

City of Wright City
Board of Aldermen Meeting
May 26, 2011, 6:30 pm

Signed in Attendance: Cheryl Semler
and Tim Schmidt. Ernie Swan was also present but did not sign in.

City Official attendance: Mayor Heiliger, Alderman Schuchmann, Alderman Black, Alderman Toothman and Alderman Reynolds were present.

Staff and Others: Superintendent Larry Janish, Economic Developer Karen Gironde, City Clerk Christine Martin, Police Chief Doug Saulters, City Attorney Josh Payton, Police Officer Jim Hepperman and Parks Director Curt Kehoe.

Roll Call

City Clerk Christine Martin called roll with Mayor Heiliger, Aldermen Schuchmann, Black, Toothman, and Reynolds present. The City Clerk reported the Mayor and four (4) Board Members present.

Mayor Heiliger called the meeting to order at 6:30 pm.

Pledge of Allegiance

Tim Schmidt led everyone in the Pledge of Allegiance.

Meeting Minutes

Minutes from Board Meeting of May 12, 2011 – Alderman Toothman made a motion to approve the minutes from the Board of Alderman Meeting of May 12, 2011. Alderman Reynolds seconded it and the motion unanimously carried.

Responses to previous comments/concerns - None

Open Meeting to public comments/concerns - Mr. Ernie Swan, property owner, was present and said he got the tires cleaned up that someone had dumped on his property by his dumpster. He said he may have also put a couple of his own tires by the dumpster. He said that someone took the rims off the tires for scrap and then dumped about twenty-five (25) tires, but it has all been cleaned up. Ernie Swan said he has had an on-going water leak problem at his property. The three (3) mobile homes have been gone from there for about three years now. The bills have been very high and in 2010 the utility bill cost about \$2600 for the one home. He said Larry has been aware of it and Randy Key shut the water off last summer. The water lines have been run on top of the ground and the meter is still spinning with no water use. Mr. Swan asked about a one-time water leak discount that he heard about. He said the bill has been extremely high over the last three years in the range of \$2,000. Larry asked Ernie Swan if there is a leak now in the pit with the water shut off and he said there was not. Larry said that the valve is

working then. Ernie said at this time the one meter is only serving the one mobile home. Larry suggested to Ernie Swan that he is better off to start at the meter pit and run all new lines to the mobile home and then feed other homes off of that. Mr. Swan stated he has Randy Key coming out on Tuesday to work on the lines. Larry informed Mr. Swan that the only thing the City takes responsibility for is the meter, the meter pit and the main water lines. Alderman Schuchmann advised Mr. Swan to contact Larry Janish to come out to assist finding out where the leak is coming from when Randy Key comes to work on the lines. Mr. Swan asked if he still needs to go to court. The Board advised him to still go to court but explain the situation to the Judge.

Ms. Cheryl Semler of 308 South Elm Street was present and said she is concerned that they recently had a sink hole develop in her driveway from the rainwater drainage. She said during the last eighteen (18) months three driveways on her side of the street had collapsed from when they put the sidewalks in and worked on the water lines. She said they left debris and dirt in the drainage ditch, which prevented the water to flow. She said this caused the water to back up, causing the sewer lines to go soft and collapse which also caused the driveway to collapse. She asked it to be fixed before someone gets hurt. She said it is the area south of the railroad tracks south to the park on Elm Street. Larry said he will look at it on Friday.

Alderman Schuchmann made a motion to amend the Agenda to add Item 10. h. for a Utility Billing Adjustment to Acct.# 100544004, 10. i. for a Utility Billing Adjustment to Acct.# 100001003. Alderman Toothman seconded it and the motion unanimously carried.

Public Hearing - None

Recommendations from Planning & Zoning - None

Old Business

2011 Business License – City Clerk Christine Martin stated there is one last business owner that still needs to obtain a Business License and he came in today with news that he will be supplying his ‘No Tax Due Letter.’ It was explained to the business owner that the 2010 paid tax receipts are also still required before a Business License is obtained and he said he may not be able to provide it. He asked if the Board would wait until after the weekend. Alderman Schuchmann made a motion to set a hearing for June 16th at 6:30 pm. Alderman Black seconded it and the motion unanimously carried. Alderman Schuchmann asked that registered notice be sent to the business owner.

