

**City of Wright City
Board of Aldermen Meeting Minutes
Thursday, March 10, 2016**

Signed in Attendance: John O'Connor, Joe Grunwaldt, Tim Schmidt of the Warren County Record, Denise Kellar, Norman Krutzman, Thresesa Kless, Jacqueline LeClair, Kellie Barnett, Scott Schroeder, Harry Kishpaugh, and Lisa Sherman, Kenny Robinett of Wright City Lion's Club, John O'Connor of the Wright City Planning & Zoning Commission.

City Official Attendance: Mayor Heiliger, Alderman Schuchmann, Alderman Rowden, Alderman Bruce, and Alderman Toothman were present.

Staff and Others Present: City Clerk Christine Martin, Treasurer Karen Girondo, City Attorney Paul Rost, Police Chief Matt Eskew, Pastor Joe Purl, Superintendent Larry Janish, and Park Director Curt Kehoe.

Mayor Heiliger called the meeting to order at 6:30 pm

Roll Call

City Clerk Christine Martin called roll with Mayor Heiliger, Aldermen Schuchmann, Rowden, Toothman, and Bruce present. The City Clerk reported the Mayor and four (4) Board Members present.

Pledge of Allegiance

Harry Kishpaugh led everyone in the Pledge of Allegiance

Approval of Minutes

Minutes from Board Meeting of February 25, 2016 – Alderman Toothman made a motion to approve minutes of the February 25, 2016, Board Meeting. Alderman Bruce seconded it and the motion unanimously carried.

Approval of Financial Reports – None

Responses to previous comments/concerns – None

Open meeting to public comments/concerns – Mr. Norman Krutzman, resident of Gettysburg Commons, was present and asked questions regarding the recently passed ordinance pertaining to ditches on private property.

Public Hearing – None

Recommendations from Planning & Zoning – None

Old Business

AGAPE – Ms. Michelle Bernth, Executive Director of AGAPE, was present and gave an update of the recent move of the AGAPE Food Pantry to Warrenton, Missouri. There

were several people in attendance that had concerns with the services of AGAPE, namely Lisa Sherman, Manager of the Brookview Apartments and Denise Kellar of 150 Brookview Drive. Ms. Bernth asked to be contacted regarding getting help with the transportation issues.

UB Payment Agreement Request – Account #400179006 – Alderman Toothman made a motion to approve the payment agreement request. Alderman Bruce seconded it and the motion unanimously carried.

New Business

Awards – Mayor Heiliger presented an Appreciation Award to Pastor Joe Purl for everything he has done for the Community and thanked him for the love he expresses to the City and its residents.

Bids – Zero Turn Mower – Superintendent Larry Janish discussed the bids received for a zero-turn mower. The bids received were from Mordt Tractor for a diesel Kubota for \$11,856.91, The Equipment Company for a diesel LAZE Z-DS Series mower for \$13,999.00, and from Sidenstricker a gas John Deere Z-TRAK mower for \$8,700.00 and a diesel John Deere Z997R mower for \$15,400.00. Superintendent Larry Janish recommended purchasing the diesel mower from Mordt Tractor for \$11,856.91. Alderman Toothman made a motion to approve the purchase of the mower for \$11,856.91 from Mordt Tractor. Alderman Rowden seconded it and the motion unanimously carried.

Bids – Chemicals – Superintendent Larry Janish discussed the bids received for Chemicals from TITAN and Pinnacle, the only two (2) bids received out of four (4) requested. Superintendent Larry Janish recommended purchasing the Bio Blocks (\$3,575), the Liquid Weed Killer (\$908) and the Enzymes (\$937.50) from TITAN and to purchase the Granular Weed Control (\$312) from Pinnacle Solutions. Alderman Rowden made a motion to follow Larry Janish's recommendations. Alderman Toothman seconded it and the motion unanimously carried.

Vacation Carryover – Police department – Police Chief Eskew made a request to allow Lt. Tim Matthews to carry over his 32 hours of vacation. Alderman Rowden made a motion to approve the carryover of vacation for 30 days. Alderman Bruce seconded it and the motion unanimously carried.

