

City of Wright City
Board of Aldermen Meeting
Thursday, March 24, 2011, 6:30 pm

Signed in Attendance: Julie Whitley, Mark Gaynor, Gary Miller, Julie Myers, Ann Meyer, Matt Speight, Brent Speight, Cathy Heiliger, Nancy Huster, Don Reed, Tim Schmidt, Gina Allen, Mike Mittler, Michelle and Riley Heiliger

City Official attendance: Mayor Heiliger, Alderman Black, Alderman Toothman, Alderman Schuchmann and Alderman Reynolds were present.

Staff and Others: City Clerk Christine Martin, Treasurer/Economic Developer Karen Gironde, Superintendent Larry Janish, Police Chief Doug Saulters, Police Officer Jim Hepperman, Parks Director Curt Kehoe, Parks Coordinator Holly Blair, and City Attorney Josh Payton of Cunningham of Vogel & Rost were present.

Call Meeting to Order

Mayor Heiliger called the meeting to order at 6:30 pm.

Roll Call

City Clerk Christine Martin called roll with Mayor Heiliger, Aldermen Black, Schuchmann, Reynolds and Toothman present. The City Clerk reported the Mayor and four Board Members present.

Pledge of Allegiance

Larry Janish led everyone in the Pledge of Allegiance.

Meeting Minutes

Approval of Minutes from the Board Meeting of March 10, 2011 – Alderman Toothman made a motion to approve the minutes from the Board Meeting of March 10, 2010, with a typographical correction. Alderman Reynolds seconded it and the motion unanimously carried.

Approval of Minutes from the Special Emergency Board Meeting of March 21, 2011 – Alderman Schuchmann made a motion to approve the minutes from the Board Meeting of February 24, 2011, with typographical corrections. Alderman Black seconded it and the motion unanimously carried.

Responses to previous comments/concerns - Alderman Schuchmann said in response to the question Gina Allen had at the last meeting regarding to passing an ordinance related to restricting illegal drug use, the City has a draft of an ordinance that will be on the next Agenda for passage. Alderman Schuchmann proposed to draft an ordinance for the next meeting.

Open meeting to public comments/concerns – Nancy Huster was present and asked who takes care of patching the potholes at the North Service Road at the entrance of Dollar General. Larry Janish stated that is State maintenance and he will talk to them tomorrow.

Mayor Heiliger stated the City has recognition awards for a couple people.

Recognition of JoAnn Balven – Mayor Heiliger announced that JoAnn Balven was named Education Teacher of the Year and read a Recognition Award from the City to Joann Balven, for being named the first Record in Education “Teacher of the Year” Thanking her for promoting youth literacy through the Newspapers in Education Program and her dedication to the Wright City Community through education. (copy filed with City Clerk)

Recognition of Mike Mittler – Mayor Heiliger announced that Mike Mittler of Mittler Brothers as the recipient of the L.A. Sommer Memorial Award given by the National Tooling & Machining Association for outstanding and continuing service of the highest magnitude to the organization. (copy filed with City Clerk)

Public Hearing - None

Recommendations from Planning & Zoning

Request for Conditional Use Permit from Reed’s Rockets to operate a Temporary Fireworks Sales Tent to be located at 425 North Service Road West - Alderman Schuchmann made a motion to accept the recommendation from Planning & Zoning for approval of the Conditional Use Permit for Reeds Rockets to operate a Temporary Fireworks Sales Tent at 425 North Service Road West. Alderman Reynolds seconded it and the motion unanimously carried.

Request for Conditional Use Permit from Meramec Specialty Company (Fireworks City) to operate a temporary Fireworks Sales Tent to be located at 209 North East Service Road - Alderman Schuchmann made a motion to accept the recommendation from Planning & Zoning for approval of the Conditional Use Permit for Meramec Specialty Company (Fireworks City) to operate a temporary Fireworks Sales Tent to be located at 209 North East Service Road. Alderman Reynolds seconded it and the motion unanimously carried.

Request for Conditional Use Permit from The Scotts Company for additional storage of raw and finished materials to be located at 15990 Veterans Memorial Parkway - Alderman Schuchmann made a motion to accept the recommendation from Planning & Zoning to approve the Conditional Use Permit for The Scotts Company for additional storage of raw and finished materials to be located at 15990 Veterans Memorial Parkway. Alderman Reynolds seconded it and the motion unanimously carried.