Big Boys Property – City Clerk Christine Martin stated she put it on the Agenda just to announce the scheduled sale at Big Boys on June 4th from 8:00 am to 12:00 noon. Karen said we will get prices set next week. There are items in the vault and aprons that have ‘Big Boys’ printed on them which may be more difficult to price. Alderman Schuchmann suggested holding off selling those items since they may have more value to them.

Hiring of Camp Counselors – Parks Director Curt Kehoe provided a list of Camp Counselors which have all passed their First Aid and CPR training and are Red Cross certified. He said they will be paid at the rate of \$7.45 per hour. Mayor Heiliger made a recommendation to

appoint the Camp Counselors as presented at the rate of \$7.45 per hour. Alderman Schuchmann made a motion to accept Mayor Heiliger's recommendation to appoint the Camp Counselors on the list as provided by the Parks Department at the rate of \$7.45 per hour. Alderman Reynolds seconded it and the motion unanimously carried. Curt Kehoe stated one of the Camp Counselors will become the Camp Leader and will be paid at a higher rate of pay. He said he will come back later with that information.

Occupancy Permit Application Review - Alderman Schuchmann made a motion to forward this item to the next Workshop. Alderman Reynolds seconded it and the motion unanimously carried.

Street Striping Bids - Superintendent Larry Janish said this item needs to be postponed at this time. He said he is waiting for other bids to come in.

Request for Refund from Landlord – Account 100194003 - Alderman Schuchmann said everyone has reviewed the Settlement Agreement to the Landlord. Alderman Schuchmann made a motion to approve the Settlement Refund to the Landlord on Account 100194003. Alderman Reynolds seconded it and the motion unanimously carried.

New Business

City Insurance – Value on City Hall - Treasurer Karen Gironde explained per email from the Insurance Company for raising the insurance value on City Hall to \$400,000 it is an additional \$155.00. Alderman Schuchmann made a motion to increase the City Hall building coverage to \$400,000. Alderman Toothman seconded it and the motion unanimously carried.

Request for Utility Payment Agreement for Account 1010790004 - Alderman Schuchmann made a motion to approve the Request for Utility Payment Agreement for Account 1010790004. Alderman Reynolds seconded it and the motion unanimously carried.

Request for Utility Billing Adjustment to Account 20085701 - Alderman Schuchmann made a motion to approve the Utility Billing Adjustment to Account 20085701. Alderman Reynolds seconded it and the motion unanimously carried.

Request for Utility Billing Adjustment to Account 500340001 - Alderman Schuchmann made a motion to approve the Utility Billing Adjustment to Account 500340001. Alderman Reynolds seconded it and the motion unanimously carried.

Request to take over Water and Sewer on Hat Trick Lane – Superintendent Larry Janish said he had no problem with it. City Clerk Christine stated she also had the request for take-over of the streets, but it is not on the Agenda. Alderman Schuchmann made a motion to draw up the quit claim deed to accept the Water and Sewer lines for Hat Trick Lane. Alderman Reynolds seconded it and the motion unanimously carried. Larry asked about the Utility Easements for it. Karen said she has been working with Phil Reed and told them it is their responsibility to get the easement descriptions to the City.

Alderman Schuchmann made a motion to amend the Agenda to add Item 10. j. for the Acceptance of the Streets for Hat Trick Lane. Alderman Reynolds seconded it and the motion unanimously carried.

Police Department Training - Police Chief Saulters asked the Board to approve for Officer Allen to attend a free training session and save \$438 for training previously approved, then for Sgt. Matt Eskew to attend a Glock Armorers Course on July 19, 2011 at a cost of \$150, a Glock Instructor Workshop on July 20-22, 2011 at a cost of \$350, a NRA Law Enforcement Handgun/Shotgun Instructor School on October 17-21, 2011 at a cost of \$525.00, and a 40 hour block of free training for Officer Ron McBride October 31 to November 4, 2011

Alderman Schuchmann made a motion to approve the request for Officer Allen to attend the Small Department Evidence Custodian Training Course on July 19, 2011 at a free cost and to withdraw the recommendation for the class in Kansas City at the cost of \$438 to cover training and registration. Alderman Reynolds seconded it and the motion unanimously carried.