UB Balance Adjustment Report – February – Alderman Toothman made a motion to approve the Adjustment Report for February. Alderman Bruce seconded it and the motion unanimously carried.

Payment Agreement Status Report – Alderman Toothman made a motion to accept the report. Alderman Rowden seconded it and the motion unanimously carried.

Bids for Ball Equipment – Curt stated Johnny Mac's was the lowest price on the Equipment Bids and All About Signs was the lowest on the Uniform Bids and he recommended going with those two companies. Alderman Rowden made a motion to follow Curt Kehoe's recommendations for the equipment and uniform purchase. Alderman Schuchmann seconded it and the motion unanimously carried.

Adjustment Request – Account #100190000 – Alderman Schuchmann made a motion to approve the Adjustment Request for Account #100190000. Alderman Rowden seconded it and the motion unanimously carried.

Adjustment Request – Account #201502100 – Alderman Schuchmann made a motion to approve the Adjustment Request for Account #201502100. Alderman Rowden seconded it and the motion unanimously carried.

Wilson Waste – Request to change days – City Clerk Christine Martin explained the request to the Board for Wilson Waste requesting to change the Tuesday pickup day to Thursday starting April 14th and for the City to notify the customers. Alderman Rowden made a motion to approve changing the days that trash is picked in Ward 1 to Thursdays and for Wilson Waste to notify the customers of the change. Alderman Toothman seconded the motion. Aldermen Toothman and Rowden voted yes, and Aldermen Bruce and Schuchmann voted no. Mayor Heiliger broke the tie in favor of the motion. The motion carried.

Ordinance/Resolutions

Resolution #08-16 – A RESOLUTION AMENDING THE PERSONNEL POLICY OF THE CITY OF WRIGHT CITY, MISSOURI. Alderman Rowden made a motion to approve Resolution #08-16 by title. Alderman Toothman seconded it and the motion unanimously carried. Roll was taken with the following vote:

Alderman Schuchmann	Yea	Alderman Bruce	Yea
Alderman Toothman	Yea	Alderman Rowden	Yea

The Resolution having the majority vote of the members present was adopted. Said Resolution was thereupon presented to the Mayor and President of the Board for their signatures and approval and then duly signed and becomes Resolution #08-16 of the City of Wright City, Missouri.

Reports

Park – Park Director Curt Kehoe was present and presented his report to the Board. He stated they have now registered 350 kids and have 29 ball teams. T-Ball Games will be played on Saturday mornings at 9:30 am and 10:45 am. They have sponsors for all of the teams.

Curt said he has talked with a lady interested in starting up Dance Classes again.

Easter Egg Hunt - The Easter Bunny will arrive at Diekroeger Park at 1:30 pm Saturday March 19th and the Easter Egg Hunt will start at 2:00 pm. The High School students stuffed and delivered over 7,000 stuffed eggs to the Park for the Easter Egg Hunt. The Police Department will be there to do the Fingerprint ID's for the kids.

Public Works – Superintendent Larry Janish was present to report to the Board.

Well Abandonment – Larry Janish discussed the abandonment of Well #1 and DNR's report on well abandonment regulations. He stated there are some grants available for the process. DNR must be notified by June of this year on whether the City will abandon the well this year or postpone it.

Lift Station Generators – They are getting prices for lift station generators and for a possible maintenance program.

Want Ad – Larry stated he is placing an ad in the paper for another employee for his department.

Condemnation Proceedings – Larry discussed the proceedings on the burned house at 306 Elm and the house on Westwoods Road. He stated that the owners of the house on Elm had until March 15th to comply. Alderman Schuchmann asked that 306 Elm Street be discussed at the next meeting. Larry Janish stated that Bob Barclay recommended restarting the process for the Westwoods Road property. Alderman Schuchmann agreed that the process be restarted for the Westwoods Road property.

Welcome Sign – Larry Janish presented a photo of a welcome sign as an example to use for the City's proposed sign. He stated he talked to the State and they want to know the size, type of material, and where the sign will be located before he meets with the City. Alderman Schuchmann stated the example would be a reasonable sign to install. Larry said he plans to meet with State late next week if anyone else would also like to attend the meeting. Alderman Schuchmann said he would be interested in also meeting with State.

