirement ceremony on June 13. She said the Farmers Market is doing well and is at the Park every Thursday from 3:30 pm to 6:30 pm. Patsy said they finally got their tables and chairs.

Public Works - Larry Janish was present. He said they tentatively plan on paving Roelker Road next week, weather permitting. Larry explained the resident at 174 Lake Tucci Circle has a drainage problem in his rear yard and wants to know who is responsible to fix it. His storm sewer pipe stops short of the rear of the property. Larry said he welcomes anyone from the Board to come out and look at it with him and said the City owns the storm water line. Larry stated the resident at 301 Lake Tucci Court also has a storm water drainage problem as well. Larry said he will have to check the development plans on the subdivision to verify the distance of the pipe. The engineering firm was Archer Engineering.

Building Official - Larry said there were 2 fence permits, 1 deck permit, 1 new home permit by Cannon Builders in Gettysburg Commons and 6 occupancy inspections. Larry said there have been about 7 actual building permits this year. Alderman Reynolds asked Larry if someone can move into a building without an occupancy inspection and what do we do about it. Larry said that is correct and he is aware of the one in the four plex. Larry said the person in question never ever got a letter and said they inspected it and gave them so many days to comply or they will have to get out. Alderman Reynolds said she is concerned because there are children there and if the building is not safe, they should be made to move. Alderman Abercrombie asked about a house with tall grass. Larry said it will be cut tomorrow. Alderman Abercrombie said we will need to stay on top of them, especially with having more foreclosed homes in the City. James Toothman asked about the contract we have with a grass cutter. Larry discussed the process for properties that need mowed. He said his guys went over and cut a residential lot because a neighbor complained she saw snakes and the owner of the property is unknown. He said he is keeping track of time spent on it. Larry said he was discussing with the City Clerk if liens are being placed so that costs can be recouped. City Clerk Christine Martin said she will check into it and what has to be done. Larry said he has called the builders and they are starting to cut their lots. He said Auburn Meadows, Carter Canyon and Gettysburg Commons have been cutting their lots. Larry will send all the subdivision developers a letter to keep up their silt fences.

Police Department - Police Chief Matthews said there have been 262 calls since the last report. They have been checking for seatbelts and have written about 35 summons for seatbelt violations in the last three weeks. They have written several DWI's in the last month. There was one DWI case that was in the bathroom at Ruge Park. He said between July 3rd and 5th there will be some saturated DWI patrols and will have one check point. They will be checking for driver's license, seatbelts, insurance and if alcohol is detected they will deal with it. Chief said by setting up a check point he does not need to put a public notice out. Chief Matthews said on May 24th the new officer, Bud Chrum, arrested a person for attempted kidnapping of a child at Diekroeger Park and he was put on \$50,000 cash bond. It was someone who lived in Warren County. He said it was a seven year old child and the older sister which was 8 or 9 years old saw the man talking to her

brother and alerted that something was not right. The kidnapper was caught in about fifteen minutes. Chief Matthews said on their grant, they have approval for three more radios. He said he is also putting in for a grant for vests and is checking on a no-match grant. Alderman Schuchman asked about the number of bullet-proof vests needed. Chief said they need four vests to start but they cost about \$800 to \$900 plus. He said they have some that are expired and others close to being expired. Chief Matthews said he would like to have about ten vests but on the grant you can ask for up to \$9,999. He said he called Joe Machens Ford in Columbia, Missouri, about their new car and has not got an answer back. Mayor White told Chief to let the officer know it was a job well done. The Board discussed honoring the officer and the sister of the young boy. Alderman Black asked Chief Matthews about the signs that were requested for Forest Lake. Chief Matthews said he has not heard anything but will let him know as soon as he hears something.

City Hall – None

Treasurer Report/Economic Development – Karen Girondo gave report to the Board. She stated the computer upgrades have been installed to Receipts Management, Accounts Payable and Utility Billing which added some improved features to all of them and everyone has been trained on it. She said Jason with Booneslick Regional Planning has submitted the water line upgrade and storm water to DNR for the Stimulus money. Karen said she attended two meetings of the Transportation Advisory Committee for the Booneslick area and said they are working on the MODOT priority list for Lincoln, Montgomery and Warren County and she added to the list per the School District the service viaduct at exit 200 where the people are coming off the highway with the stop sign at the church and the jog you have to make to go east on the service road. She said come fall they will be running a lot of school buses between the elementary school here in town and the new elementary school on Cotton Road. The full interchange between Wright City and Warrenton is also a high priority on the list, including the bridge on Highway ‘J’ and resurfacing in our area. She said she was also invited to sit on the Warren County Census Committee to represent Wright City and get the word out. Alderman Abercrombie asked about the Cemetery Software and Training. Karen said she spoke to the trainer and he is supposed to be in contact with us.

Review/Approval of Bills

Alderman Abercrombie made a motion to approve the Bills. Alderman Reynolds seconded it and the motion unanimously carried.

Final Questions – Mr. Tony Midiri stated in regards to the City Hall Security, the Board should consider who should get a key to City Hall to not hurt any more feelings and agreed with Karen Girondo. Alderman Abercrombie said it is not a trust issue, only a security issue and it has to work the kinks out along the way.

Adjournment

Alderman Abercrombie made a motion to adjourn. Alderman Reynolds seconded it and the meeting adjourned at 8:12 p.m.

Approved _____

Attested _____