

City of Wright City
Board of Aldermen Meeting
April 12, 2012, 6:30 pm

Signed in Attendance: Anthony Fanara of Classic Contracting, Nancy Huster, Heather Smith, Chad Hodges, Monte Cannon, Bill Stinson, Kim Purl, Chris Gaines for Warren County Wednesdays. Mike Smith was present and did not sign in.

City Official attendance: Mayor Heiliger, Alderman Schuchmann, Alderman Black, Alderman Toothman and Alderman Reynolds were present.

Staff and Others: Superintendent Larry Janish, Economic Developer Karen Gironde, City Clerk Christine Martin, City Attorney Paul Rost, Police Chief Doug Saulters, Police Officer Jim Hepperman and Parks Director Curt Kehoe.

Roll Call

City Clerk Christine Martin called roll with Mayor Heiliger, Aldermen Schuchmann, Black, Toothman, and Reynolds present. The City Clerk reported the Mayor and four (4) Board Members present.

Mayor Heiliger called the meeting to order at 6:30 pm.

Pledge of Allegiance

Alderman Reynolds led everyone in the Pledge of Allegiance.

Meeting Minutes

Minutes from Board Meeting of March 22, 2012 – Alderman Toothman made a motion to approve the minutes from the Board of Alderman Meeting of March 22, 2012. Alderman Black seconded it and the motion unanimously carried.

Approval of Election Results

City Clerk Christine Martin read the Certified Election Results as received and certified on April 5, 2012, from the County Clerk of Warren County, Barbara Daly for the Municipal Election held April 3, 2012, for Mayor, Alderman Ward I and Ward II. The results were: Mayor; Incumbent David Heiliger ran unopposed and had 185 votes, Ward I Alderman incumbent Jim Schuchmann had 50 votes and Ward I opponent Danny Campbell had 43 Votes; Ward II Alderman incumbent Angie Reynolds had 55 votes and Ward II opponent Mike Smith had 63 votes. Alderman Schuchmann made a motion to accept the results of the Election. Alderman Toothman seconded it and the motion unanimously carried.

Adjourn with outgoing Board

Alderman Reynolds made a statement that it was a pleasure and an honor to serve the City for the past four years as Alderman and added that everyone on the Board has been wonderful. She spoke about the many accomplishments of the Board and thanked everyone for helping her. Alderman Reynolds made a motion to adjourn with the outgoing Board. Alderman Toothman seconded it and the motion unanimously carried.

Swear in newly Elected Officials

City Clerk Christine Martin swore in David Heiliger as Mayor, Jim Schuchmann as Ward 1 Alderman and Mike Smith as Ward 2 Alderman.

Roll Call

City Clerk Christine Martin called roll with Mayor Heiliger, Alderman Schuchmann, Alderman Black, Alderman Toothman and Alderman Smith present. The City Clerk reported the Mayor and four (4) Board Members present.

Mayor Heiliger called the meeting to order with the new Board

Elect President of Board

Alderman Black made a motion to nominate Jim Toothman as president of the Board. Alderman Smith seconded it and the motion unanimously carried.

Responses to previous comments/concerns - None

Open Meeting to public comments/concerns - Nancy Huster thanked Superintendent Larry Janish for the nice work done on the Sewer Drainage Project on her property.

Public Hearing - None

Old Business

2012 Business Licenses - City Clerk Christine Martin discussed Business Licenses and stated the next step in the process for the five (5) delinquent renewals is to have the Police Department issue summons for non-compliance.

Alderman Toothman made a motion to amend the Agenda to add item 14.b. Big Boys under Old Business. Alderman Black seconded it and the motion unanimously carried

Big Boys - Mayor Heiliger congratulated Superintendent Larry Janish on the outstanding job his department was doing on demolition of the Big Boys. Alderman Toothman said he has been receiving calls for trash, rubbish and weeds since the building has been removed and the site is more visible now. Alderman Toothman also thanked Larry Janish for the job well done.

New Business

Proclamations/Recognition Certificates – Mayor Heiliger read a Proclamation by the City of Wright City in support of the Chamber of Commerce Campaign 2012 Warren County Wednesdays. Mayor Heiliger read a second Proclamation from the City wishing condolences with the passing of Janet Brinkman. Mayor Heiliger read a third Proclamation honoring Angie Reynolds for serving as Alderman for four years from April 2008 to present.