Training – Larry Janish discussed a one-day training that Kyle and Kenny will be attending at no cost to the City as they will be using DNR Vouchers.

Police – Police Chief Matthews reported to the Board and said they had 576 calls for service, with 25 incident reports since the last meeting. Some reports included domestic assault 2nd degree, possession of controlled substance, resisting an arrest, traffic arrest, fugitive arrests, and an attempted suicide. They also assisted with the manhunt that took place in New Florence and worked with the Schools for a lock down.

Police Vehicles – Chief Eskew stated the surplus vehicles are ready to be sold on GoveDeal.com and they will get with Karen Girondo regarding setting up an account.

ITI – They merged over to ITI, but the data conversion is not complete yet.

City Hall – City Clerk Christine Martin reported to the Board. No new Business Licenses were issued.

Renewals – Out of 107 Business License Renewals, 90 renewals were issued and three (3) additional applications were pending.

Conditional Use – James Scott to display and sell Portable Buildings at 312 Warren Avenue, Lewis Carriers for a Tractor & Trailer Sales/Repair Facility at 221 W. Service Road North, which were postponed to the next Planning & Zoning Meeting on March 21st. Fireworks Fanatics for a Fireworks Stand at 277 E. Service Road North is scheduled for the March 21st Planning & Zoning Meeting.

Cemetery – There was an Urn Burial for Robert Bierer and for Helen Lawson prepared by the Public Works Department, and there was a regular burial for Helen Lawson. The Urn for August Obenhaus Jr. will be buried Saturday by the Public Works Department. A few cemetery lots were sold.

Treasurer/Economic Development – Treasurer Karen Girondo reported to the Board and stated the Auditors were here the week of February 29th and everything went well. Fixed Assets were completed and balanced and given to the Auditors.

Brochure – Karen stated she has worked on the brochure and asked for changes so that she could complete the brochure in order that it can be copied and mailed by the end of next week. The brochure will be put in an invitation size envelope.

Business Breakfast – Karen said invitations were on the desk and asked if everyone could RSVP. There will be no cost for the breakfast since the three banks in town are sponsoring the breakfast.

Easements – Karen stated she did not have time to work on easements, but will work on it after vacation. She will leave a list with Christine for the ones that haven't been contacted and will touch base with the State to make sure the Federal laws for obtaining easements has not changed.

Review/Approval of Bills – Alderman Rowden made a motion to approve the Bills. Alderman Bruce seconded it and the motion unanimously carried.

Final Questions – Harry Kispagh discussed the food Pantry report from AGAPE . He stated there is a movement in Wright City to have a food pantry and there are several businesses that would support a food pantry.

Norman Krutzman discussed a road being blocked in Gettysburg Commons while work was being done and also the traffic situation at Abel's and McDonalds on the North Service Road.

Mayor Heiliger discussed the upcoming Bond Issue and the Blue & Gold Scholarship Fundraiser coming up on April 2nd.

Vote to go to Closed Session - Executive Session - Alderman Schuchmann made a motion to come out of regular session and go into an executive session to discuss business for the purpose of dealing with matters relating to one or more of the following; Legal actions, causes of action, litigation or privileged communications between the City's representatives and its attorney (610.021(1)); leasing, purchasing, or sale of real-estate (610.021(2)); hiring, firing, disciplining or promoting employees (610.021(3)). Alderman Rowden seconded it and roll call was taken:

Alderman Schuchmann	Yea	Alderman Toothman	Yea
Alderman Bruce	Yea	Alderman Rowden	Yea

The motion carried.

Alderman Schuchmann made a motion to come out of executive session and go into regular session. Alderman Rowden seconded it and roll call was taken:

Alderman Schuchmann	Yea	Alderman Toothman	Yea
Alderman Bruce	Yea	Alderman Rowden	Yea

The motion carried.

Adjournment – Alderman Schuchmann made a motion to adjourn the meeting at 9:10 pm. Alderman Rowden seconded it and the motion unanimously carried.

Approved _____

Attested _____