

**City of Wright City  
Board of Aldermen Meeting Minutes  
Thursday, May 23, 2013**

**Signed in Attendance:** Dave Marti and Harry Harris. Chris Waltz from Warren County Record was also present.

**City Official Attendance:** Mayor Heiliger, Alderman Rowden, Alderman Toothman, and Alderman Schuchmann were present. Alderman Smith was absent.

**Staff and Others Present:** Superintendent Larry Janish, City Clerk Christine Martin, Treasurer/Economic Developer Karen Gironde, City Attorney Paul Rost, Pastor Joe Purl, Police Chief Doug Saulters, and Police Officer Jim Hepperman. Park Director Curt Kehoe was absent.

Mayor Heiliger called the meeting to order at 6:30 pm

**Roll Call**

City Clerk Christine Martin called roll with Mayor Heiliger, Aldermen Rowden, Schuchmann and Toothman present. Alderman Smith was absent. The City Clerk reported the Mayor and three (3) Board Members present.

**Pledge of Allegiance**

Officer Jim Hepperman led everyone in the Pledge of Allegiance

**Approval of Minutes**

**Minutes from Board Meeting of May 9, 2013** - Alderman Rowden made a motion to approve the minutes from the Board of Alderman Meeting of May 9, 2013. Alderman Toothman seconded it and the motion unanimously carried.

**Minutes from Special Board Meeting of May 13, 2013** - Alderman Rowden made a motion to approve the minutes from the Special Board of Alderman Meeting of May 13, 2013. Alderman Toothman seconded it and the motion unanimously carried.

**Approval of Financial Reports** – There were no Financial Reports.

**Responses to previous comments/concerns** – None

**Open Meeting to public comments/concerns** – None

**Public Hearing** – None

**Recommendations from Planning & Zoning** – None

## **Old Business**

**Joy Howard/WM Financial Strategies** – Joy Howard of WM Financial Strategies was present to give an update and recommendation of refinancing to the Board on the 2007 COPS. She also discussed the 2009 Issue for Park Improvements and stated it is not feasible to refund now. The 2002 Water and Sewer Revenue Bonds was discussed in regards to combining it with the refunding of the 2007 Issue and that it would add about \$10,000 worth of savings, after cost of issuance. She said now would be the time to refund it since it is a small amount. Joy Howard went over the current interest rates and said they are up at this time and added if the City would want to add the 2002 Revenue Bonds to the 2007 COPS Issue, it would benefit the City. She said if the rates continue to rise, she could cancel the transaction. Ms. Howard stated her fee is contingent on completion of the transaction. Joy Howard recommended proceeding towards refunding, but not until certain securities are available and provided the market is favorable. That could be sometime in September or October.

**Rite Sole Building – Ned Stanley** – Mayor Heiliger said he has had some discussion with Mr. Ned Stanley about the Rite Sole Building.

## **New Business**

**Municipal Judge** – City Clerk Christine Martin stated there were three (3) Request for Qualifications received for the position of the Municipal Judge with one of them being the current Judge. The Board asked that interviews with the two new individuals that submitted for the position be scheduled for June 3<sup>rd</sup> at 5:30 pm and 5:45 pm, prior to the Workshop.

**Payment Agreement Status** - Alderman Toothman made a motion to approve the Payment Agreement. Alderman Rowden seconded it and the motion unanimously carried.

**Hiring of City Hall/Police Department Custodian** – City Clerk Christine Martin submitted a recommendation from her and Karen Gironde to the Mayor and Board of Aldermen to hire Steve Kampmann at the rate of \$11.00 per hour. Mayor Heiliger made a recommendation to hire Steve Kampmann as a part-time custodian at the hourly rate of \$11.00 per hour. Alderman Schuchmann made a motion based on the mayor's recommendation to hire Steve Kampmann as a part-time custodian for the City Hall building at the hourly rate of \$11.00 per hour. Alderman Rowden seconded it and the motion unanimously carried.

