

**City of Wright City  
Board of Aldermen Meeting Minutes  
Thursday, April 10, 2014**

**Signed in Attendance:** Angie Reynolds and Victoria Jones were present. Others present and not signed in was Michelle Jones.

**City Official Attendance:** Mayor Heiliger, Alderman Schuchmann, Alderman Rowden, Alderman Toothman, and Alderman Bruce were present.

**Staff and Others Present:** City Clerk Christine Martin, Superintendent Larry Janish, Treasurer/Economic Developer Karen Girondo, City Attorney Ryan Moehlman, Police Chief Matthew Eskew, Pastor Joe Purl, and Police Officer Jim Hepperman. Park Director Curt Kehoe was absent.

Mayor Heiliger called the meeting to order at 6:30 pm

**Roll Call**

City Clerk Christine Martin called roll with Mayor Heiliger, Aldermen Schuchmann, Rowden, Toothman, and Bruce present. The City Clerk reported the Mayor and four (4) Board Members present.

**Pledge of Allegiance**

Alderman Bruce led everyone in the Pledge of Allegiance

**Approval of Minutes**

**Minutes from Board Meeting of March 27, 2014** - Alderman Schuchmann made a motion to approve the minutes from the Board of Alderman Meeting of March 27, 2014. Alderman Rowden seconded it and the motion unanimously carried.

**Approval of Election Results** - City Clerk Christine Martin read the Certified Election Results as received and certified on April 10, 2014, from County Clerk Barbara Daly of Warren County, for the Municipal Election held April 8, 2014, for Mayor, Alderman Ward I and Ward II. Certified Election Results were Mayor Heiliger having 183 votes, Ward 1 Alderman Jim Schuchmann having 76 votes, Ward 2 Alderman Forrest Bruce having 72 votes, and Ward 2 Aldermanic Candidate Sal Gertken having 34 votes. Alderman Rowden made a motion to approve the Certified Election Results from County Clerk Barbara Daly as read by City Clerk Christine Martin. Alderman Toothman seconded it and the motion unanimously carried.

**Adjourn Meeting with Outgoing Board** – Alderman Schuchmann made a motion to adjourn with the outgoing Board. Alderman Rowden seconded it and the motion unanimously carried.

**Swear in newly Elected Officials** - City Clerk Christine Martin swore in Mayor David Heiliger, Alderman Jim Schuchmann as Ward 1 Alderman, and Forrest Bruce as Ward 2 Alderman.

**Call Meeting to Order with new Board** – Mayor Heiliger called the meeting to order at 6:30 pm

### **Roll Call**

City Clerk Christine Martin called roll with Mayor Heiliger, Aldermen Schuchmann, Rowden, Toothman, and Bruce present. The City Clerk reported the Mayor and four (4) Board Members present.

**Elect President of Board** – Alderman Toothman commended Alderman Schuchmann for doing an excellent job as President of the Board in the previous years and recommended staying with Alderman Schuchmann. Alderman Toothman made a motion to nominate Jim Schuchmann for president of the Board. Alderman Rowden seconded it and the motion unanimously carried. Alderman Schuchmann thanked the Board.

**Approval of Financial Reports – None**

**Responses to previous comments/concerns – None**

**Open Meeting to public comments/concerns – None**

**Public Hearing – None**

**Recommendations from Planning & Zoning – None**

### **Old Business**

**Bids for 2014 Dump Truck – Addendums** - Superintendent Larry Janish went over the addendums to the original 2014 Dump Truck Bids. The total bid from Royal Gate Dodge was \$62,850, Dave Sinclair was \$61,381, and Price Gnade was \$61,280. Larry Janish said the addendums were for changes to the salt spreader and plow, and for the incorrect truck bed size. Larry Janish recommended going with Price Gnade. Alderman Schuchmann made a motion to approve the bid from Price Gnade for \$61,280. Alderman Rowden seconded it and the motion unanimously carried.

### **New Business**

**Proclamation** – Mayor Heiliger read a Proclamation on behalf of The Child Center proclaiming April as Child Abuse Prevention Month. There was no one present from The Child Center.

**Sewer Backup – 210 Oak Street** – Ms. Michelle Jones was present on behalf of her daughter, Victoria Jones and her children, owner of 210 Oak Street. Ms. Jones stated there was a sewer backup on April 2<sup>nd</sup>. Superintendent Larry Janish said he met Mr. Jones at the residence last Friday to look at the damage. Ms. Jones left pictures of the damages for the City and said they would like to be reimbursed for damages to the house. Mrs. Jones was informed that the claim would be turned into the City's Insurance Company.

**Public Works – Hiring of Part-Time Seasonal Employees** – Superintendent Larry Janish said he would like to hire two (2) part-time seasonal employees for the summer at the rate of \$10 per hour. Mayor Heiliger recommended we put an ad in the paper to hire two (2) part-time seasonal employees at \$10 per hour. Alderman Rowden made a motion, based on Mayor Heiliger’s recommendation, to approve hiring two (2) part-time seasonal maintenance workers at \$10 per hour. Alderman Bruce seconded it and the motion unanimously carried.

