

City of Wright City  
Board of Aldermen Meeting  
February 23, 2012, 6:30 pm

**Signed in Attendance:** Gina Allen (Tim Schmidt was present, but did not sign in)

**City Official attendance:** Mayor Heiliger, Alderman Schuchmann, Alderman Black, Alderman Toothman, and Alderman Reynolds were present.

**Staff and Others:** Superintendent Larry Janish, City Clerk Christine Martin, Treasurer/Economic Developer Karen Girono, Police Officer Jim Hepperman, Parks Director Curt Kehoe, and City Attorney Paul Rost were present.

**Roll Call**

City Clerk Christine Martin called roll with Mayor Heiliger, Aldermen Schuchmann, Black, Toothman, and Reynolds present. The City Clerk reported the Mayor and four (4) Aldermen present.

Mayor Heiliger called the meeting to order at 6:30 pm.

**Pledge of Allegiance**

Karen Girono led everyone in the Pledge of Allegiance.

**Approval of Minutes**

**Board Meeting of January 26, 2012** – Alderman Toothman made a motion to approve the Board Meeting Minutes of January 26, 2012. Alderman Reynolds seconded it and the motion unanimously carried.

**Board Meeting of February 9, 2012** - Alderman Schuchmann made a motion to approve the Board Meeting Minutes of February 9, 2012, with a typographical correction on page 4. Alderman Toothman seconded it and the motion unanimously carried.

**Responses to previous comments/concerns** – None

**Open meeting to public comments/concerns** – Gina Allen asked about the new business, the White Rabbit and if they had to come back to the Board for approval. Mayor Heiliger said they complied with everything the City required.

**Public Hearing** - None

**Recommendations from Planning & Zoning** – None

**Old Business**

**MoDOT Toll Road** – Alderman Schuchmann stated the meeting he attended was an informational meeting that was held at Warrenton High School.

**Review of code changes to Chapter 220 Dogs and Cats** – The Board asked that this item be put on the Workshop Agenda.

### **New Business**

**Proclamation** – Mayor Heiliger read a Proclamation in honor of Officer Craig Finnegan, who lost his life on February 18, 2012. Officer Craig E. Finnegan was with the City for more than 12 years. Mayor Heiliger proclaimed Friday, February 24, 2012, as a day of morning in Memory of Officer Craig E. Finnegan.

**2009 Code Adoption** - Alderman Schuchmann said he has been working on the amendment to the code and said the City is proceeding with it. Alderman Schuchmann thanked City Attorney Paul Rost for working with him on some of the amendments.

**Proposals for Asbestos Abatement** – Karen Girondo said there were three proposals received for the asbestos abatement. She said there must be a Certified Air-emissions Inspector on site at all times during the abatement process with the contractor. She said two of the proposals, GEI and Midwest does not provide an inspector to be on site. US Environmental does have their own personnel for OSHA Air Monitoring Samples and they will then send them to a third-party lab to be tested for a clearance. Karen said we need to see if that is acceptable to DNR. The cost is about \$350 per day for an inspector and it is estimated it will take about five (5) days. Karen said she has applied for the Demolition Permits with DNR and they have received notification. The City can't do anything until we have a contractor and that contractor must notify the State and then wait for 10 days after the State is notified. Alderman Schuchmann made a motion to table this to the next Board Meeting in order to be able to do more research. Alderman Toothman seconded it and the motion unanimously carried.

**Utilities Payment Agreement Request – Account #201506702** - Alderman Toothman made a motion to accept the payment agreement request of \$25 every two weeks in addition to their regular monthly payment. Alderman Schuchmann seconded it and the motion unanimously carried.

**Hiring of Part-time Seasonal Staff & Umpires for Parks** – Parks Director Curt Kehoe provided the Board with a list of names of umpires to be hired. Curt said he has already had other towns recruit his umpires because we have the lowest paid umpires. Alderman Schuchmann made a motion to approve hiring the list of umpires for the pay of \$20 per game. Alderman Reynolds seconded it and the motion unanimously carried.