**Agape/Open Hearts Church** - Alderman Toothman said he was approached by Agape about the possibility of the City grading their gravel parking lot. City Attorney stated the City could not use city resources or funds for a private property owner.

**City Hall Security Cameras** - Police Chief Doug Saulters discussed the two (2) types of camera systems at Sam's. He discussed where the cameras would be located.

Karen Girondo said the money would come out of the City Hall building maintenance. Alderman Schuchmann made a motion to proceed with the Swan eight-camera system for \$549. Alderman Rowden seconded it and the motion unanimously carried.

**Utility Billing – Request for Write-off Account #100327001** – Treasurer Karen Girondo and the Board discussed reason for the request for write-off. Alderman Schuchmann made a motion to write off account #100327001. Alderman Rowden seconded it and the motion unanimously carried.

**City Vehicles** – It is in the City Employee Personnel Policy that City vehicles are not be taken home without Board approval.

**Ordinance/Resolutions**

**(2<sup>nd</sup> Reading of Bills #16-13 and #17-13)**

**Bill #16-13 – Ordinance** – An Ordinance was read by title. AN ORDINANCE DECLARING A CERTAIN AREA TO BE A BLIGHTED AREA PURSUANT TO SECTIONS 135.950 TO 135.970 OF THE MISSOURI REVISED STATUTES, Alderman Schuchmann made a motion to read Bill #16-13 a second time by title. Alderman Rowden seconded it and the motion unanimously carried. Alderman Schuchmann moved that Bill #16-13 be placed upon final passage. Alderman Toothman seconded it and the motion unanimously carried. The Mayor then put the question “Shall Bill #16-13 be passed and become an Ordinance?” Roll was taken with the following vote:

Alderman Schuchmann	Yea	Alderman Smith	Absent
Alderman Toothman	Yea	Alderman Rowden	Yea

The Bill having the majority vote of the members present was adopted. Said Bill was thereupon presented to the Mayor for his signature and approval and then duly signed and becomes Ordinance #789 of the City of Wright City, Missouri.

**Bill #17-13 – Ordinance** – An Ordinance was read by title. AN ORDINANCE SUPPORTING AN APPLICATION FOR AN ENHANCED ENTERPRISE ZONE AND ESTABLISHING THE REAL PROPERTY TAX ABATEMENT RATES FOR THE WARREN COUNTY ENHANCED ENTERPRISE ZONE, Alderman Schuchmann made a motion to read Bill #17-13 a second time by title. Alderman Rowden seconded it and the motion unanimously carried. Alderman Schuchmann moved that Bill #17-13 be placed upon final passage. Alderman Rowden seconded it and the motion unanimously carried. The Mayor then put the question “Shall Bill #17-13 be passed and become an Ordinance?” Roll was taken with the following vote:

Alderman Schuchmann	Yea	Alderman Smith	Absent
Alderman Toothman	Yea	Alderman Rowden	Yea

The Bill having the majority vote of the members present was adopted. Said Bill was thereupon presented to the Mayor for his signature and approval and then duly signed and becomes Ordinance #790 of the City of Wright City, Missouri.

**Bill #18-13 – Ordinance** – An Ordinance was read by title. AN ORDINANCE APPROVING AND AUTHORIZING EXECUTION OF A CONTRACT BETWEEN THE CITY OF WRIGHT CITY AND WM FINANCIAL STRATEGIES FOR FINANCIAL ADVISORY SERVICES, Alderman Schuchmann made a motion to read Bill #18-13 a second time by title. Alderman Rowden seconded it and the motion unanimously carried. After the second reading, Alderman Schuchmann moved that Bill #18-13 be placed upon final passage with removal of the indemnity clause and with compensation as outlined to be added. Alderman Rowden seconded it and the motion unanimously carried. The Mayor then put the question “Shall Bill #18-13 be passed and become an Ordinance?” Roll was taken with the following vote:

Alderman Schuchmann	Yea	Alderman Smith	Absent
Alderman Toothman	Yea	Alderman Rowden	Yea

The Bill having the majority vote of the members present was adopted. Said Bill was thereupon presented to the Mayor and President of the Board for their signatures and approval and then duly signed and becomes Ordinance #791 of the City of Wright City, Missouri.

