

**City of Wright City  
Board of Aldermen Meeting Minutes  
Thursday, May 12, 2016**

**Signed in Attendance:** Kerry Lambright, Norman Krutzman and Theresa Kless.

**City Official Attendance:** Mayor Heiliger, Alderman Dixon, Alderman O'Connor, and Alderman Rowden were present. Alderman Toothman was absent.

**Staff and Others Present:** City Clerk Christine Martin, Treasurer Karen Girondo, City Attorney Paul Rost, Police Chief Matthew Eskew, Superintendent Larry Janish, Park Director Curt Kehoe Officer Jim Hepperman, and Pastor Joe Purl.

Mayor Heiliger called the meeting to order at 6:30 pm

**Roll Call**

City Clerk Christine Martin called roll with Mayor Heiliger, Aldermen Dixon, O'Connor and Rowden present. The City Clerk reported the Mayor and three (3) Board Members present.

**Pledge of Allegiance**

Chief Eskew led everyone in the Pledge of Allegiance.

**Approval of Minutes**

**Minutes from Board Meeting of April 28, 2016** – Alderman O'Connor made a motion to approve the minutes from the Board of Aldermen Meeting of April 28, 2016. Alderman Dixon seconded it and the motion unanimously carried.\_

**Minutes from Special Board Meeting of May 5, 2016** – Alderman Rowden made a motion to approve the minutes from the Special Board of Aldermen Meeting of May 5, 2016. Alderman O'Connor seconded it and the motion unanimously carried.\_

**Approval of Financial Reports – April** – Alderman Rowden made a motion to approve the minutes from the Special Board of Aldermen Meeting of May 5, 2016. Alderman O'Connor seconded it and the motion unanimously carried

**Responses to previous comments/concerns – None**

**Open meeting to public comments/concerns - None**

**Public Hearing – None**

**Recommendations from Planning & Zoning – None**

**Old Business - None**

**New Business**

**Appreciation Award** – Mayor Heiliger presented a Good Neighbor Appreciation Award to Mike and Linda Condray.

**Hat Trick Lane – Lance Sechrest** – Lance Sechrest, owner of Insulation Pro, was present and stated he acquired the road with the purchase of the property. Lance Sechrest made a proposal to the Board for the City to take over the road after he repairs the upper 542 feet of Hat Trick Lane and brings it up to the City’s specifications. He said there is an easement on the entire road. The bottom 257 feet of the road is a dead-end, which he plans to deed over to the truss company since they use it for storage. Mr. Sechrest said he wants to make sure the vacant lot (Missouri Piping) across from DSL LLC has access. He has not been able to contact Missouri Piping yet. Chief Eskew said there is concern from the Fire Department for having access. Alderman Rowden questioned whether the City would want to take the road over if used strictly for large trucks. Alderman Rowden also pointed out the requirement of hard surface parking and the need for a Resubdivision Request. City Attorney Paul Rost advised Mr. Sechrest to talk to the Fire Department to see if they want a turn-around or a hammer-head and to check on any needed agreements with the two (2) companies. He stated that Mr. Sechrest will need to request a Resubdivision or lot consolidation. He will need dedication plat for the first part of the street to dedicate it to the City and a Resubdivision for the north part to consolidate it into the property of DSL LLC. Paul said if the easements go to the north boundary they will have to be vacated in order for the truss company to fence their property.

**Appointments to Planning & Zoning** – This item was completed at the May 5<sup>th</sup> Special Board Meeting.

**Appointments to Park Board** – Park Director Curt Kehoe stated they have two (2) vacancies on the Park Board and recommends Mary Long to serve as one of those members on the Park Board. Mayor Heiliger made a recommendation based on Curt’s recommendation to appoint Mary Long to the Park Board for a two-year term. Alderman Rowden made a motion to approve Mayor Heiliger’s recommendation to appoint Mary Long to the Park Board for a two-year term. Alderman O’Connor seconded it and the motion unanimously carried.

**Special Training Opportunity – May 26<sup>th</sup> Webinar on Eminent Domain** – City Clerk Christine Martin reminded the Board of a Webinar on Eminent Domain being put on by Cunningham, Vogel & Rost.

**UB Balance Adjustment Report – April** – Alderman Rowden made a motion to approve the April Report. Alderman Dixon seconded it and the motion unanimously carried.

**Payment Agreement Status Report** – Alderman Rowden made a motion to approve the Payment Agreement Report. Alderman O’Connor seconded it and the motion unanimously carried.

Ms. Alyssa Kaelin was present to discuss her water bill with the Board due to her husband being laid off from work and asked that her payment deadline be extended to May 27<sup>th</sup>. Alderman Rowden made a motion to approve the Payment Agreement extension to May 27<sup>th</sup>. Alderman O’Connor seconded it and the motion unanimously carried.

### **Ordinance/Resolutions**

**Bill #18-16 Ordinance** – An Ordinance was read by title. AN ORDINANCE AMENDING CHAPTER 502 “BUILDING CODES,” OF THE MUNICIPAL CODE OF THE CITY OF WRIGHT CITY, MISSOURI, BY

ADDING A NEW SECTION 502.045 RELATING TO MAINTENANCE OF EXTERIOR OF STRUCTURES AND RIGHTS-OF-WAY. Alderman Rowden made a motion to read Bill #18-16 a second time by title. Alderman O'Connor seconded it and the motion unanimously carried. After the second reading, Alderman Rowden moved that Bill #18-16 be placed upon final passage. Alderman O'Connor seconded it and the motion unanimously carried. Mayor Heiliger then put the question "Shall Bill #18-16 be passed and become an Ordinance?" Roll was taken with the following vote:

Alderman Dixon	Yea	Alderman Rowden	Yea
Alderman O'Connor	Yea	Alderman Toothman	Absent

The Bill having the majority vote of the members present was adopted. Said Bill was thereupon presented to the Mayor and President of the Board for their signatures and approval and then duly signed and becomes Ordinance #883 of the City of Wright City, Missouri.