**Appointments to Planning & Zoning Commission** – Mayor Heiliger recommended reappointing Alderman Jim Schuchmann, Tony Gironde, and John O’Connor to another term to serve on the Planning & Zoning Commission. Alderman Rowden made a motion to approve Mayor Heiliger’s reappointments to the Planning & Zoning Commission. Alderman Toothman seconded it and the motion unanimously carried.

**Utility Billing Adjustment Report – March** – Alderman Toothman made a motion to approve the Adjustment Report for March. Alderman Bruce seconded it and the motion unanimously carried.

**Westwoods Road Water Line** – Matt Jaspering of Lewis-Bade was present and went over the proposed Westwoods Road Water Line Project. He said the project will replace the existing four (4) inch water main along Westwoods Road with eight (8) inch water line, as the base bid. Alternate #1 will be replacing all water lines in the Twiehaus Addition which is Clarence Drive and Aster Drive. Matt Jaspering said the four (4) inch water line on Westwoods Road starts on the south side of the road and ends up on the north side of Westwoods Road, with some of it being in the middle of the road. He said they need approval from MODOT and DNR but did not think there would be any issues. Alderman Schuchmann made a motion to proceed with the plans for Westwoods Road Water Line Project and to put it out for bid. Alderman Rowden seconded it and the motion unanimously carried.

**Court – Training Request** – City Clerk Christine Martin asked the Board to approve a one-day training for Marie Hollenbeck for new Court Clerks on May 19th at the cost of \$50 plus mileage. Alderman Schuchmann made a motion to approve the training requests for Court Clerk Training. Alderman Bruce seconded it and the motion unanimously carried.

City Clerk Christine Martin said she just received a request for Judge Linson to attend a conference at the cost of \$250. She stated there will not be any lodging expense since he will be sharing a room with someone from the City of Lake St. Louis. She had not received an answer on if there will be any mileage expense. Karen said there are funds available for the training for both requests. Alderman Schuchmann made a motion to approve the training request for Judge Linson to attend a conference. Alderman Bruce seconded it and the motion unanimously carried.

**Payment Agreement Status Report** – Alderman Schuchmann made a motion to accept the Payment Agreement Status Report. Alderman Toothman seconded it and the motion unanimously carried.

**Grant Participation – Traffic Safety** – Chief Eskew discussed the Grant Participation for traffic safety. He said the Missouri Safety Center has authorized \$500 for overtime pay as part of the Grant Participation of Traffic Safety for the Wright City Police Department to enforce laws within the City limits on State lettered and numbered highways. He said the overtime is paid out and the department is reimbursed when the hours worked are verified. Alderman Rowden made a motion to authorize participation in the Traffic Safety Program. Alderman Toothman seconded it and the motion unanimously carried.

**Police Department – Training Request** – Chief Eskew asked the Board for permission to send Tom Canavan to training pertaining to Hazardous Waste for Meth Lab cleanups. Alderman Rowden made a motion to approve the training. Alderman Toothman seconded it and the motion unanimously carried.

Chief Eskew asked the Board to send Nicki Branhof to the Police Clerk Conference. Alderman Rowden made a motion to approve the request for the Police Clerk’s Conference. Alderman Toothman seconded it and the motion unanimously carried.

**Ordinance/Resolutions**

**Bill #10-14 Ordinance** – An Ordinance was read by title. AN ORDINANCE AMMENDING THE ZONING ORDINANCE OF THE CITY OF WRIGHT CITY, MISSOURI BY AMENDING THE ZONING DISTRICT MAP OF THE CITY OF WRIGHT CITY FOR AN 11.97 ACRE TRACT OF LAND FROM GENERAL AGRICULTURE TO C-1 NEIGHBORHOOD BUSINESS DISTRICT FOR THE PROPERTY AS SHOWN IN EXHIBIT ‘A’. Alderman Rowden made a motion to read Bill #10-14 a second time by title. Alderman Toothman seconded it and the motion unanimously carried. After the second reading, Alderman Toothman moved that Bill #10-14 be placed upon final passage. Alderman Bruce seconded it and the motion unanimously carried. Mayor Heiliger then put the question “Shall Bill #10-14 be passed and become an Ordinance?” Roll was taken with the following vote:

|                     |     |                 |     |
|---------------------|-----|-----------------|-----|
| Alderman Schuchmann | Yea | Alderman Bruce  | Yea |
| Alderman Toothman   | Yea | Alderman Rowden | Yea |

The Bill having the majority vote of the members present was adopted. Said Bill was there-upon presented to the Mayor and President of the Board for their signatures and approval and then duly signed and becomes Ordinance #824 of the City of Wright City, Missouri.