Utility Billing Disconnect Hearing - Alderman Toothman made a motion to proceed with the Utility Disconnects per City Ordinance. Alderman Black seconded it and the motion unanimously carried.

Gettysburg Lift Station #2 – Superintendent Larry Janish explained that there will be a road going into the lift station off of the Fredricksburg Way. The lift station will be a joint effort between MODOT and Cannon for a lift station to be placed on Cannon's property. Larry Janish said plans were submitted and they are still being reviewed. Monte Cannon was present to discuss the Gettysburg Lift Station #2. He stated the road going into where the lift station is is Fredricksburg Way and is not yet completed. Larry said Monte Cannon wants to gravel the road from where the concrete stops on Fredricksburg Way down to where the lift station will be asphalted. Monte Cannon presented the Board with a copy of the plat for Gettysburg Commons Subdivision. He said MODOT wants to do away with their lagoons that service MODOT's Rest Areas. MODOT's plan is to tie into a manhole at the North Service Road at the intersection the first street (Fredricksburg Lane) into Gettysburg Commons Subdivision. The sewer line to the proposed lift station will be gravity fed. Monte said this will eliminate MODOT from having to maintain a lift station and with the extra sewage from the Rest Area, and the proposed lift station will have to be upgraded to accommodate it. There was discussion amongst the Board of whether the road can be gravel. Larry Janish asked Mr. Cannon what his time frame was. Mr. Cannon said he is negotiating with the State and is asking for a letter from the City for acceptance of the proposed arrangement. City Attorney Paul Rost stated easements will be needed. Alderman Toothman made a motion to take it under review by the City Attorney. Alderman Smith seconded it and the motion unanimously carried

MODOT/LPA Basic Training – Economic Developer Karen Girondo explained the new requirements for MODOT Grants and stated the City now has to designate a full time person as the Program Manager and be certified. The

person has to take a four hour training course and be certified. She said she has always handled the grants, but feels someone else needs to go to be certified. If the City is not certified, the City is not eligible for grants. Karen stated that the State may not even talk to anyone if they are not certified. Alderman Toothman made a motion allow Karen and another City official to attend the MODOT/LPA Basic Training. Alderman Black seconded it and the motion unanimously carried

Police Department Training – Chief Saulters asked for approval for the Police Clerk Kathy Yocum to attend the annual training conference at the Lake of the Ozarks May 14 to May 18 for the cost of \$460, and for Detective Tim Matthews to attend The Reid Technique of Interview and Interrogation May 15 to May 18 for the cost of \$420. Alderman Toothman made a motion to accept the Chief's recommendation to send Kathy Yocum and Tim Matthews to attend training in May. Alderman Black seconded it and the motion unanimously carried

Utility Billing Adjustment Report for March – Alderman Toothman made a motion to accept Utility Billing Adjustment Report for March. Alderman Black seconded it and the motion unanimously carried

Appointments to Planning & Zoning Commission - Mayor Heiliger made a recommendation to appoint Alderman Schuchmann to the Planning & Zoning Commission. Alderman Schuchmann declined. Mayor Heiliger made a recommendation to appoint Alderman Toothman to the Planning & Zoning Commission. Alderman Smith made a motion to accept the Mayor's recommendation to appoint Alderman Toothman to the Planning & Zoning Commission. Alderman Schuchmann seconded it and the motion unanimously carried

Request for Refund – Conditional Use Permit – Fearsome Productions – City Clerk Christine Martin stated normally the City does not refund these types of fees, especially if it has already been advertised. Alderman Toothman made a motion to deny the request. Alderman Black seconded it and the motion unanimously carried.

Bids on AC in Police Department – City Clerk Christine Martin explained that repairs were made to the AC in the Police Department for low Freon, and it was suspected that if the same problem occurred as with the City Hall unit, the Police Department unit would have to be replaced due to the age of the system and with it having the old Freon in it. Alderman Toothman made a motion to table the request. Alderman Smith seconded it and the motion unanimously carried

Bids on Roof Repairs – Diekroeger Park Pavilion – Alderman Toothman made a motion to accept the bid from Rogers Roof Repair for \$9580. Alderman Smith seconded it and the motion unanimously carried.

Payment Agreement Status - Alderman Toothman made a motion to accept the Payment Agreement Status. Alderman Black seconded it and the motion unanimously carried.

