

City of Wright City
Board of Aldermen Meeting
March 12, 2009 6:30 pm

Signed in Attendance: Nancy Huster, Lyn Walter, James Toothman, Wendell Meyer, Dave Porter, Alta Palmer, Tom Black, Jason Walker, Jamey Abercrombie and Tony Midiri.

Others present not signed in: Police Officer Jeff Scanlon, Joe Scott from Suburban Journals and Charlie Denn from Warren County Record.

City Official attendance: Mayor White, Alderman Schuchmann, Alderman Denkler, Alderman Walter and Alderman Reynolds were present.

Staff and Others: Superintendent Larry Janish, Police Chief Henry Matthews, Economic Developer Karen Gironde, Parks Director Curt Kehoe, City Attorney Darryl Hicks and City Clerk Christine Martin.

Mayor White called the meeting to order at 6:30 pm.

Roll Call

City Clerk Christine Martin called roll with Mayor White, Alderman Schuchmann, Denkler, Walter and Reynolds present. The City Clerk reported the Mayor and four Board Members present.

Meeting Minutes

Alderman Schuchmann made a motion to approve the minutes from the Board of Alderman Meeting on February 26, 2009 with noted corrections. Alderman Reynolds seconded it and the motion unanimously carried.

Responses to previous comments/concerns – None

Open meeting to public comments - Nancy Huster of 407 E.N. First Street was present and said a resident across the road from 403 E.N. had a tree trimming service and always dumped the wood chips there. The couple since broke up and he moved but there are loads of wood chips still there. There is standing water on the other side of it by where the elevator was and wonders if it will cause a problem. Mr. Reed is the owner and she doesn't know what will be done with it. Larry said he will call Phil Reid in the morning. Mayor White asked Larry if he was aware of it before now. Larry said he had not been aware of the situation.

Public Hearing - None.

Ordinance/Resolutions

Bill #05-09 was presented to the Board. Bill #05-09 was read for the first time by title. AN ORDINANCE AMENDING SUB-SECTION C AND SUB-SECTION D OF SECTION 700.320 OF CHAPTER 700 OF TITLE VII OF THE MUNICIPAL CODE OF THE CITY OF WRIGHT CITY, MISSOURI RELATING TO METER READINGS AND DELINQUENT ACCOUNTS. Alderman Schuchmann made a motion to read Bill #05-09 a second time by title. Alderman Walter seconded it and the motion unanimously carried. After the second reading, Alderman Schuchmann moved that Bill #05-09 be placed upon final passage. Alderman Walter seconded it and the motion unanimously carried. Mayor White then put the question “Shall Bill #05-09 be passed and become an ordinance?” Roll call was taken with the following vote:

Alderman Denkler	Yea	Alderman Schuchmann	Yea
Alderman Walter	Yea	Alderman Reynolds	Yea

The Bill having the affirmative vote of all members present was adopted. Said Bill was thereupon presented to the Mayor and Chairman of the Board for their signatures and approval. It was then duly signed and becomes Ordinance # 682 of the City of Wright City, Missouri.

Review of Proposed Ordinance Amendment to Section 450.330 prior to requesting Public Hearing – Permits for Mobile Homes - City Clerk Christine Martin said she put it on the Agenda for review before a public hearing is ordered. Alderman Schuchman made a motion to send it to the City Attorney for review. Alderman Reynolds seconded it and the motion unanimously carried.

Old Business

New Activity Building Furniture Purchase – Curt gave the Board a proposal of furniture purchase prices for the New Park Building. Cosco had the best price for the folding tables and said the chair dolly comes with the purchase. He said he was able to get the shipping cost dropped off of some of the purchases. Alderman Schuchmann made a motion to approve the purchase as outlined in the proposal not to exceed \$6,010. Alderman Reynolds seconded it and the motion unanimously carried.