**Reports**

**Park** – Park Director Curt Kehoe was absent as he was preparing for the upcoming Easter Egg Hunt.

**Public Works** – Superintendent Larry Janish said everything in his report had been reported on the Agenda.

**Building Official** – The Building Report submitted was included in the Board Packet.

**Police** – Police Chief Eskew was present and reported to the Board and said they’ve had 556 calls for service. He said of the calls, they have had domestic calls, a fraud, drug arrest, motor vehicle accidents, and a dog bite case, where a dog attacked a child. He said he will be presenting that case to City Clerk Christine Martin soon to request a hearing to

determine if the dog will be deemed as 'aggressive'. They are waiting for the physician's statement and to complete their investigation before submitting the case for review. They are working on getting their side of the building ready for new flooring. He said they are still working on the server project and hoped to be up and running soon.

**City Hall** – City Clerk Christine Martin gave report to the Board. No new Business Licenses were issued. Pending Proposed Business License is for an Internet Firearm Sales Business by Todd Plumb in the Lake Tucci Subdivision. A Business License Application and a merchandise list were received from James Gaddy to sell Vapor Cigarettes at Wildcat Center.

Conditional Use - Received two (2) applications for Conditional Use Permits for the Seasonal Fireworks Stands, which were Reed's Rockets and Meramec Specialty Co.

Business License Renewals – Out of 96 License, 83 were issued, and four (4) are paid with pending tax information. There are 13 outstanding licenses not issued.

Court – City Clerk Christine Martin said the first Court Session was held in the Park Building and it was reported to have gone well. She announced that Alderman Schuchmann deserved a 'Special Thanks' for building such a nice dais for Court.

Spring/Summer Newsletter - City Clerk Christine Martin stated she's waiting for information to put the Spring/Summer Newsletter out.

Wright City Community Cleanup Day – The Department Heads held a meeting to discuss the event and came to the conclusion that May 10<sup>th</sup> would not work and chose May 31<sup>st</sup> from 9am to 12 noon to hold the cleanup day and offer food and drinks. The plan is to clean trash off of the Service Roads, Westwoods Road and other areas depending on how many volunteers are recruited.

**Treasurer/Economic Development** – Treasurer Karen Girondo gave report to the Board.

Finances – Karen explained that the Finance Reports are not in the packet as she did not receive the bank statement until Tuesday.

Training – A representative from Data Technology will be here next week to train Marie on the Court Module and the rest of the office will utilize him on other issues.

Street Lights - Karen said she attached an email from Daniel Giessmann regarding the street lights. The cost for the installation of the lights at the following locations would be: Westwoods and the Service Road - \$1,678.53, Liberty Christian Academy - \$492.70, the west entrance to Diekroeger Park Option #1 - \$1,570.93 and no charge for the light at the east end of Diekroeger Park. The total cost would be \$3,742.16. If these installations are done, it will cost the City an approximate extra \$2,000 per year in electric usage. She said there is about a \$10,000 cushion to cover the costs. Alderman Schuchmann recommended proceeding with the installation of the lights at the cost of \$3,742.16. New lights at exit 199 were installed on Tuesday.

Meetings – Economic Developer Karen Girondo discussed attending a TAC meeting to finalize projects going to the MODOT District Office.

Warren County EDC is having their fund raising banquet and auction on May 10<sup>th</sup>. They have asked the Chamber to put together a basket from the Wright City Businesses.

Chamber – Jan Watkins with the Warren County Historical Society will be at May 27<sup>th</sup> Chamber Meeting to present a program on the History of Wright City with pictures and items on display.

The Chamber will be celebrating its 75<sup>th</sup> Anniversary on Tuesday, June 24<sup>th</sup> at Diekroeger Park from 4 pm to 6 pm and will be making a presentation to FMB Bank since they are one of the original members in forming the Chamber and the only original member left in town.

**Review/Approval of Bills**

Alderman Toothman made a motion to approve the Bills. Alderman Bruce seconded it and the motion unanimously carried.

**Final Questions** – Pastor Joe Purl announced that this coming Sunday was Palm Sunday. He stated his church; the Nazarene Church will be having a dinner.

Mayor Heiliger thanked everyone for helping with the Court transition to the Park Building.

**Vote to go to Executive Session** - Alderman Rowden made a motion to come out of regular session and go into an executive session to discuss business for the purpose of dealing with matters relating to one or more of the following; Legal actions, causes of action, litigation or privileged communications between the City’s representatives and its attorney (610.021(1)); hiring, firing, disciplining or promoting employees (610.021(3)). Alderman Toothman seconded it and roll call was taken:

|                     |     |                   |     |
|---------------------|-----|-------------------|-----|
| Alderman Schuchmann | Yea | Alderman Toothman | Yea |
| Alderman Bruce      | Yea | Alderman Rowden   | Yea |

The motion carried.

Alderman Schuchmann made a motion to come out of executive session and go into regular session. Alderman Toothman seconded it and roll call was taken:

|                     |     |                   |     |
|---------------------|-----|-------------------|-----|
| Alderman Schuchmann | Yea | Alderman Toothman | Yes |
| Alderman Bruce      | Yea | Alderman Rowden   | Yea |

The motion carried.

**Adjournment** – Alderman Schuchmann made the motion to adjourn the meeting at 7:50 pm. Alderman Rowden seconded it and the motion unanimously carried.

Approved \_\_\_\_\_

Attested \_\_\_\_\_