Ordinance/Resolutions

Bill #16-11 was presented to the Board. Bill 16-12 was read for the first time by title. AN ORDINANCE FOR THE PURPOSE OF AMENDING SECTION 220.030: KEEPING POULTRY, LIVESTOCK NEAR DWELLINGS, OF ARTICLE II. LIVESTOCK OF CHAPTER 220 ANIMALS, OF THE MUNICIPAL CODE OF THE CITY OF WRIGHT CITY, MISSOURI. Alderman Toothman made a motion to read Bill 16-12 a second time by title. Alderman Black seconded it and the motion unanimously carried. After the second reading, Alderman Toothman moved that Bill #16-12 be placed upon final passage. Alderman Black seconded it and the motion unanimously carried. Mayor Heiliger then put the question “Shall Bill #16-12 be passed and become an ordinance?” Roll call was taken with the following vote:

Alderman Schuchmann	Yea	Alderman Smith	Yea
Alderman Black	Yea	Alderman Toothman	Yea

The Bill having the majority vote of the members present was adopted. Said Bill was thereupon presented to the Mayor and President of the Board for their signatures and approval. It was then duly signed and becomes Ordinance #754 of the City of Wright City, Missouri.

RESOLUTION #17-12 was presented to the Board. Resolution #17-12 was read by title. A RESOLUTION AUTHORIZING EXECUTION OF A SERVICE AGREEMENT BETWEEN THE CITY OF WRIGHT CITY AND GREATER WARREN COUNTY EDC – SERVICE AGREEMENT. Alderman Toothman made a motion to approve Resolution #17-12. Alderman Black seconded it and the motion unanimously carried. Roll call was taken with the following vote:

Alderman Schuchmann	Yea	Alderman Toothman	Yea
Alderman Black	Yea	Alderman Smith	Yea

The Resolution having the majority vote of the members present was adopted. Said Resolution was thereupon presented to the Mayor and President of the Board for their signatures and approval. It was then duly signed and becomes Resolution #17-12 of the City of Wright City, Missouri.

RESOLUTION #18-12 was presented to the Board. Resolution #18-12 was read by title. A RESOLUTION BY THE CITY OF WRIGHT CITY AUTHORIZING EXECUTION OF A GRANT FOR THE WRIGHT CITY POLICE DEPARTMENT FOR PARTICIPATION IN MISSOURI’S HIGHWAY SAFETY PROGRAM

Alderman Toothman made a motion to approve Resolution #18-12. Alderman Black seconded it and the motion unanimously carried. Roll call was taken with the following vote:

Alderman Schuchmann Yea	Alderman Toothman Yea
Alderman Black Yea	Alderman Smith Yea

The Resolution having the majority vote of the members present was adopted. Said Resolution was thereupon presented to the Mayor and President of the Board for their signatures and approval. It was then duly signed and becomes Resolution #18-12 of the City of Wright City, Missouri.

Reports

Park - Curt Kehoe gave a report to the Board. Curt said the Easter Egg Hunt was the largest one they ever held with over 275 kids in attendance. There were 65 participants in the Adult Easter Egg Hunt. There was \$111 left from prizes that is being used towards the restoration of the Big Boys Mural. The mural has been touched up, repaired, and will receive a coat of varnish on it for protection. The mural will be framed with old barn wood. Curt said the mural will be the focal point of the inside part of "Arts in the Park" and they are collecting information and stories about the mural and will have the Academy Kids do some laminated displays related to the history of the farm the mural was painted. The last winter Farmers Market will be on Thursday May 19th. The Flea Market will be held on May 12th.

Public Works - Larry Janish thanked Angie Reynolds for her hard work and dedication while on the Board. He also welcomed Mr. Smith to the Board and the re-elected officials to the Board Larry said the street will be swept on April 23rd. Big Boys is down and they are working on removing the concrete slabs and footings.

Building Official - Superintendent Larry Janish stated there were six (6) New Home Permits issued, year to date. There were seven (7) miscellaneous permits issued and 20 residential occupancy inspections since the last Board meeting. There were several violations with some of those resolved.

Mayor Heiliger thanked everyone that was involved with the sale of Big Boy items and removal of the building.

