

**City of Wright City  
Board of Aldermen Meeting  
Thursday, March 23, 2017  
City Hall, 203 Veterans Memorial Parkway**

Mayor David Heiliger called the meeting to order at 6:30 p.m. in the Board of Aldermen chambers of the City Hall, 203 Veterans Memorial Parkway, Wright City, Missouri.

**Roll Call**

City Clerk Karen Girondo called the roll with Mayor Heiliger, Alderman John O'Connor, Alderman Dan Rowden, Alderman James Toothman and Alderman Thomas Dixon present. City staff present were City Clerk/Treasurer Karen Girondo, Police Chief Matthew Eskew, Public Works Assistant Superintendent, Kenneth Robinett, Parks Director Curt Kehoe, City Attorney Paul Rost, Police Chaplin Joseph Purl and Police Officer James Hepperman.

Others present were Ron Smith, Matthew Jaspering, John Cook and Vicky Steinkamp, all of Public Water Supply District No. 2 of St. Charles County; Lenora Schaper, Nola Pfuhl and Marie Hollenbeck, all of the Wright City Memorial Society; Chad Eggen of Boonslick Regional Planning Commission, Kerry Lambright, Adam Rollins of the Warren County Record, Mr. and Mrs. Norman Krutzman.

**Pledge of Allegiance**

Mr. Robinett led the Pledge of Allegiance.

**Approval of Minutes/Financial Reports**

Alderman O'Connor moved and Alderman Toothman seconded the motion to approve the minutes of the March 9, 2017, Board of Aldermen meeting. On voice vote, the motion was approved 4-0. Alderman O'Connor moved and Alderman Toothman seconded the motion to approve the minutes of the March 16, 2017, Board of Aldermen meeting. On voice vote, the motion was approved 4-0. Ms. Girondo said the financial report for February 2017 was not available.

Alderman Rowden moved and Alderman Toothman seconded the motion to add Item 12D, resolution for a Community Development Block Grant, to the agenda. On voice vote, the motion was approved 4-0.

**Responses to Previous Comments/Concerns**

None

**Open Meeting to Public Comments/Concerns**

Ms. Hollenbeck addressed the Board on behalf of the Memorial Society and asked the Aldermen to consider adopting a city ordinance to prohibit the placement of glass, ceramic, porcelain, pottery and metal items, statuary, garden plaques and tablets, and benches on graves in the city cemetery. These items are a safety risk to the cemetery groundskeeper and the public in general, she said, and make it difficult for the groundskeeper to neatly trim the grass around gravestones. The Society also recommends the Aldermen adopt an ordinance setting standards for the erection of monuments and grave markers in the cemetery, Ms. Hollenbeck said, and asks that an ordinance be adopted prohibiting individuals from moving the iron benches in the cemetery that

are owned by the City and/or Memorial Society. Alderman Rowden asked that the Memorial Society's requests be placed on an upcoming aldermanic workshop agenda.

Mr. Krutzman addressed the Board regarding the construction underway on lots along Fredricksburg Way. He said he often has difficulty getting out of his driveway because of all the vehicles parked along street. He suggested the construction workers should not be permitted to park along the street, and instead should park on Calvary Street, a dead-end street.

### **Public Hearing**

None

### **Recommendations from Planning Zoning Commission**

#### **Conditional Use Permits for Frederick Mueller and Steve Green of Action Automotive –**

Alderman O'Connor moved and Alderman Dixon seconded the motion to accept the recommendation from the Planning and Zoning Commission to approve conditional use permits for storage containers for Mr. Mueller and Mr. Green with the stipulations the containers be enclosed by a non-see-through fence as tall as the containers and the fence be maintained. On voice vote, the motion was approved 4-0. Each applicant will be notified by certified mail and given thirty days to comply, Ms. Girondo said.

### **Old Business**

**Wright City Municipal Project Status Report** – A walk-through of the buildings with potential contractors was conducted this morning, Ms. Girondo said. Bids are due April 10.

**Sewer Proposals** – Mr. Smith, Mr. Cook and Ms. Steinkamp addressed the Board on behalf of Public Water Supply District No. 2 and expressed the district's desire to provide water and sewer services to city residents. If city residents approve the sale of the existing municipal water and sewer system to the district, the district will maintain the current water and sewer rates for a minimum of five years, Mr. Smith said.

**Municipal Judge** – After speaking with Nathan Carroz, Mayor Heiliger said he recommended Mr. Carroz be appointed judge of the Wright City Municipal Court effective May 1, 2017. Alderman O'Connor moved and Alderman Rowden seconded a motion to accept the mayor's recommendation and appoint Nathan Carroz judge of the Wright City Municipal Court effective May 1, 2017. On voice vote, the motion was approved 4-0.

