

**City of Wright City  
Board of Aldermen Meeting Minutes  
Thursday, April 28, 2016**

**Signed in Attendance:** Kerry Lambright, Norman Krutzman and Theresa Kless, Mickie Mora, Joe Grunwaldt, Linda Condray, Bob Patterson, Kurt Kutter, and Kim Purl.

**City Official Attendance:** Mayor Heiliger, Alderman Dixon, Alderman O'Connor, and Alderman Toothman were present. Alderman Rowden was absent.

**Staff and Others Present:** City Clerk Christine Martin, Treasurer Karen Girondo, City Attorney Paul Rost, Police Chief Matthew Eskew, Superintendent Larry Janish, Officer Jim Hepperman, and Pastor Joe Purl. Park Director Curt Kehoe was absent.

Mayor Heiliger called the meeting to order at 6:30 pm

**Roll Call**

City Clerk Christine Martin called roll with Mayor Heiliger, Aldermen Dixon, O'Connor and Toothman present. The City Clerk reported the Mayor and three (3) Board Members present.

**Pledge of Allegiance**

Kerry Lambright led everyone in the Pledge of Allegiance.

**Approval of Minutes**

**Minutes from Board Meeting of April 14, 2016** – Alderman Toothman made a motion to approve the minutes from the Board of Aldermen Meeting of April 14, 2016. Alderman Dixon seconded it and the motion unanimously carried.

**Approval of Financial Reports – None**

**Responses to previous comments/concerns – None**

**Open meeting to public comments/concerns - None**

**Public Hearing – Amend Chapter 405 Zoning, Generally, Section 405.100 Supplemental Regulations pertaining to fences, walls, and hedges** – Mayor Heiliger opened the public hearing. There were no comments or questions. Mayor Heiliger closed the public hearing.

**Recommendations from Planning & Zoning**

**Application for a Conditional Use Permit from James Scott to display and sell Portable Buildings at 312 Warren Avenue.** (Postponed by the Planning & Zoning Commission)

**Application for a Conditional Use Permit from Lewis Carriers Inc. to operate a Tractor and Trailer Sales/Repair Facility at 221 W. Service Road North.** Alderman Toothman made a motion to accept the recommendations from Planning & Zoning. Alderman O'Connor seconded it the motion unanimously carried.

**Preliminary Subdivision Plat Review for Koehler Subdivision.** (Postponed by the Planning & Zoning Commission)

**Amend Chapter 405 Zoning, Generally, Section 405.100 Supplemental Regulations pertaining to fences, walls, and hedges.** Alderman Toothman made a motion to accept the recommendations from Planning & Zoning. Alderman O'Connor seconded it the motion unanimously carried.

**Application for a Conditional Use Permit from Don Reed dba Reed Rockets to operate a Temporary Fireworks Stand at 425 West Service Road North.** Alderman Toothman made a motion to accept the recommendations from Planning & Zoning to take it under advisement. Alderman O'Connor seconded it the motion unanimously carried.

### **Old Business**

**Special Permit Wright City RII Backpack Program** – There was no one present from the school.

### **New Business**

**Appreciation Award** – Mayor Heiliger presented a Good Neighbor Appreciation Award to Mike and Linda Condray.

**Special Permit – Cinco de Mayo – Ruiz Castillo Mexican Restaurant** – Alderman Toothman made a motion to approve Special Permit request with the music to end at 10:00 pm. Alderman Dixon seconded it and the motion unanimously carried.

**Motor Vehicle Sales Tax** – The Board asked that this item be moved to Workshop.

**Tap Project – Easements – Dale Schaper** – Mr. Dale Schaper was present to discussed easements that the City had requested for completion of a sidewalk project on Bell Road and Wildcat Drive. Mayor Heiliger asked Mr. Schaper if he would consider signing the needed easements for the City so there would be sidewalks along the two roads. Mr. Schaper stated it would be of no benefit to him with no return to him and he would be losing ground. Mayor Heiliger asked Dale Schaper if he would think about and consider signing the easements

**Journal Entry Review** – Treasurer Karen Girondo said she needs someone to review the Journal Entries. Alderman Dixon stated he will do the reviews. Karen said she will have them ready at each Board Meeting to review. Alderman Toothman made a motion to nominate Alderman Dixon for the Journal Entry Review. Alderman O'Connor seconded it the motion unanimously carried.

