

**City of Wright City
Board of Aldermen Meeting Minutes
Thursday, May 28, 2015**

Signed in Attendance: Harry Kishpaugh, Trinidad Martinez, Louis Morgan, Scott Schroeder, Tina Bilyeu, Don Reed, Randy Lewis, and Tim Schmidt of the Warren County Record.

City Official Attendance: Mayor Heiliger, Alderman Schuchmann, Alderman Bruce, Alderman Toothman, Alderman Rowden were present.

Staff and Others Present: City Clerk Christine Martin, Treasurer Karen Girondo, City Attorney Paul Rost, Police Chief Matthew Eskew, Public Works Foreman Nathan Rohr, Park Director Curt Kehoe, Officer Jim Hepperman, and Pastor Joe Purl.

Mayor Heiliger called the meeting to order at 6:30 pm

Roll Call

City Clerk Christine Martin called roll with Mayor Heiliger, Aldermen Schuchmann, Rowden, Toothman, and Bruce present. The City Clerk reported the Mayor and four (4) Board Members present.

Pledge of Allegiance

Police Chief Matt Eskew led everyone in the Pledge of Allegiance

Approval of Minutes

Minutes from Board Meeting of May 14, 2015 – Alderman Schuchmann made a motion to approve the minutes from the Board of Aldermen Meeting of May 14, 2015. Alderman Bruce seconded it and the motion unanimously carried._

Minutes from Special Board Meeting of May 21, 2015 – Alderman Schuchmann made a motion to approve the minutes from the Special Board of Aldermen Meeting of May 21, 2015. Alderman Toothman seconded it and the motion unanimously carried._

Alderman Schuchmann made a motion to suspend the agenda and proceed to Item 11a. Alderman Rowden seconded it and the motion unanimously carried._

Awards – Mayor Heiliger presented a Good Neighbor Recognition & Appreciation Award to David Telkamp thanking him for offering his fields to the Parks Department for baseball practice.

Alderman Schuchmann made a motion to return to the agenda as published. Alderman Rowden seconded it and the motion unanimously carried._

Approval of Financial Reports – None
Responses to previous comments/concerns – None

Open meeting to public comments/concerns – Mr. Louis Morgan was present and asked the Board if they would consider a reimbursement to him for a money order his wife purchased and made out to the City in error. Treasurer Karen Girondo discussed checking with the auditor first and would get back with Mr. Morgan.

Phantom Fireworks was present and requested a Special Permit to hold a car show on June 6th from 10:30 am to 4:00 pm. There will be a People’s Choice Award offering a \$450 package of Fireworks as a prize. Alderman Schuchmann made a motion to approve the request. Alderman Rowden seconded it and the motion unanimously carried._

Public Hearing – None
Recommendations from Planning & Zoning – None

Old Business

Don Reed – Request for Resubdivision – Don Reed was present to discuss the status of his request. Alderman Schuchmann asked Mr. Reed to get together with Bob Barclay for what is needed. He discussed a meeting that was held and that there were issues with parking. Mr. Reed said he will contact his engineer to get with Mr. Barkley.

Real-Estate Proposals – Treasurer Karen Girondo stated Proposals were in and asked the Board to select a firm. Alderman Schuchmann made a motion to go with Tom Shaw Realtors. Alderman Rowden seconded it and the motion unanimously carried.

Proposal from Water District #2 – Alderman Schuchmann made a motion to postpone the item. Alderman Rowden seconded it and the motion unanimously carried.

New Business

Liquor License – Harry Kishpaugh for the Farmer’s Wagon, LLC – Mr. Kishpaugh explained that he is purchasing the Economy Supermarket and needs to apply for his Liquor License with the City first so he can obtain his State Liquor License. Alderman Schuchmann made a motion to approve the request. Alderman Bruce seconded it and the motion unanimously carried.

Special Permit – Liberty Christian Academy for a 5K Run – Alderman Schuchmann made a motion to postpone the request so that Chief Eskew can contact the applicant to see if an alternate route can be worked out. Alderman Rowden seconded it and the motion unanimously carried.

2014 Draft Audit – Treasurer Karen Girondo discussed the draft audit. Alderman Rowden made a motion to accept the 2014 Draft Audit. Alderman Bruce seconded it and the motion unanimously carried.

Payment Agreement Status Report – Alderman Schuchmann made a motion to accept the Payment Agreement Status Report. Alderman Rowden seconded it and the motion unanimously carried.

Remington Court – Alderman Schuchmann made a motion to postpone the item. Alderman Rowden seconded it and the motion unanimously carried.

Public Works Cell Phones – Public Works Foreman Nathan Rohr discussed the need to upgrade to smart phones. Alderman Schuchmann asked about a warranty on the new phones and Treasurer Karen Girondo stated there would be a warranty on the Verizon Plan. She stated it would be beneficial for using with the Active 911 Services now being implemented.

Alderman Rowden made a motion to approve the Cell Phone purchase. Alderman Schuchmann seconded it and the motion unanimously carried.

Payment Agreement Request – Account #400007003 – Alderman Toothman made a motion to approve the payment agreement request. Alderman Bruce seconded it and the motion unanimously carried.

Payment Agreement Request – Account #400058007 – Alderman Toothman made a motion to approve the payment agreement request. Alderman Bruce seconded it and the motion unanimously carried.

Street Striping Bids – Public Works Foreman Nathan Rohr went over the Street Striping Bids. The bid from Asphalt Paving & Concrete Inc. with beads in the paint was \$20,400 and the bid from Road Safe with beads in the paint was \$19,286.80 and \$18,286.80 without beads in the paint. Alderman Schuchmann made a motion to approve the bid from Road Safe with Beads for \$19,286.80. Alderman Bruce seconded it and the motion unanimously carried.