### **New Business**

Ms. Girondo said the City is sponsoring an application for Liberty Gardens Apartments for the Fiscal Year 2017 Community Development Block Grant Program. The project consists of renovations to the senior housing complex. Alderman Dixon moved and Alderman O'Connor seconded the motion authorizing the Mayor to sign the application for the Community Development Block Grant. On voice vote, the motion was approved 4-0. Alderman Dixon moved and Alderman O'Connor seconded the motion to authorize the Boonslick Regional Planning Commission to administer the project. On voice vote, the motion was approved 4-0.

**Training Request – Parks** – Alderman Rowden moved and Alderman O'Connor seconded the motion to approve a request by Mr. Kehoe and allow parks department employees Abby Ogborn, Amy Oliver and Jacob Meneau to attend CPR and first aid training at the Warren County Ambulance District. On voice vote, the motion was approved 4-0.

**UB Payment Agreement Status Report** – Alderman Toothman moved and Alderman Rowden seconded the motion to disconnect the utility services for Account #300087005 for failure to abide by the terms of the payment agreement. On voice vote, the motion was approved 4-0.

Alderman Toothman moved to withdraw the payment agreement for Account #400190004 for failure to follow terms of the agreement. After discussion, Alderman Toothman moved and Alderman Rowden seconded the motion to withdraw the motion to withdraw the payment agreement for Account #400190004 with the stipulation it be brought before the Board at its next meeting. On voice vote, the motion was approved 4-0. Alderman Toothman moved and Alderman O'Connor seconded the motion to disconnect utility services and withdraw the payment agreement for Account #300138003. On voice vote, the motion was approved 4-0. Alderman Toothman moved and Alderman Rowden seconded the motion to accept the UB Payment Agreement Status Report. On voice vote, the motion was approved 4-0.

### **Ordinance/Resolutions**

**Bill #2-17 – Ordinance** – AN ORDINANCE OF THE CITY OF WRIGHT CITY, MISSOURI, AUTHORIZING SUBDIVISION AND SALE OF CERTAIN REAL PROPERTY LOCATED AT 13200 VETERANS MEMORIAL PARKWAY. Ms. Girondo read the bill by title. Alderman Rowden moved and Alderman O'Connor seconded the motion to read Bill #2-17 a second time. Roll was taken with the following vote:

Alderman O'Connor	Yea	Alderman Rowden	Yea
Alderman Toothman	Yea	Alderman Dixon	Yea

The motion was approved 4-0. Ms. Girondo read the bill a second time. Alderman Rowden moved and Alderman Toothman seconded the motion for final reading and passage of Bill #2-17. Roll was taken with the following vote:

Alderman O'Connor	Yea	Alderman Rowden	Yea
Alderman Toothman	Yea	Alderman Dixon	Yea

The motion was approved 4-0. Mayor Heiliger then put the question: "Shall Bill #2-17 be passed and become an Ordinance?" Roll was taken with the following vote:

Alderman O'Connor	Yea	Alderman Rowden	Yea
Alderman Toothman	Yea	Alderman Dixon	Yea

The motion was approved 4-0. The bill having the majority vote of the members present was adopted. Said Bill was thereupon presented to the Mayor and President of the Board for their signature and approval and then duly signed and becomes Ordinance #905 of the City of Wright City, Missouri.

**Bill #3-17 – Ordinance** – AN ORDINANCE OF THE CITY OF WRIGHT CITY, MISSOURI, AUTHORIZING EXECUTION OF A CONTRACT BETWEEN THE CITY OF WRIGHT CITY AND KARRENBROCK CONSTRUCTION, INC., FOR THE BELL ROAD/WILDCAT DRIVE SIDEWALK IMPROVEMENTS. Ms. Girondo read the bill by title. Alderman Rowden moved and Alderman Toothman seconded the motion to read Bill #3-17 a second time. Roll was taken with the following vote:

Alderman O'Connor	Yea	Alderman Rowden	Yea
Alderman Toothman	Yea	Alderman Dixon	Yea

The motion was approved 4-0. Ms. Girondo read the bill a second time. Alderman Rowden moved and Alderman O'Connor seconded the motion for final reading and passage of Bill #3-17. Roll was taken with the following vote:

Alderman O'Connor	Yea	Alderman Rowden	Yea
Alderman Toothman	Yea	Alderman Dixon	Yea

The motion was approved 4-0. Mayor Heiliger then put the question: "Shall Bill #3-17 be passed and become an Ordinance?" Roll was taken with the following vote:

Alderman O'Connor	Yea	Alderman Rowden	Yea
Alderman Toothman	Yea	Alderman Dixon	Yea

The motion was approved 4-0. The bill having the majority vote of the members present was adopted. Said Bill was thereupon presented to the Mayor and President of the Board for their

signature and approval and then duly signed and becomes Ordinance #906 of the City of Wright City, Missouri.