Alderman Schuchmann made a motion to approve the request for Officer Matt Eskew to attend the Glock Armorers Course on July 19, 2011 for the cost of \$150. Alderman Reynolds seconded it and the motion unanimously carried.

Alderman Schuchmann made a motion to approve the request for Officer Matt Eskew to attend the Glock Instructor Course on July 20-22, 2011 for the cost of \$350. Alderman Reynolds seconded it and the motion unanimously carried.

Alderman Schuchmann made a motion to approve the request for Officer Matt Eskew to attend the NRA Law Enforcement Handgun/Shotgun Instructor School on July 19, 2011 for the cost of \$525. Alderman Reynolds seconded it and the motion unanimously carried

Alderman Schuchmann made a motion to approve the request for Officer Ron McBride to attend a 40 hour block of free training from October 31 to November 4, 2011. Alderman Reynolds seconded it and the motion unanimously carried.

Parks Playground Material Purchase - Parks Director Curt Kehoe asked for permission to purchase more pea gravel for the playgrounds as the current level of gravel is under code. He said they need 60 tons of gravel to bring all three playgrounds up to code per our Insurance Company and to meet safety codes. Curt said he got bids from Joerling Brothers at \$1800, DLH Trucking at \$1750, and Meyer Hauling at \$1625. Curt Kehoe asked to take Meyer's bid at \$1625. Alderman Schuchmann made a motion to approve the bid for Meyers Hauling to haul pea gravel for the Parks Playgrounds for \$1625. Alderman Reynolds seconded it and the motion unanimously carried.

Request for Utilities Payment Agreement - Account 100544003 - Alderman Schuchmann made a motion to approve the Request for Utilities Payment Agreement to Account 100544003. Alderman Toothman seconded it and the motion unanimously carried.

Request for Utilities Payment Agreement - Account 100001003 - Alderman Schuchmann made a motion to approve the Request for Utilities Payment Agreement to Account 100001003. Alderman Toothman seconded it and the motion unanimously carried.

Request to take over Streets on Hat Trick Lane – Superintendent Larry Janish said the street is asphalt with asphalt curbs and said the street is in poor condition. He said John Dyer is leasing the north end of the street to Negwer Materials to park their trucks on. Alderman Schuchmann made a motion to postpone this request to gather more information regarding the street. Alderman Black seconded it and the motion unanimously carried.

Ordinance/Resolutions

Resolution #08-11 was presented to the Board. Alderman Schuchmann stated there needs to be a change on Procedure #5 to read: Department vehicles may not be used as transportation to and from the place of secondary employment, and said to strike out everything from that point. He said he is concerned with our Insurance Company covering an employee driving a City vehicle to a secondary place of employment. Chief Saulters was okay with the change. Resolution #08-11 was read by title. A RESOLUTION ESTABLISHING A SECONDARY/OFF DUTY EMPLOYMENT POLICY FOR THE CITY OF WRIGHT CITY POLICE DEPARTMENT. Alderman Schuchmann made a motion to approve Resolution 08-11 with the stated changes to Procedure #5. Alderman Reynolds seconded it and the motion unanimously carried. Roll call was taken with the following vote:

Alderman Schuchmann	Yea	Alderman Reynolds	Yea
Alderman Black	Yea	Alderman Toothman	Yea

The Resolution having the majority vote of the members present was adopted. Said Resolution was thereupon presented to the Mayor and President of the Board for their signatures and approval. It was then duly signed and becomes Resolution #08-11 of the City of Wright City, Missouri.

Reports

Engineering – None

Park - Curt Kehoe gave a report to the Board. Curt said the Farmers Market started last week and we are getting a lot of people. ‘Movie in the Park’ will be June 10th featuring ‘Labyrinth’. Flag Retirement will be on June 11. Co-ed Softball starts on Friday nights. He said camp registrations are going slow and he has more Counselors than kids, but feels that will change after summer school is out. Curt said the last three springs have been rough on the parks and this year is the worse. He said he is looking into getting rock to patch where needed and is also looking into rocking the path from the parking lot at Diekroeger Park to the Basketball Court. He said he feels it will be more accessible for the handicapped. Curt said the deadline for Chevy baseball raffle tickets is the middle of July.