**Reports**

**Park** – Park Director Curt Kehoe was present and reported to the Board. He said they are getting behind on their games due to rainouts. He also thanked everyone for the Bond Issue since they have a few more ball diamonds to play on. Curt thanked the Board for approving Mary Long for the Park Board. The Flea Market was not well attended well on Saturday and he said it may have been because of the City wide yard sales. He said Steve finally was able to catch up on the grass mowing. Curt thanked Chief Eskew for the radios for the Park to use during the games.

**Public Works** – Superintendent Larry Janish reported to the Board. He stated they have been mowing grass and it has been hard keeping up with it. Larry said he hoped to get someone else hired soon so they can catch up.

**Building Official** – The report was included in the Board Packet.

**Police** – Chief Eskew was present and reported to the Board and said they had 767 calls for service, with 24 incident reports since the last meeting. Some reports included fugitive arrests, leaving the scene of a motor vehicle accident, property damage, harassment, fraud, and burglary. They have been conducting additional traffic enforcement on both of the outer roads and community patrols with kids out of school.

Tasers – They just received the Tasers in and Sgt. Bernard will be putting that training during the last part of May to early June. A Range Class will be held on the 19<sup>th</sup> and 20<sup>th</sup> of May at the Bench Rest Rifle Club. They participated in the County Wide Torch Run to raise awareness of the Special Olympics and to pay for athletes to compete in competitions. Chief Eskew said he will be attending a high school graduation of the daughter of fallen Officer Finnegan on the day of the next Board of Aldermen Meeting.

**City Hall** – City Clerk Christine Martin reported to the Board. There were no new Business Licenses Issued – There have been two (2) inquiries for new business. One was a power washing business and the other was for Event Planning & Photography.

Renewals – 93 issued with one (1) applications pending tax information.

Conditional Use – James Scott to sell and display portable buildings and Don Reed for a Temporary Fireworks Stand at 425 W. Service Road North, both postponed to the May 16<sup>th</sup> Planning & Zoning Meeting and Tom Dixon with Meramec Specialty for a Temporary Fireworks Stand at 209 E. Service Road North.

Cemetery – There was an Urn burial on May 7<sup>th</sup> for Shirley Brakensiek and will have an Urn burial on May 14<sup>th</sup> for Norman Mueller.

Training – Denise Queen will start training when Payroll comes around.

**Treasurer/Economic Development** – Treasurer Karen Girondo was present and reported to the Board. Treasurer – Financial Reports were in the packet. Karen said she was concerned that sales tax is down between 2 and 3 percent. It does usually pick during the summer months but she will keep watching to see what it does. She budgeted for 20 new homes and the City has 21 new homes to date.

2015 Audit – She received the draft copy of the Audit and it will be presented the end of May or first meeting in June. She is still sending requested reports to the Auditors.

Sidewalk Project – She has been working on the narratives for all of the easements and has all but two signed easements, the Fire Department and Dale Schaper’s.

RFQ’s – Had the Pre-Submittal Meeting on Wednesday, May 4<sup>th</sup> with about 7 firms represented. RFQ’s are due June 1<sup>st</sup>.

Phase I Assessment – Met the representatives from Environmental Operations on Wednesday, May 11<sup>th</sup> at the church building.

Ambulance Building – The site plan review was sent to Kuhlman for review and it was also sent to Bob Barclay to forward to the architect.

New Computer – Will order a new computer for the additional office for setting it up in the Building Department Office. Karen also discussed advertising for the part-time position, but has already received several applications to date.

New Business – Karen said she received an email from Brad Schuster of FSCB that the Dano's Hillbilly Heaven property was sold to the party that received the Liquor License. Karen discussed other prospects for properties in the City.

**Review/Approval of Bills** – Alderman Rowden made a motion to approve the Bills. Alderman Dixon seconded it and the motion unanimously carried.

**Final Questions** – Norman Krutzman asked about the fence ordinance that was passed at this meeting. City Clerk Christine Martin provided a copy of the ordinance to Mr. Krutzman.

Mayor Heiliger thanked the Board for backing him up with helping the lady that came forward about her water bill.

**Vote to go to Closed Session - Executive Session** - Alderman Rowden made a motion to come out of regular session and go into an executive session to discuss business for the purpose of dealing with matters relating to one or more of the following; Legal actions, causes of action, litigation or privileged communications between the City’s representatives and its attorney (610.021(1)); and Leasing, purchasing, or sale of real-estate (610.021(2)). Alderman O’Connor seconded it and roll call was taken:

Alderman Dixon	Yea	Alderman Rowden	Yea
Alderman O’Connor	Yea	Alderman Toothman	Absent

The motion carried.

Alderman Rowden made a motion to come out of executive session and go into regular session. Alderman O’Connor seconded it and roll call was taken:

Alderman Dixon	Yea	Alderman Rowden	Yea
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Alderman O'Connor

Yea

Alderman Toothman

Absent

The motion carried.

**Adjournment** – Alderman Rowden made the motion to adjourn the meeting at 8:00 pm. Alderman O'Connor seconded it and the motion unanimously carried.

Approved \_\_\_\_\_

Attested \_\_\_\_\_