**Bill #4-17 – Ordinance** – ORDINANCE OF THE CITY OF WRIGHT CITY, MISSOURI, AUTHORIZING EXECUTION OF A CONTRACT BETWEEN THE CITY OF WRIGHT CITY AND MIDWEST HYDRO FOR THE ABANDONMENT OF WELL NO. 1. Ms. Girono read the bill by title. Alderman Rowden moved and Alderman O’Connor seconded the motion to read Bill #4-17 a second time. Roll was taken with the following vote:

Alderman O’Connor	Yea	Alderman Rowden	Yea
Alderman Toothman	Yea	Alderman Dixon	Yea

The motion was approved 4-0. Ms. Girono read the bill a second time. Alderman Rowden moved and Alderman O’Connor seconded the motion for final reading and passage of Bill #4-17. Roll was taken with the following vote:

Alderman O’Connor	Yea	Alderman Rowden	Yea
Alderman Toothman	Yea	Alderman Dixon	Yea

The motion was approved 4-0. Mayor Heiliger then put the question: “Shall Bill #4-17 be passed and become an Ordinance?” Roll was taken with the following vote:

Alderman O’Connor	Yea	Alderman Rowden	Yea
Alderman Toothman	Yea	Alderman Dixon	Yea

The motion was approved 4-0. The bill having the majority vote of the members present was adopted. Said Bill was thereupon presented to the Mayor and President of the Board for their signature and approval and then duly signed and becomes Ordinance #907 of the City of Wright City, Missouri.

**Resolution #1-17** – A RESOLUTION OF THE CITY OF WRIGHT CITY, MISSOURI, STATING INTENT TO SEEK FUNDING THROUGH THE COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM AND AUTHORIZING THE MAYOR TO PURSUE ACTIVITIES IN AN ATTEMPT TO SECURE FUNDING. Ms. Girono read the Resolution by title. Alderman Rowden moved and Alderman O’Connor seconded the motion to approve the Resolution #1-17. On voice vote, the motion was approved 4-0.

## **Reports**

**Parks** – Mr. Kehoe reviewed highlights of his report including preparations for the baseball/softball season and the Easter egg hunt.

**Public Works** – Mr. Robinett reported the department is obtaining bids on the repair of well No. 4.

**Building Official** – None

**Police** – Chief Eskew reviewed highlights of his department’s arrests, calls and investigations. He said he is working with the fire department to set up a command trailer for the “Red, Wright and Blue” event that has been moved from Diekroeger Park to Cedar Lakes.

**City Hall/Treasurer** – Ms. Girono reviewed highlights of her written report. She also suggested the Board may wish to consider a proclamation honoring Wright City High School teacher Sue Wright who is retiring this year after 40 years of service to the district. She will be honored during an open house June 3, Ms. Girono said.

## **Review/Approval of Bills**

Alderman O’Connor moved and Alderman Dixon seconded the motion to approve payment of bills in the amount of \$60,310.38. On voice vote, the motion was approved 4-0.

**Final Questions**

Pastor Purl said the Wright City Food Pantry has a shortage of breakfast cereal and all donations are appreciated.

**Vote to Enter Closed Session**

Alderman Rowden moved and Alderman O’Connor seconded the motion to exit open session and enter executive session to discuss business for the purpose of dealing with matters related to one or more of the following: legal actions, causes of action, litigation or privileged communications between the City’s representatives and its attorney pursuant to Section 610.021(1), RSMo; leasing, purchase or sale of real estate by a public governmental body where public knowledge or the transaction might adversely affect the legal consideration therefore, pursuant to Section 610.021(2), RSMo; and hiring, firing, disciplining or promoting of particular employees by a public governmental body when personal information about the employee is discussed or recorded pursuant to Section 610.021(3), RSMo. Roll was taken with the following vote:

Alderman O’Connor	Yea	Alderman Rowden	Yea
Alderman Toothman	Yea	Alderman Dixon	Yea

The motion was approved 4-0.

The Board returned to open session from Executive Session.

**Adjournment**

Alderman Rowden moved and Alderman O’Connor seconded the motion to adjourn the meeting. On voice vote, the motion was approved 4-0

Approved: \_\_\_\_\_

Attested: \_\_\_\_\_