**Hiring of Full-time Utility Worker** – Superintendent Larry Janish said Mike Colbert will be leaving next week. Larry Janish recommended hiring applicant Kyle Justice and said he had worked for him during the summer for five (5) years. He will be required to obtain a water distribution and sewer license. Alderman Toothman made a motion to take it to closed session. Alderman Black seconded it and the motion unanimously carried.

**Bids on Baseball Equipment and Uniforms** – Curt provided a list of equipment and bids on them with the highlighted area being the lowest bid. He said they are up to 28 teams and with about 300 kids. There are only two teams at this time without sponsors. Alderman Schuchmann made a motion to approve the low bid on the Baseball Equipment and Uniforms. Alderman Reynolds seconded it and the motion unanimously carried.

**Payment Agreement Status** – Alderman Schuchmann made a motion that the customer for Account #300089003 be contacted by 8:30 am and be notified that his bill must be caught up by 3:00 pm on Friday, February 24<sup>th</sup>, or his water will be shut off. Alderman Reynolds seconded it and the motion unanimously carried.

**Southern Water Line Project Phase 5 – Railroad Crossing** – Economic Developer Karen Gironde said everyone should have the letter from AECOM to Matt Jaspering of Lewis-Bade along with an agreement from the Railroad. She said it will take an ordinance for the Mayor to sign it. The permit from the Norfolk Southern Railway Company will be \$11,200 and \$2100 payable to AECOM to cover the administrative, engineering and agreement preparation fee. Karen said we will have to have them as additional insured by our Insurance Company which will be an additional fee of around \$200. Karen said the City used to pay \$1,000 per year to the Railroad. The permits are needed from DNR before the City can go out for bid for construction. Superintendent Larry Janish said he recommended putting the bore in place first.

Alderman Schuchmann made a motion to prepare the ordinance for the next meeting and to have the City Attorney review the contract. Alderman Reynolds seconded it and the motion unanimously carried.

### **ORDINANCE/RESOLUTIONS**

**REVIEW OF PROPOSED ORDINANCE** – Amending Chapter 455 Subdivision and Land Development, Section 455.010 General Provisions – Fees. Alderman Schuchmann said he was okay with the proposed ordinance.

**Bill #04-12 was presented to the Board.** Bill #04-12 was read for the first time by title. AN ORDINANCE AMENDING SECTION 218.010 GENERAL PROVISIONS AND SECTION 218.030 PERMITS AND SALES, COMMON FIREWORKS (CLASS C), OF CHAPTER 218 FIREWORKS, TITLE II PUBLIC HEALTH, SAFETY AND WELFARE OF THE MUNICIPAL CODE OF THE CITY OF WRIGHT CITY, MISSOURI. Alderman Schuchmann made a motion to read Bill #04-12 a second time by title. Alderman Toothman seconded it and the motion unanimously carried. After the second reading, Alderman Schuchmann moved that Bill #04-12 be placed upon final passage. Alderman Reynolds seconded it and the motion unanimously carried. Mayor Heiliger then put the question “Shall Bill #04-12 be passed and become an ordinance?” Roll call was taken with the following vote:

Alderman Schuchmann	Yea	Alderman Toothman	Yea
Alderman Black	Yea	Alderman Reynolds	Yea

The Bill having the majority vote of the members present was adopted. Said Bill was thereupon presented to the Mayor and President of the Board for their signatures and approval. It was then duly signed and becomes Ordinance #747 of the City of Wright City, Missouri.