**Bill #19-13 – Ordinance** – An Ordinance was read by title. AN ORDINANCE AMENDING SCHEDULE VI OF TITLE III OF THE WRIGHT CITY MUNICIPAL CODE PERTAINING TO STREETS WHERE PARKING IS PROHIBITED, Alderman Schuchmann made a motion to read Bill #19-13 a second time by title. Alderman Toothman seconded it and the motion unanimously carried. After the second reading, Alderman Schuchmann moved that Bill #19-13 be placed upon final passage. Alderman Toothman seconded it and the motion unanimously carried. The Mayor then put the question “Shall Bill #19-13 be passed and become an Ordinance?” Roll was taken with the following vote:

Alderman Schuchmann	Yea	Alderman Smith	Absent
Alderman Toothman	Yea	Alderman Rowden	Yea

The Bill having the majority vote of the members present was adopted. Said Bill was thereupon presented to the Mayor and President of the Board for their signatures and approval and then duly signed and becomes Ordinance #792 of the City of Wright City, Missouri.

**Bill #20-13 – Ordinance** – An Ordinance was read by title. AN ORDINANCE ADDING A NEW SECTION 340.250 OF TITLE III, TRAFFIC CODE OF THE CITY OF WRIGHT CITY PROVIDING FOR REGULATION OF CERTAIN TRUCKS IN WRIGHT CITY CEMETERY IN THE CITY OF WRIGHT CITY, MISSOURI, Alderman Schuchmann made a motion to read Bill #20-13 a second time by title. Alderman Rowden seconded it and the motion unanimously carried. After the second reading, Alderman Schuchmann moved that Bill #20-13 be placed upon final passage. Alderman Rowden seconded it and the motion unanimously carried. The Mayor then put the question “Shall Bill #20-13 be passed and become an Ordinance?” Roll was taken with the following vote:

Alderman Schuchmann	Yea	Alderman Smith	Absent
Alderman Toothman	Yea	Alderman Rowden	Yea

The Bill having the majority vote of the members present was adopted. Said Bill was thereupon presented to the Mayor and President of the Board for their signatures and approval and then duly signed and becomes Ordinance #793 of the City of Wright City, Missouri.

**Reports**

**Park** – Park Director Curt Kehoe was absent.

**Public Works** – Superintendent Larry Janish gave report to the Board.

624 Westwoods Road – He discussed the property at 624 Westwoods Road and asked if he should proceed with purchase of the materials to board up the property. Alderman Schuchmann asked Larry to talk to the property owner one more time and report back at the next meeting.

Sewer Back up at 110 4<sup>th</sup> St – Larry Janish explained the owner Mr. Bradshaw had a sewer backup the night of the three inch rain and it flooded his basement. He is requesting compensation.

Meter Shut Offs – Larry Janish said his department is still digging up and installing water shut offs on homes that don't have any.

**Building Official** – Superintendent Larry Janish provided the Board with report on new home building permits issued. Seven (7) new home permits were issued to date. Permits issued: one (1) sign, two (2) decks, two (2) pools, One (1) shed and two (2) fence permits. There were four (4) residential and one (1) commercial occupancy inspections, and there were 76 violations reported for the City, for which 17 were resolved.

**Police** - Chief Saulters then reported to the Board that the Police Department had 551 calls for service resulting in 21 incident reports.

Chief Saulters discussed results of a search warrant on Kerland Drive that the Detective Bureau put together and explained the items recovered for making meth with the help of the City's K-9 dog 'Zeus', and another traffic stop made on the Interstate where they recovered some marijuana from an out-of-state vehicle.