Police Department - Chief Saulters gave a report to the Board. He said they've had 895 calls since March 22nd with 43 incident reports they are presently working. Their officers assisted the Sheriff's Department in serving a search warrant that took off an individual and his neighbor that was selling prescription drugs obtained from a variety of doctors. The drugs were being sold out on the street. Chief Saulters explained an incident where an individual was tased and the individual had "Hepatitis C" and was bleeding and spitting on the officers. Chief Saulters said he is ordering spit masks for future use. He said the grant

the Board just approved is for new radar units for five (5) of the vehicles and two (2) in-car camera systems, including flares and spike strips to stop vehicles. The grant totals about \$32,000 worth of equipment. All cars will be equipped with a camera system and each officer will have a recording device on his person for recording calls and conversations with people. Warren County Health Department will be running an inoculation clinic with dispensing of vaccines, which will call for about six (6) officers working two and a half hours. Liberty Christian School will have a 5k run on May 12th and the Strassenbash route will be used. Chief Saulters thanked Angie Reynolds for her time on the Board.

City Hall – City Clerk Christine Martin also thanked Angie Reynolds for all her time as Alderman. She stated she will get with Chief Saulters on the six (6) pending Business License Renewals for summons to be issued. New Business Licenses issued were Eden’s Edge Salon and Spa and Classic Contracting, LLC. City Clerk Christine Martin said Laura Brown with Courts is asking charging a letter fee for letters she sends out. Lake St. Louis charges \$50 every time an FTA letter is sent to a defendant. The Court Clerk is proposing anywhere from \$10 to \$20 dollars. Chief said some cities, such as St. Peters, require a bond to be posted on their violations. City Attorney Paul Rost said the Court system is a separate system and are governed by the MSCA and the fees are regulated by the State. The Court needs to look at where the authority comes from for the charging of various fees.

Treasurer Report – Karen Girondo gave Report and March Financials are on the table. She said revenues and expenses are on track around the 25 percent mark. One item that will need to be looked at is the insurance in all funds. Workman’s Comp was over \$10,000 more than last year. Hochschild, Bloom & Company is still working on the 2011 Audit draft. The Workman’s Comp Audit will be requested within the next week or two.

Economic Development – Karen said she attended her first meeting at the Greater Warren County EDC. The group is sending Josh Beck to an automotive forum this month in Atlanta. She received three (3) project notifications from Josh Beck and was not able to submit on them due to certain criteria. There will be a meeting with a presentation by Josh Beck next Thursday evening at the Lions Club from 5:30 pm to 7:30 pm. for the Warren County businesses. She attended the TAC (Transportation Advisory Council) yesterday and put information in their packet with the TAC’s stance on the toll roads. MODOT has not taken a stance at this time and is still gathering information. Karen discussed some other projects in the area that are on the list for the region, such as the outer roads needing work, the one-lane bridge on Highway ‘J’, and the overpass between Wright City and Warrenton. She thanked everyone for coming to the Annual Breakfast meeting. Karen announced that the Wright City High School dedicated and named the track the “Susan K. Wright Track”. She has been Wright City Track Coach for 35 years. She has still been able to coach individuals to State Meets and Medals.

Mayor Heiliger announced the all-way stops will go up tomorrow and thanked Alderman Schuchmann who brought it up.

Review/Approval of Bills

Alderman Toothman made a motion to approve the Bills. Alderman Black seconded it and the motion unanimously carried.

Final Questions - Nancy Huster asked about a trench going across the road on her project. Larry Janish said he would take care of it.

Chief Saulters mentioned he’s talked to his officers about several departments in the area that are hiring and one issue that comes up with his officers is retirement. The other departments are offering retirement and asked if the City has a retirement plan. Karen explained the City has looked into it in the past and said a City our size can have a 457 Plan which is ING, and the other option would be LAGERS. The City has had previous studies on LAGERS, but the cost is determined on several factors, one being length of employment. Karen said she will research for the Board.

Vote to go to Executive Session - Alderman Toothman made a motion to come out of regular session and go into an executive session to discuss business relating to Legal, Real Estate and Personnel as allowed pursuant to the exception of the provisions of Section 610.o21(1)(2)(3) RSMo. Alderman Black seconded it and roll call was taken

Alderman Black	Yea	Alderman Schuchmann	Yea
Alderman Toothman	Yea	Alderman Smith	Yea

The motion carried.

Alderman Schuchmann made a motion to come out of executive session and go into regular session. Alderman Black seconded it and roll call was taken:

Alderman Black	Yea	Alderman Schuchmann	Yea
Alderman Toothman	Yea	Alderman Smith	Yea

The motion carried.

Adjournment - Alderman Toothman made a motion to adjourn the meeting at 8:50 pm. Alderman Black seconded it and the motion unanimously carried

Approved_____

Attested_____