2009 Budget Review - Alderman Schuchman stated he asked for this to be put on the Agenda because of the financial situation we are in and said we will revisit it every or every other month. Karen went over the expenditure figures and said the City has collected about 11 percent but if you back out the taxes that we don’t collect until the end of the year, we are at about 15 percent. She said at the end February we should be at about 16.6 percent and stated we are just down a little. Sales Tax is running about \$1000 and said we are pretty much on target. Trash collection is only at 8 percent and the only department over is court due to the delayed billing from Judge Wohler. All expenditures are below 16 percent for the first two months and said we are on target with collections. Mayor asked about sales tax collections. Karen said the City receives a confidential quarterly report from the State and said she does compare figures from year to year. The State is the only one that can enforce that. Karen said Christine is now getting no tax due letters on businesses as a requirement from State before a Business License can be issued. Online status of the no tax due letter is coming. Alderman Schuchman mentioned one other thing in preparing the

2009 budget is we trimmed some hours in the Administration Department. With Sales tax being down, we need to watch every thing a little closer. Salaries in the Administration Department are running about 12 percent with the pared down numbers.

New Business

Business License – Tower Thrift Shop, 113 Veterans Memorial Parkway – Ms. Alta Palmer was present and said they have been in the building but changed their name to Tower Thrift Shop from Ascent Ministries. The same people are involved as before. She added they are a “not for profit” and everyone that works there are volunteers. All the money made goes toward the camp. Alderman Schuchmann made a motion to approve the business license to Tower Thrift Shop. Alderman Walter seconded it and the motion unanimously carried.

Business License – Star Connection, 77 Roelker Road – Mr. Dave Porter was present and said they are an over the road trucking company and a non-retail business. They are currently running 15 trucks and has 30 trailers. They have about 18 employees. Alderman Schuchmann made a motion to approve the business license to Star Connection. Alderman Reynolds seconded it and the motion unanimously carried.

Asphalt Bid – Larry Janish said everyone should have a copy of the bid results. The bid opening was Monday, March 9th at 2:00 pm. He said N.B.West was the lowest bid and recommended going with them. Their total bid was \$68,483.70, and was also the lowest price per ton at \$55.90. Larry said they have \$110,000 budgeted in major road repairs. \$3,000 has already been spent on rock to get the road prepared to asphalt. N.B.West had paved the first part of Roelker Road. Alderman Schuchmann made a motion to approve awarding the bid to N.B.West as the lowest bidder. Alderman Reynolds seconded it and the motion unanimously carried. Larry said he plans to award them the bid but will not give them notice to proceed until later because the work is supposed to be completed 30 days after notice to proceed is given. It will probably be done late April or early May.

Enhancement Grant – Karen informed the Board they should have the proposal in their packets for Karrenbrock to repair and replace the sidewalk on Westwoods Road. Larry Janish said he met with Karrenbrock Construction and said Mr. Karrenbrock is going to give an estimate on the corner sidewalk area and the other proposed work. Larry said we should try to get easements from the school district. Karen said she talked to Bob Manzke and he said it is next to impossible to change the grant and use City workers if it was not in the original grant. He said we should not have a problem with the landscaping part of the grant because we were always going to maintain the landscaping to a certain extent. The easiest way to take care of the sidewalk is to have Karrenbrock give us a change order. Karen said the second part is the landscaping and said she does have emails from Meco that they will work with the horticultural service that Missouri Grow Native has recommended. Alderman Schuchmann asked about the two sections of sidewalk on the north side of Westwoods. Larry said that will be included in the change order too and stated that we may be able to recoup some of the damages from the area where an automobile crashed into. Alderman Schuchmann made a motion to approve the Change Order and proceed with the Enhancement Grant. Alderman Walter seconded it and the motion unanimously carried.

Annexation – Alderman Schuchmann said annexation had been discussed at the Workshop and everyone seemed to be in agreement to proceed and have the City Attorney start preparing the paperwork. The City Attorney Darryl Hicks asked what the Board wanted. It was stated it will only be along Hwy 70 right of way going west. Mayor White asked if the City should first meet

with Warrenton and Truesdale before proceeding. Alderman Schuchmann told Mayor White if he wants to contact them for a meeting that would be fine. It was discussed that Warrenton is proceeding with their involuntary annexation east to Franklin Road. Alderman Schuchmann made a motion for the City Attorney to proceed with I-70 westbound expansion. Alderman Denkler seconded it and the motion unanimously carried.