Chief Saulters asked the Board for permission to attend the 31<sup>st</sup> Annual Chief's Conference that is scheduled for June 23<sup>rd</sup> to 26<sup>th</sup> at Osage Beach. The total cost for training and lodging is \$472.91. He said it will also accredit him 15 hours of Law Enforcement education towards his post. Alderman Schuchmann asked to table discussion of the training request.

**City Hall** – City Clerk Christine Martin gave report to the Board.

Pending Business Licenses - There were four (4) Pending: James Scott for an Antique Mall in the old "R & R" Restaurant building, the three (3) Fireworks Stands by Reeds Rockets, Meramec Specialty dba Fireworks City and David Shaiper Fireworks.

New Business License – A License was issued to Marc Moellinger of GENR8 for Website Services, Company Branding Graphic Art & Design and Conceptual Design at 113 Veterans Memorial Parkway, Suite 2 (upstairs).

Liquor Licenses renewals – Letters were sent out and should be back in June 10<sup>th</sup>. The Liquor Licenses expire June 30<sup>th</sup>.

Peddler's License – There was one (1) inquiry for a six-month Peddlers License.  
Board of Adjustment – Held the annual meeting to select officers with no other business discussed.

**Treasurer/Economic Development** – Treasurer Karen Girondo reported to the Board.

WWTF – The list of invoices was sent to Kristen with Cunningham, Vogel & Rost and is still working on it.

**Economic Development** – Report given by Economic Developer Karen Girondo

High School Marketing Class – Karen said she judged seven (7) teams of students that did a presentation of selling homes in Wright City. She said it was eye opening for the students and judges.

Greater Warren County EDC – Attended the monthly meeting and said the Dinner Auction was a success. They are sponsoring a student from both Wright City High School and Warrenton High School to attend “Build a Business Workshop” at the University of Missouri. The EDC will be working with the Missouri Homebuilders Association for an event in the near future. The new website “Access STL West” will be up and running soon. Josh Beck was sent to the Automotive Parts Supplier Council in Detroit, MI., and returned with several possible leads. He will also be representing Warren County and Montgomery County at Locators at the Lake.

EEZ (Enterprise Enhancement Zone – She thanked everyone for working together to get it established.

Charter Communications – Karen said more review and research needs to be done, but it looks like the City's DSL and phone bill could be reduced.

### **Review/Approval of Bills**

Alderman Schuchmann asked about the check for refund of an Excavation Permit and Karen explained that the applicant did not have to go into the street. Alderman Rowden made a motion to approve the Bills. Alderman Toothman seconded it and the motion unanimously carried.

**Final Questions** – Mr. Harry Harris was present and discussed a drainage problem at his neighbor's house where the outside water is being allowed to drain onto his property. Superintendent Larry Janish said he has looked at the situation and will be in touch with the property owner or the builder.

**Vote to go to call for Executive Session** - Alderman Schuchmann made a motion to come out of regular session and go into an executive session to discuss business relating to Legal, Real Estate and Personnel as allowed pursuant to the exception of the provisions of Section 610.021(1)(2)(3) RSMo. Alderman Rowden seconded it and roll call was taken:

Alderman Schuchmann	Yea	Alderman Toothman	Yea
Alderman Smith	Absent	Alderman Rowden	Yea

The motion carried.

Alderman Toothman made a motion to come out of executive session and go into regular session. Alderman Rowden seconded it and roll call was taken:

Alderman Schuchmann	Yea	Alderman Toothman	Yea
Alderman Smith	Absent	Alderman Rowden	Yea

The motion carried.

**Adjournment** – Alderman Schuchmann made the motion to adjourn the meeting at 9:30 pm. Alderman Rowden seconded it and the motion unanimously carried.

Approved \_\_\_\_\_

Attested \_\_\_\_\_