Old Business

Business License – Advantage Hockey Inc. 305 E.S. First Street - City Clerk Christine Martin said she talked to Bob Barclay and he has issued a Temporary Occupancy Permit. Alderman Schuchmann made a motion to approve the Temporary Business License, pending the final approval of occupancy. Alderman Toothman seconded it and the motion unanimously carried.

Directional Sign for Truck Traffic to Industrial Park - Superintendent Larry Janish said he is still waiting for a Railroad Permit to have the sign lowered. He said they did approve the permit with

the bottom of the sign being a minimum of 15 feet high. The sign is 4 feet high by 8 feet long. Larry Janish said he thinks they will hold us to this sign height requirement. Larry said he look for an alternate location for the sign. Nancy Huster said the little signs are doing nothing and stated there are more and more tractor-trailers coming down East North First Street. She said she is getting tired of the truck traffic.

New Business

Business License – Reed’s Rockets- Temporary Fireworks Sales at 425 N. Service Road West – Alderman Schuchmann made a motion to approve the Business License to Reed’s Rockets for a Temporary Fireworks Sales Tent at 425 N. Service Road West. Alderman Black seconded it and the motion unanimously carried.

Business License – Meramec Specialty Co – Temporary Fireworks Sales at 209 N.E. Service Rd - Alderman Schuchmann made a motion to approve the Business License to Meramec Specialty Company for a Temporary Fireworks Sales Tent at 209 N.E. Service Road. Alderman Reynolds seconded it and the motion unanimously carried.

Business License – The Scotts Company – 15990 Veterans Memorial Parkway - Alderman Schuchmann made a motion to approve the Business License to The Scotts Company at 15990Veterans Memorial Parkway. Alderman Black seconded it and the motion unanimously carried.

Business License – Mark Gaynor/Great Sheds & More 14980B Veterans Memorial Parkway – Mr. Gaynor was present. Alderman Schuchmann asked Mr. Gaynor if he would have any outside storage of material and he said he would not. Alderman Toothman made a motion to approve the Business License to Mark Gaynor d/b/a Great Sheds & More at 14980B Veterans Memorial Parkway. Alderman Reynolds seconded it and the motion unanimously carried.

Opening of Insurance Bids – City Clerk Christine Martin opened the Bids received and stated the three (3) bids were from Scott Agency, Tri-County Agency, and Midwest Agency. Alderman Schuchmann made a motion to have City Staff review the bids and present a summary back to the Board by the next meeting. Alderman Black seconded it and the motion unanimously carried.

Request for Refund from Landlord – Account 100194003 – Alderman Schuchmann asked about what the figure is for the refund request. City Clerk Christine Martin explained the fee for having the meter checked is \$75 and Larry Janish said the meter came back as good but it does read in thousands. He said the meter is accurate and since the meter was changed out there have been normal readings. Ann Meyer was present and said she gave the tenant \$33 back to the tenant towards the bill. She said they hired Michelson Plumbing and she was charged \$500 and he did not find any problem with the water use. She said she then decided to have the meter sent in to be checked and the bill has been normal since then. Ann Meyer said she would like the \$75 refunded and part of the water bill and part of the Michelson Plumbing bill. Alderman Schuchmann made a motion to table the request pending the Board receiving a copy of the paid bill from Michelson Plumbing. Alderman Black seconded it and the motion unanimously carried

Request for Utilities Balance Adjustment – Account 500560001 – Karen Girondo said she talked to the customer and told them it needed to come to the Board and explained when the meter was read it was discovered there was a problem because the meter was running. It ruined one entire section of

the building. Karen said the only thing she suggested to them is to request part of the sewer bill, so they paid the water, primacy, taxes and an average of what they normally pay on the sewer. Their bill runs about \$250 per month, and their February 1st bill was about \$773 and their March bill was \$1400. Alderman Schuchmann made a motion to table the request pending the Board receiving additional information. Alderman Black seconded it and the motion unanimously carried.