MEC Stream Study - Karen explained the City contracted with MEC back in 2007 to complete a stream study in 2008. Our WWTF was not completed at the time. If we want to proceed we need to schedule it for summer of 2009. It would be the first step before we can consider the next phase of any upgrades to the WWTF. The cost of the study is \$20,200. There is money in the COPS Construction Fund on the WWTF to pay for it. Alderman Schuchmann explained the project is the first step to take to do a study on Peruque Creek to see if our current WWTF can be expanded any further. The City just completed the first phase of the expansion and brought it up to about 500,000 gallons daily and will try to take it up to 950,000 gallons daily. This will allow about an additional 2,000 homes to be added. Alderman Schuchmann made a motion to move forward with the MEC Stream Study. Alderman Denkler seconded it and the motion unanimously carried.

Proposed Amendment – Section 365.070 All Night Truck Parking - Alderman Schuchmann explained the change to the existing ordinance would not allow a truck with a gross empty weight of 12,000 pounds to be parked anywhere in a residential area instead of just on the street. Alderman Denkler said he was against it. Alderman Schuchmann said he feels this is meant more for the large semi trucks. Mayor recommended discussing it at the next Workshop. Alderman Denkler made a motion to put it on the Workshop Agenda. Alderman Schuchmann seconded it and the motion unanimously carried.

Proposed Amendment – Section 355.010 Stopping, Standing or Parking Prohibited – Alderman Schuchmann explained the proposal that you should not park the wrong direction on a two-way street. Alderman Denkler made a motion to approve amending the ordinance and adding it. Alderman Walter seconded it and the motion unanimously carried.

Cell Tower Correspondence – City Clerk Christine Martin said correspondence was received from Unison for information on our water tower. They would like to talk to the City about it for the possibility of adding antennas. The City has twelve antennas on the Water Tower now and they are T-Mobile, the School's, 911 and US Cellular asked about adding some last year. The Board agreed to ask the Representative to come to a board meeting to talk to him.

New Park Policy and Fees – Curt said he has the New Park Policy and Fees for the new building for the Board to review. He said if the Board approves he will ask at the next meeting that the policies and prices can be put into ordinance form. Alderman Schuchmann said he looked at it and is okay with it. Alderman Denkler asked about the statement that if more than 100 people attend security will be required. Alderman Denkler said he does not think people should be required to have security. Curt explained that O'Fallon does it just to make sure there's never an event that goes on that there isn't adequate security for and he would like to have it in effect in case it is needed for safety. Alderman Schuchmann made a motion to send it to Darryl to put it in ordinance form. Alderman Walter seconded it and the motion unanimously carried.

Utility Billing Adjustments - The monthly Utility Billing Adjustment Report was provided to the board with no other adjustments to come before the Board.

Reports

Engineering – None

Park - Curt Kehoe said for the new building they are just waiting for good weather to pour the concrete parking lot. The painters are done with the first coat and will be adding a second coat and doing some touch up. He said Lamb Construction is moving stuff out and cleaning up the site. The next event will be the Easter Egg Hunt and said it is the only Public Easter Egg Hunt in Warren County. He has been trying to get sponsors for the Easter Egg Hunt and the Ball League. He will have more teams than last year and their numbers are up from last year. Curt said he met with the Farmers Market Association and they are real happy about coming to Wright City again and they voted to join the Missouri Agri Business and another group that will put Wright City on the map in brochures for Missouri Tourism. The Missouri Grow Native people are still interested and are wanting to make Wright City a show case. Chief Matthews asked how many kids they had last year. Curt said there was 250 kids plus and they may have that many or more for the Easter Egg Hunt this year. The first date for Farmers Market will be May 21.

Public Works - None

Building Official - Larry Janish said they will probably have streets cleaned after the Spring Clean up which is April 3rd. Larry said Harry's mother is in poor health and he was not able to attend the meeting.

Police Department - Police Chief Matthews said they have had 189 calls since the last meeting. He said the Recovery Grant application process will start on the 16th of this month and will end on the 10th of April. There is a lot more to be done on this grant than some of the others. Chief Matthews said he now wants to go for two police officers. The grant will pay for the first three years at entry level salary and the City must retain the officers for 12 months after the initial first three years.