### **Reports**

**Parks** – Curt Kehoe gave report to the Board. He discussed the amount of teams and kids and that we are a part of Chevy Baseball Program sponsored by the Gastorf Chevrolet Dealer. We will have the raffle tickets again to sell and they will be sending bat bags and ball buckets. There is also a free clinic in Chesterfield for the kids. Hunter Safety Classes had a full class with over thirty (30) people

registered for it. Parents Prom attendance was down from what they expected. He said he feels it will eventually take off. Tiny Tots Class is doing well with six regular kids. The Adult Dance is the first Saturday on March 3rd. Mystery Murder Dinner is coming up on March 9th and the theme is “Did Humpty Dumpty fall or was he pushed off the wall”. The next Winter Market will be on Thursday March 15<sup>th</sup> from 10 am to 1:00 pm. The next events will be the Kids Easter Egg Hunt on March 31<sup>st</sup> and the Adult Easter Egg Hunt will then be held afterwards.

**Public Works** - Superintendent Larry Janish said they have been hauling rock to the WWTF for around the one mix cell. We are still having some problems with the blowers for the WWTF. They do not start up right away. They are working on finishing the Huster Project by rebuilding two (2) manholes.

**Building Official** - Larry Janish stated the City has two new Home Permits paid for and two permit applications for new homes, not paid for. They had five (5) Miscellaneous Permits which were for a two (2) fence permits, an ADA Ramp and two (2) deck permits. There have been six (6) Occupancy Inspections with two (2) of them being commercial. Several Violation Notices were sent out. Alderman Schuchmann asked Larry Janish to check on the “Deaf Child Sign”.

**Police Department** – Police Chief Doug Saulters was not present but left information on his report. City Clerk Christine Martin stated the Police Department had 523 calls in the last two weeks and 30 of them had incident reports written on them.

**City Hall** – City Clerk Christine Martin discussed Business Licenses with the Board and said there are still 19 pending unissued licenses. She discussed the new pending licenses for the City and said she is holding all licenses until the Fire Department also releases them. City Clerk Christine Martin said she attended a City Clerk’s Luncheon on February 16<sup>th</sup> where the speaker was Attorney John A. Young and he spoke on record retention and discussed email retention and the need for an email retention policy.

**Treasurer/Economic Development Reports** – Treasurer Karen Girondo said the Auditor Angela Dorn was here on Monday, February 13<sup>th</sup> and did the prep work and will be back on Monday, February 27 for three to four days. She said can’t close out 2011 due to waiting on the County’s Taxes.

She spoke with DNR and has the City Demolition Permit approved by the State pending hiring a certified abatement contractor.

**Review/Approval of Bills** - Alderman Reynolds made a motion to approve the bills. Alderman Toothman seconded it and the motion unanimously carried

**Final Questions** – Gina Allen asked about the Officer that passed. Alderman Schuchmann answered questions about the Fireworks Ordinance that was passed.

**Vote to go to Executive Session** - Alderman Schuchmann made a motion to come out of regular session and go into an executive session to discuss business relating to Legal, Real Estate and Personnel, as allowed pursuant to the exception of the provisions of Section 610.021(1)(2)(3) RSMo. Alderman Reynolds seconded it and roll call was taken

Alderman Black      Yea  
Alderman Reynolds    Yea

Alderman Schuchmann      Yea  
Alderman Toothman          Yea

The motion carried.

Alderman Schuchmann made a motion to come out of executive session and go into regular session. Alderman Reynolds seconded it and roll call was taken:

Alderman Black      Yea  
Alderman Reynolds   Yea

Alderman Schuchmann      Yea  
Alderman Toothman      Yea

The motion carried.

Mayor Heiliger made a recommendation to hire Kyle Justice as full-time Public Works Utility Worker at the pay rate of \$12.00 per hour. Alderman Schuchmann made a motion to hire Kyle Justice as full-time Public Works Utility Worker at the pay rate of \$12.00 per hour based on Mayor Heiliger's recommendation. Alderman Toothman seconded it and roll call was taken:

Alderman Black      Yea  
Alderman Reynolds   Yea

Alderman Schuchmann      Yea  
Alderman Toothman      Yea

The motion carried.

**Adjournment** - Alderman Schuchmann made a motion to adjourn the meeting at 7:55 pm. Alderman Reynolds seconded it and the motion unanimously carried.

Approved \_\_\_\_\_

Attested \_\_\_\_\_