Ordinance/Resolutions

Resolution #21-15 – A RESOLUTION ESTABLISHING A TITLE VI PLAN FOR THE CITY OF WRIGHT CITY, MISSOURI. Alderman Schuchmann made a motion to approve Resolution #21-15 by title. Alderman Rowden seconded it and the motion unanimously carried. Roll was taken with the following vote:

Alderman Schuchmann	Yea	Alderman Bruce	Yea
Alderman Toothman	Yea	Alderman Rowden	Yea

The Resolution having the majority vote of the members present was adopted. Said Resolution was thereupon presented to the Mayor and City Clerk for their signatures and approval and then duly signed and becomes Resolution #21-15 of the City of Wright City, Missouri.

Reports

Park – Park Director Curt Kehoe reported to the Board. Curt asked the Board to move Jacob Meneau from \$20 per game for umpire pay to \$25 per game. Mayor Heiliger made a recommendation to change Jacob Meneau’s umpire pay from \$20 per game to \$25 per game.

Alderman Schuchmann made a motion to accept Mayor Heiliger's recommendation to change Jacob Meneau's umpire pay from \$20 to \$25 per game. Alderman Rowden seconded it and the motion unanimously carried.

Curt discussed events and stated Farmer's Market is running fine. The Flag Retirement Ceremony will be on June 6th from 11:00 am to 1:00 pm. Chad Eggen of BRPC may bring another 250 flags to retire.

Flower Planters were put out at the Parks and the City Hall.

Ball Games – Coed games have not been played yet due to rainouts.

Public Works – Public Works Foreman Nathan Rohr reported to the Board.

Active 911 – Nathan said they are now using the Active 911 System for Public Works Dispatching.

Westwoods Road Water Line Project – Bids are due on June 10 and will be opened at 2:00 pm.

Cemetery Sign – Installed the new Cemetery Sign at the entrance of the Cemetery.

Sewer Backups – Received prices from Key Equipment for equipment needed to clear/remove any blockage from sewer lines. Alderman Rowden made a motion to approve purchase of the sewer machine attachments. Alderman Bruce seconded it and the motion unanimously carried.

Police – Chief Eskew reported to the Board and said they had 778 calls for service, with 27 incident reports since the last meeting. Some reports included fugitive arrests, dogs at large, and a sudden death.

Patrol Cars – Chief Eskew discussed the new Ford Interceptor patrol cars and thanked the Board for approving the purchase. He said he will have two cars ready to auction off soon, with one of them being the K-9 car.

Cop on Top – Chief Eskew stated the "Cop on Top" event was a huge success and they collected \$2,101.81.

Programs – Chief Eskew said they will start hosting "Coffee with a Cop" starting June 6th from 8:00 am to 9:30 am at Wright City Donut Café/Way Diner.

City Hall – City Clerk Christine Martin reported to the Board.

New Business Licenses Issued (0) Pending Business License (3) – Meramec Specialty dba Fireworks City for Temporary Fireworks Sales, Sameer Juma for a Business and Liquor License to open Wright City BP and Wright City Liquor. Wright City Donut Café is changing their name and product and the new name will be Wright Way Diner serving breakfast and lunch.

Annual Liquor License Renewal Applications were sent out and will be on the June 25th Agenda for Board Approval

Business License Renewals – 94 issued with three (3) licenses pending tax information. A letter was mailed to the delinquent license owners giving them until June 12th.

Cemetery – There were no burials in the last two weeks. Nathan and Kyle did a great job building the frame and installing the cemetery sign.

City Clerk Christine Martin stated a family of a deceased person asked if the Board will allow them to pay the \$300 for purchasing a grave plot on June 15th. Before the Board could comment, an individual in the audience offered to donate the money, anonymously.

All of the data entry has been done in Summit for the Cemetery for lot sales and burials.

Board of Adjustment – The annual meeting was held on Tuesday May 26 at 6:15 pm

Treasurer/Economic Development – Treasurer Karen Girondo reported to the Board.

Treasurer – Karen said the Audit Draft for 2014 was in the packet along with a copy of her responses to the Auditor's Comment. The Auditor will report to the Board at the next meeting.

Webinar – Karen stated she attended a Webinar on “Deposit and Investment of Public Funds” by the St. Louis Municipal League.

Meetings – Attended the quarterly TAC Meeting at BRPC where MODOT explained the projects on MODOT’s current STIP. The Highway ‘J’ one-lane bridge will be replaced with a new two-lane bridge with construction starting this summer. The only Warren County Project on the proposed 5 year STIP is a bridge in southern Warren County. There are plans to extend the east bound exit ramp at exit 200.

Storm Water Project at Pine Forest Mobile Home Park – All of the easements and Memorandums of Understanding have been signed except for Osage LLC, but the easement from Cannon-Hall must be recorded first.

Westwoods Road Water Line Project – The project has been advertised with all bids due at 2:00 pm on Wednesday, June 10th in City Hall. The bids will be opened and read with a bid tab presented at the June 11th Board Meeting.

Review/Approval of Bills – Alderman Schuchmann made a motion to approve the Bills. Alderman Bruce seconded it and the motion unanimously carried.

Final Questions – Scott Schroeder was present and was introduced as the new Planning & Zoning Commission Member.

Adjournment – Alderman Bruce made the motion to adjourn the meeting at 8:05 pm. Alderman Rowden seconded it and the motion unanimously carried.

Approved _____

Attested _____