City Hall - City Clerk Christine Martin gave a report of the Business Licenses issued to date stating the Police Department delivered 17 delinquent license notices last week giving the owners until March 16, 2009. There are still 10 businesses that have not picked up their license and one business has not responded. City Clerk Martin stated she did a memo to the City Attorney asking for clarification that procedures were being followed correctly. City Clerk Christine Martin stated she had a statement put on the water bills when they went out stating "New Policy: 30 days after due date all delinquent accounts will be subject to disconnection and shutoff". The policy is covered in section 700.140 and should help the City with being able to shut off delinquent accounts in a more timely manner and said there is only a minor change that Robin will have to make when sending out delinquent notices. City Clerk Martin said as long as the due date is after the 10th of the month and after the first Board meeting we should be okay. Alderman Schuchmann thanked the City Clerk for her efforts.

Treasurer Report - Karen Girondo said she was filling out the Grant application for the Drinking Water Economic Recovery Funding and it asked for what the rate of delinquency that we have to write off and it is at 1.5 percent which is good considering the money we have to deal with. Karen said she delivered two grant applications to Booneslick today for the South Water Line Project and the Water Line Replacement and Booster Pump on the South Service Road. There is no mechanism in place to apply for the Storm Water for Kerland or the other projects we have. The State does not have appropriations in place for when they get the money. There is no time frame yet. She met with Jason with Booneslick Regional Commission and he will probably attend the next meeting to tell us where he is at with all of it. She said she has finished all the adjusting entries for 2008 and sent the Trial Balance to the Auditors. Karen said she has met with several insurance brokers and the insurance bids will be opened at the April 6th Workshop to be awarded on April 9th.

Economic Development – Karen Girondo said she met with the Career Center in Warrenton to check out some of their programs. Both the local businesses and unemployed workers can use them. There was an ECMODEV Meeting today and they are looking to pick a firm to do a new Website and new marketing logo. She reminded the Board to remember the Business Men’s Breakfast on March 24th. It will be the kick off for the Business Retention and Expansion Program.

Review/Approval of Bills

Alderman Reynolds made a motion to approve the Bills. Alderman Schuchmann seconded it and the motion unanimously carried.

Final Questions – Tony Midiri asked about the new ordinance. He asked about the other violations besides parking and asked if it is in effect immediately for ticketing and if the fines are in place. Alderman Reynolds explained that stopping, standing or parking prohibited is just the title of the ordinance. Alderman Schuchmann said the Board is amending the ordinance to add an additional line stating you can not park the wrong direction on the street. The amendment still needs to go to the City Attorney for review for the proper language and it will be introduced as a Bill.

Nancy Huster commented on the all night trucking. She said she doesn’t know weight of trucks, but a lot of people may work out of a box or utility truck. She asked what they weigh and was told they weigh about 2400 or 2600 pounds. Alderman Schuchmann said just because a truck has a 30,000 pound tag doesn’t mean that is what it weighs and said this ordinance will not affect most of the standard size pickup trucks. He said even the City’s small dump truck would not be affected by the ordinance. Nancy Huster said it may be someone’s livelihood and in the economic times we are in now it could cause a hardship on a lot of people.

Jamey Abercrombie asked when the City passed the 2003 International Building Code. Karen said she thinks it was adopted in 2005. He asked if the City sends our guys to school. Alderman Schuchmann said not at this time. Jamey said he got a call from an individual about a certain house that he already talked to Larry about today regarding the plumbing work. Jamey said the condition of the plumbing at Lot 12 of the Shire was way out of our code and is not the first one. He said the house is not vented properly and is a safety hazard. He added that the City should get the inspectors some type of training. Alderman Schuchmann informed Jamey if it comes up again to put it on the Agenda so it can be discussed in more detail. Alderman Schuchman said the situation will be addressed on Friday. Jamey Abercrombie also asked about the overnight parking of trucks.

Executive Session: Alderman Schuchmann made a motion to come out of regular session and go into executive session to discuss business relating to Legal as allowed pursuant to the exception of the provisions of Section 610.021(1) RSMo. Alderman Walter seconded it and roll call was taken

Alderman Denkler	Yea	Alderman Schuchmann	Yea
Alderman Reynolds	Yea	Alderman Walter	Yea

The motion carried.

Alderman Walter made a motion to come out of executive session and go into regular session. Alderman Reynolds seconded it and roll call was taken:

Alderman Denkler	Yea	Alderman Schuchmann	Yea
Alderman Reynolds	Yea	Alderman Walter	Yea

The motion carried.

Adjournment

Alderman Schuchmann made a motion to adjourn. Alderman Reynolds seconded it and the meeting adjourned at 8:30 p.m.

Approved _____

Attested _____