Utilities Payment Agreement Request – Account 400182001 - Alderman Schuchmann made a motion to approve the request with the customer paying \$25 every two weeks beginning on March 16th in addition to his regular monthly utility bill and would like to see a report on April 14th on the customer's payment status. Alderman Toothman seconded it and the motion unanimously carried.

Utilities Payment Agreement Request – Account 500001001 - Alderman Schuchmann made a motion to approve the Payment Agreement Request. Alderman Black seconded it and the motion unanimously carried

Vacation Carryover Extension - City Clerk Christine Martin explained she still has 19 hours of vacation she still needs to use that the Board approved to carry over and said she could use it up during the month of April. Alderman Toothman made a motion to approve the request the request to extend the vacation carryover until April 30th. Alderman Reynolds seconded it and the motion unanimously carried

Ordinance/Resolutions - None

Reports

Engineering – None

Parks – Curt Kehoe was present and introduced Holly Blair as the new Recreation Coordinator. Curt explained he and Holly attended the MPRA Conference and were recognized for doing more with in a community and won a scholarship from Musco lighting to attend the Conference. He said Musco Lighting is going to visit the parks and see what they can do to help light the ball field. The Wright City High School is going to come over and play some of their games at Ruge Park. They have 270 kids signed up for ball. This Saturday they are handing out the rest of the equipment and their schedules. Holly has prepared a power point presentation for the coaches and some other instructional information for them. The Saturday Aerobics Class has taken off and the Tuesday and Thursday Senior Aerobics Class is taken off too. The Easter Egg Hunt is on April 16th with the Youth Easter Egg Hunt in the afternoon. The National Honor Society is going stuff 6,000 eggs and help out. Then they will also have a flash-light Adult Easter Egg Hunt in the evening. There will be a live band and the businesses are starting to donate prizes for the Adult hunt. The Police Department will do the fingerprint ID during the kids hunt. The Fire Department and Ambulance District is also going to participate in the two Easter Egg Hunts. Arts in the Park will be April 30th and May 1st. There is an auction at US Fidelis and they are selling floor scrubbers and buffers he may be interested in. He said Larry is working on Saturday of the sale and would like to have a minimum bid agreed on and then bid on them if possible. Curt said HBE donated a computer to the Parks Department and his wife did the set up. Curt welcomed Scotts to the City.

Public Works - Larry Janish gave his report to the Board. He said the Police Department is asking to use the rear of the City Hall for additional parking of 3 to 4 cars. Alderman Schuchmann asked Larry to put a cost together and bring it back to the Board. Alderman Schuchmann asked Larry to make sure the elevation is up so there is not a water problem again.

Larry Janish explained a sewer break at 340 Indian Lake Drive where Charter Communications drilled through a six (6) inch force main on March 22. Larry said his crew worked until 8:00 pm to

make repairs and have had to replace two (2) concrete slabs. Boehmer Brothers' bill is for \$311.06 and the bill from Schreiter Concrete is \$273.25. It has been repaired with a good tracer wire. Alderman Schuchmann asked Larry to get a total cost and see if the cable company will split the expense.

Larry Janish announced the resignation of Code Enforcement Officer Bob Garner. Mayor Heiliger recommended accepting the resignation from Bob Garner. Alderman Schuchmann made a motion to accept Mayor Heiliger's recommendation to accept the resignation from Code Enforcement Officer Bob Garner. Alderman Reynolds seconded it and the motion unanimously carried.

Building Official - Larry said there was one new home permit at 110 Chancellorville for Cannon Builders, Two (2) Miscellaneous permits for a basement refinish and a shed, and three (3) Occupancy Inspections at 1102 Northridge Place, 804 Northridge Place, and 104 Fort Dodge.