**Check Signing** – City Clerk Christine Martin explained that we need to have another check signer due to the change in the Board. Alderman Toothman volunteered to be available to be a check signer. Karen said she will get with the bank and then let him know. Alderman Dixon made a motion to nominate Alderman Toothman for an alternate for check signing. Alderman O'Connor seconded it the motion unanimously carried.

**Traffic Enforcement Grant** – Police Chief Eskew asked for approval to participate in the Missouri Safety Center Traffic Enforcement Grant from May 5<sup>th</sup> to May 16<sup>th</sup> which would provide an additional \$800 more in overtime pay for patrolling the letter and service roads, not on the Interstate. Alderman Dixon made a motion to approve participation in the Traffic Enforcement Grant. Alderman Toothman seconded it and the motion unanimously carried.

**Vacation Carryover – Police Department** – Police Chief Eskew asked for permission for Davis Bernard to carry over his unused 80 hours of vacation and stated it was due to the department’s manpower shortage. Alderman Toothman made a motion to accept Chief Eskews recommendation to approve the carryover. Alderman O’Connor seconded it and the motion unanimously carried.

**Payment Agreement Status Report** – Alderman Toothman made a motion to approve the report with review of account ending in #90004 in two weeks. Alderman Dixon seconded it and the motion unanimously carried.

**Approval of Liquor License for change of LLC – Mikey’s Pour House Pub and Grill** – Alderman Toothman made a motion to approve the Liquor License for change of LLC to Mikey’s Pour House Pub and Grill. Alderman Dixon seconded it and the motion unanimously carried.

**Hiring of Maintenance Worker – Public Works** – Superintendent Larry Janish asked for permission to hire Tyler Holiway as a full-time maintenance worker at the hourly rate of \$13.00 with a 90-day probation to begin work in two weeks, provided he passes the background check. Mayor Heiliger made a recommendation to follow Larry Janish’s recommendation to hire Tyler Holiway as a full-time maintenance worker at the hourly rate of \$13.00 with a 90-day probation to begin work in two weeks, provided he passes the background check. Alderman Toothman made a motion to follow Mayor Heiliger’s recommendation. Alderman Dixon seconded it and the motion unanimously carried.

**Ordinance/Resolutions**

**Bill #15-16 Ordinance** – An Ordinance was read by title. AN ORDINANCE FOR THE PURPOSE OF THE MUNICIPAL CODE OF THE CITY OF WRIGHT CITY, MISSOURI BY AMENDING CHAPTER 405, “ZONING, GENERALLY,” SECTION 405.100 “SUPPLEMENTAL REGULATIONS PERTAINING TO FENCES, WALLS, AND HEDGES. Alderman O’Connor made a motion to read Bill #15-16 a second time by title. Alderman Toothman seconded it and the motion unanimously carried. After the second reading, Alderman Toothman moved that Bill #15-16 be placed upon final passage. Alderman Dixon seconded it and the motion unanimously carried. Mayor Heiliger then put the question “Shall Bill #15-16 be passed and become an Ordinance?” Roll was taken with the following vote:

Alderman Dixon	Yea	Alderman Rowden	Absent
Alderman O’Connor	Yea	Alderman Toothman	Yea

The Bill having the majority vote of the members present was adopted. Said Bill was thereupon presented to the Mayor and President of the Board for their signatures and approval and then duly signed and becomes Ordinance #880 of the City of Wright City, Missouri.

**Bill #16-16 Ordinance** – An Ordinance was read by title. AN ORDINANCE APPROVING AND AUTHORIZING EXECUTIONS OF A CONTRACT BETWEEN THE CITY OF WRIGHT CITY AND WMFINANCIAL STRATEGIES FOR FINANCIAL ADVISORY SERVICES. Alderman Toothman made a motion to read Bill #16-16 a second time by title. Alderman O’Connor seconded it and the motion unanimously carried. After the second reading, Alderman Toothman moved that Bill #16-16 be placed upon final passage. Alderman Dixon seconded it and the motion unanimously carried. Mayor Heiliger then put the question “Shall Bill #16-16 be passed and become an Ordinance?” Roll was taken with the following vote:

Alderman Dixon	Yea	Alderman Rowden	Absent
Alderman O’Connor	Yea	Alderman Toothman	Yea

The Bill having the majority vote of the members present was adopted. Said Bill was thereupon presented to the Mayor and President of the Board for their signatures and approval and then duly signed and becomes Ordinance #881 of the City of Wright City, Missouri.