Public Works - Superintendent Larry Janish said Kerland Water Line Project got started and is about 15 percent complete. Mehler & Sons said they will try to get back in when it dries out. Kenny Robinett came back to work full duty on May 24th which will help out a lot. Grass &

Weed letters are being sent out. Timber Trails and Falcons Crest have all been cut. He said we have two dumpsters at the Big Boys for debris.

Building Official - Larry Janish stated there were 17 year-to-date New Home Permits issued with one (1) applied for and one (1) paid for. There was one (1) Fence Permit and one (1) Occupancy Inspection. The home owner of 226 Kerland will be going back to Court on June 22.

Police Department – Police Chief Doug Saulters gave a report to the Board. He said they've had 364 calls in the last two weeks and 29 that had incident reports written on them. He said there was also a suicide case this past week. They have had some new home construction thefts, some of them stealing copper pipes. There were about 40 letters sent out for derelict/unlicensed vehicle enforcement. Out of the 40 letters ten (10) people failed to correct the problem and summons were sent to those people. He said with all of Officer Eskew's training, he would like to talk to Larry about possibly finding a place to build a small shooting range. It would need to be a 15 feet high berm with some targets. Chief Saulters said he wants to have a meeting with the Superintendent of the School District and the DARE Resource Officer to see if they could help fund some of the Program by possibly paying half or full amount of the DARE Officer's salary since it will take the officer off of the street. Chief Saulters said he has one item for closed session.

City Hall – City Clerk Christine Martin stated she only had the cemetery stone damage to discuss. Finke Monument completed the repairs and said the Stamer family came out and took a look at the stones and were satisfied. Alderman Schuchmann said the City should send a letter apologizing and thanking them for their cooperation. Superintendent Larry Janish stated Carl of Twiehaus will be there in the morning with rock and stated he already installed the drain pipe across the road.

Treasurer Report – Karen Girondo gave Report and said the Auditors are trying to get everything wrapped up so they can present the Audit report at the June 9th meeting. She has to have the Audit to the State Treasurer's office by the end of June. Karen said she and Christine attended the Summit User Group last week and found there are several updates coming up. The first update was received last week and it was installed. It will give us some new tools for tracking shut-offs, bad debts, and payment arrangements. She said she will be working with the Auditors on moving the bad debt side of it, because of the accrual accounting.

Economic Development – Karen Girondo said everyone should have the walk-thru notes for the Enhancement Grant. Karen said she attended an Ecmodev Meeting and they have their new Website up and it is to promote the Boonslick areas of Lincoln, Warren and Montgomery counties. Karen said she received a letter from J. Paul Hunt and provided the Board with a copy of her response to it. She said there was a call regarding beavers causing damage to property and she put a call into the Missouri Conservation office and they have a Wildlife Damage Biologist that advises on these situations. They recommend they be trapped within season or hire someone to come in and trap them with live-water traps.

Karen also announced that the previous Mayor Schloeman passed away. He was Mayor from 1975 to 1982 and was the Mayor that hired her. Karen said he also served on the County Commission for six years. He died at the age of 92.

Review/Approval of Bills

Alderman Schuchmann made a motion to approve the Bills. Alderman Reynolds seconded it and the motion unanimously carried.

Final Questions – Curt Kehoe asked if the curb stops and posts behind Big Boys were spoken for. He said he can use them at Ruge Park to extend his parking lot.

Vote to go to Executive Session - Alderman Schuchmann made a motion to come out of regular session and go into an executive session to discuss business relating to Legal, Real Estate and Personnel, as allowed pursuant to the exception of the provisions of Section 610.021(1)(2)(3) RSMo. Alderman Reynolds seconded it and roll call was taken

Alderman Black	Yea	Alderman Schuchmann	Yea
Alderman Reynolds	Yea	Alderman Toothman	Yea

The motion carried.

Alderman Schuchmann made a motion to come out of executive session and go into regular session. Alderman Reynolds seconded it and roll call was taken:

Alderman Black	Yea	Alderman Schuchmann	Yea
Alderman Reynolds	Yea	Alderman Toothman	Yea

The motion carried.

Adjournment - Alderman Schuchmann made a motion to adjourn the meeting at 8:15 pm. Alderman Reynolds seconded it and the motion unanimously carried

Approved _____

Attested _____