Police Department – Police Chief Doug Saulters was present and reported they've had 450 calls for service since the last meeting and 37 of them were incident reports for stealing, traffic stops, property damages, civil standbys and arrests. They picked up the two newer cars and one is being detailed. The Crown Vic is at the decal shop getting emblems on it. One of the police cars was damaged and is being repaired at Maze Collision. The Tahoe will be ready on Friday after repairs being done to it on the gas tank. He said he is in the process of purchasing new weapons and there is an opportunity for the City Officers to buy back their service weapons for the trade-in price. On the Glock 22's it is \$265 and on the Glock 23 it is \$275. If we go through the company there is an additional \$50 charge for handling and shipping. He said the City can allow the Officers to buy back their weapons and save the officer the \$50 and said he has asked Karen if it can be set up on a payroll deduction for the officers' purchases. He said by the time we get the weapons, the buy backs should be paid back at \$50 per pay period. It will take about 30 days to get the weapons and another 30 days allowed to send the old weapons back. All the City would have to do is do a Bill of Sale issued by the City and signed by the Mayor to the officers for the purchase of the guns. Alderman Schuchmann made a motion to allow the City officers to buy back their weapons. Alderman Reynolds seconded it and the motion unanimously carried. Alderman Reynolds seconded it and the motion unanimously carried. Alderman Schuchmann made a motion to authorize the Mayor to sign the Bill of Sale. Alderman Black seconded it and the motion unanimously carried. Chief Saulters stated the City can't recoup damages in the amount of \$1900 to the damaged police car because the individual has since deceased. He suggested putting a lien up against the individual's vehicle. The Board asked the City Attorney if the City could file a lien against the person. Alderman Schuchmann made a motion to authorize filing of a Bill for the repair of the damaged police car by whatever legal methods necessary. Alderman Reynolds seconded it and the motion unanimously carried. Chief Saulters said he will get the information to us.

City Hall – City Clerk Christine Martin gave report to the Board and said she has been working on Business Licenses for 2011 and there are still pending licenses. She sent a letter out giving them notice that they are in violation for either non-payment, taxes due or a Department of Revenue 'No Tax Due' letter and stated they had until March 30th to obtain their Business License. She asked the Board what action they would like to see as of March 30th if they are non-compliant. Alderman Schuchmann made a motion to prepare a letter to be sent out April 1st asking the businesses to come to the next Board meeting to discuss their Business License with the Board or the City will take action. Alderman Reynolds seconded it and the motion unanimously carried.

City Clerk Christine Martin explained some stone damage at the Cemetery that was due to snow plowing when there were burials. She stated she had three companies come out to see what can be done and Finke Monument was the cheapest. Alderman Schuchmann made a motion to authorize Finke Monument to make the repairs as listed by them. Alderman Reynolds seconded it and the motion unanimously carried. Alderman Black suggested putting up flags to identify the edge of the road.

City Clerk Christine Martin said she received a bid of \$882 from Sullivan Publication for updating the code book. Alderman Schuchmann made a motion to proceed with the code updates. Alderman Reynolds seconded it and the motion unanimously carried.

City Clerk Christine Martin said the customer, Account 100187001, is asking for payment arrangements for the \$75 charge to check her meter. She is on a fixed income. Alderman Schuchmann made a motion to have the meter pulled and have it checked to see if there is a problem and to work out a payment plan with the customer. Alderman Toothman seconded it and the motion unanimously carried.

Treasurer - Karen Girondo said the February financials were on the desk. She said the Auditors will be here on March 28 for one week instead two weeks. Karen Girondo said she has been busy providing the auditors with information. She said Insurance Bids were due on March 23 and should have something back for the April 14th meeting.

Economic Development – Karen thanked everyone for attending the Annual Business Breakfast and thought it was a success. The Board will hear more about what we can do to help City businesses. Karen discussed a few inquiries for prospects that did not fit the criteria due to utilities not being onsite. Karen said Booneslick has their quarterly meeting on Monday and she won't be able to attend. She said Senator Blunt will be there from 10:00 to 10:30 am and then their general membership meeting. She stated if someone else from the City would like to go she can call them

Review/Approval of Bills

Alderman Schuchmann made a motion to approve the Bills. Alderman Reynolds seconded it and the motion unanimously carried.

Final Questions – Nancy Huster said she stopped by the Police Department asked about cars being parked on Veterans Memorial Parkway close to the stop sign and stated you can't see to pull out. Mayor Heiliger said we will talk to Steve at the auto repair business.

A resident was in attendance that was complaining about his water being turned off, but he was in earlier and paid. Larry told him he would be over immediately after the meeting to turn it on.

Adjournment - Alderman Schuchmann made a motion to adjourn the meeting at 7:50 pm. Alderman Reynolds seconded it and the motion carried

Approved _____

Attested _____