**Reports**

**Park** – Park Director Curt Kehoe was absent.

**Public Works** – Superintendent Larry Janish did not have a written report for the Board.

**Building Official** – The report was included in the Board Packet.

**Police** – Chief Eskew was present and reported to the Board and said they had 759 calls for service, with 34 incident reports since the last meeting. Some reports included fugitive arrests, towed derelict autos, ordinance violations, leaving the scene of a motor vehicle accident, driving while intoxicated, burglary, tampering with a motor vehicle, and a sexual misconduct case. Chief Eskew warning and summons have been issued after some traffic enforcement in the Gettysburg Commons area for some traffic violations that had been reported. They assisted a neighboring community for a K-9 track and Zeus did a great job. He stated that Officer Ingrassia has been nominated through Crider Center for an award in St. Louis for talking a suicide victim down from jumping off the overpass, while he was on patrol.

**City Hall** – City Clerk Christine Martin reported to the Board.

There was no new Business Licenses Issued – There have been two (2) inquiries for new business. One was a power washing business and the other was for Event Planning & Photography.

Renewals – 91 issued with three (3) applications pending tax information.

Conditional Use – James Scott to sell and display portable buildings and Don Reed for a Temporary Fireworks Stand at 425 W. Service Road North, both postponed to the May 16<sup>th</sup> Planning & Zoning Meeting.

Cemetery – There were no burials in the last two weeks, just inquiries.

Code Update – We received the new code update and they are available.

**Treasurer/Economic Development** – Treasurer Karen Girondo was present and reported to the Board. Treasurer – Karen said she received a refund check from MOPERM for the 2016 Insurance Premium in the amount of \$2,596.71, which is about a 5 percent refund.

Sewer Study – The study has been sent to the Department of Natural Resources for their review.

RFQ’s for Architects. Sent out 12 RFQ’s April 19<sup>th</sup>. The mandatory pre-submittal Conference will be at 10 am on Wednesday, May 4<sup>th</sup> starting at City Hall. They will tour the City Hall, Police Department and the church building on Westwoods Road.

Karen said there are some people interested in the space in the Manchester Investment Group Building and is also dealing with a buyer for the Manchester Building. The steel for the EPC Building is up and the Dyer and Terbrock have sold or are in the process.

WM Financial - Karen said she met with Joy Howard on Wednesday regarding information for the Bond Statement. Karen added she will have the City Hall Staff Duties for Workshop.

**Review/Approval of Bills** – Alderman Toothman made a motion to approve the Bills. Alderman Dixon seconded it and the motion unanimously carried.

**Final Questions** – Kerry Lambright gave a ‘hats off’ to Officer McWilliams for his duties pertaining to Gettysburg Commons.

Don Reed was present and stated his application for the Fireworks Stand is on the Planning & Zoning Agenda and expressed to the Board that he has been there for several years doing the same business of fireworks sales.

**Vote to go to Closed Session - Executive Session** - Alderman Toothman made a motion to come out of regular session and go into an executive session to discuss business for the purpose of dealing with matters relating to one or more of the following; Legal actions, causes of action, litigation or privileged communications between the City’s representatives and its attorney (610.021(1)); and Leasing, purchasing, or sale of real-estate (610.021(2)); hiring, firing, disciplining or promoting employees (610.021(3)). Alderman Dixon seconded it and roll call was taken:

Alderman Dixon	Yea	Alderman Rowden	Absent
Alderman O’Connor	Yea	Alderman Toothman	Yea

The motion carried.

Alderman Toothman made a motion to come out of executive session and go into regular session. Alderman O’Connor seconded it and roll call was taken:

Alderman Dixon	Yea	Alderman Rowden	Absent
Alderman O’Connor	Yea	Alderman Toothman	Yea

The motion carried.

**Adjournment** – Alderman Toothman made the motion to adjourn the meeting at 8:35 pm. Alderman Dixon seconded it and the motion unanimously carried.

Approved \_\_\_\_\_

Attested \_\_\_\_\_