

**City of Wright City  
Board of Aldermen Meeting Minutes  
Thursday, January 22, 2015**

**Signed in Attendance:** Terry Schulte, Scott Schroeder, Lisa Pezold, Jim Scott, and Tim Schmidt of Warren County Record. Peggy Sherman was also present at the meeting but did not sign in.

**City Official Attendance:** Mayor Heiliger, Alderman Schuchmann, Alderman Toothman, Alderman Bruce and Alderman Rowden were present.

**Staff and Others Present:** City Clerk Christine Martin, Treasurer Karen Girondo, City Attorney Paul Rost, Police Chief Matthew Eskew, Park Director Curt Kehoe, City Superintendent Larry Janish, Officer Jim Hepperman, and Pastor Joe Purl.

Mayor Heiliger called the meeting to order at 6:30 pm

**Roll Call**

City Clerk Christine Martin called roll with Mayor Heiliger, Aldermen Schuchmann, Rowden, Bruce and Toothman present. The City Clerk reported the Mayor and four (4) Board Members present.

**Pledge of Allegiance**

Alderman Bruce led everyone in the Pledge of Allegiance

**Approval of Minutes**

**Minutes from Board Meeting of January 8, 2015** - Alderman Schuchmann made a motion to approve the minutes from the Board of Aldermen Meeting of January 8, 2015. Alderman Rowden seconded it and the motion unanimously carried.

**Approval of Financial Reports – None**

Alderman Schuchmann made a motion to suspend the Agenda and move to Item 10a. Recognition Award for Wright City High School – Cross Country Track Team and then return to the Agenda as published. Alderman Rowden seconded it and the motion unanimously carried.

**Old Business**

**Recognition Award – Wright City High School – Cross Country Track Team** – Mayor Heiliger presented a Recognition Award to the Wright City R-II High School's Cross Country Track Team, their Coaches Sue Wright and Glen Balven for an excellent season and also

acknowledged the outstanding accomplishments of Luke Bruning, Jynna Fritz, and Erin Tomschin for qualifying for State Meet with Luke Bruning medaling at the meet.

### **Responses to previous comments/concerns – None**

**Open Meeting to public comments/concerns –** Peggy Sherman discussed the proposed rate increase and stated she was not opposed to it. Peggy Sherman said she did not think the City should depend just on the Wright City Residents and Businesses to pay for upgrades. She also discussed delinquent water bills and people getting away with not paying their bills. She did applaud the residents and businesses that have taken pride in their property. Peggy Sherman also requested that she have brighter street lights on her street.

**Public Hearing – Proposed Water and Sewer Rate Increase –** Mayor Heiliger opened the Public Hearing. Mr. Scott Schroeder asked if the increase for water and sewer will be used solely for the purpose of utility upgrades and maintenance to those systems. Alderman Schuchmann stated they were strictly water and sewer dollars. Alderman Schuchmann explained the upgrades that have been done to the water and sewer systems. He stated the City is focusing on upgrading lines on the north side of Interstate 70 this year. He explained there are tighter requirements from DNR and the EPA regarding sewer and the possibility of having to go to a mechanical sewer system in the future. Mayor Heiliger closed the Public Hearing.

**Recommendations from Planning & Zoning – Request from “A Walk Down Memory Lane Antiques” to extend the Flea Market to Sundays from just Saturdays.** Mr. Scott was present and said they did fairly well last year, but there was interest in having it on Sundays. Alderman Rowden made a motion to accept the recommendations from Planning & Zoning to approve the extension of the Flea Market to Sundays. Alderman Toothman seconded it and the motion unanimously carried.

### **Old Business**

**Delinquent Sewer Account – Kenny Mechlin –** Alderman Schuchmann stated he had asked City Clerk Christine Martin to prepare a full report of the account for review. Mr. Mechlin claimed he spent about \$85,000 in utility costs, but after totaling the report, it was more like \$45,000 with some of it being penalties. He stated that Karen and Christine also researched and located the sewer easements related to the property that had been discussed. Alderman Schuchmann made a motion to send a letter to Mr. Mechlin stating he is behind on the account and he has until the first of February to pay or the City will disconnect the sewer service. Alderman Bruce seconded it and the motion unanimously carried.

### **New Business**

**Street Lighting – Highway ‘H’ –** Superintendent Larry Janish explained that it is very dark in the area of Highway ‘H’ and the South Service Road and a light is needed. Larry presented a price of \$1,621.68 from Ameren for installing a new light. Alderman Schuchmann made a motion to proceed with the installation of a new street light at the corner of Highway ‘H’ and the South Service Road. Alderman Toothman seconded it and the motion unanimously carried.

**Contract Change for Robert Barclay Enterprises** – City Clerk Christine Martin explained the change to the contract removing “Brickkicker Inspection Services” and leaving “Robert Barclay Enterprises, Inc.” She stated there was a resolution on the Agenda to amend the contract.

**General Code Annual Update** – City Clerk Christine Martin asked the Board to approve the annual Update that will cost between \$1565 and \$1800. Treasurer Karen Girondo confirmed there was enough in the Budget for the update. Alderman Schuchmann made a motion to approve the codification. Alderman Rowden seconded it and the motion unanimously carried.

**TAP Project** – Treasurer Karen Girondo stated she met with Robert Manzke last week on the project. She stated City Attorney Paul Rost reviewed the contract and there is an ordinance on the Agenda for the Mayor to sign the contract. She stated an engineer for the project still needed to be picked from the list of Prequalified Engineers she forwarded to the Board. Karen explained the project time line and said it would be good to have right-of-way work done by October and the design and contract ready for next summer. She said she would like to push to have it completed this summer before the kids return to school. The Board discussed proceeding with picking an engineer from the list. Alderman Toothman made a motion to select “M” Engineering (a/k/a Cochran Engineering) as the sidewalk project engineer. Alderman Schuchmann seconded it and the motion unanimously carried.

**Request for Utilities Payment Agreement – Account 400190004** – Alderman Schuchmann made a motion to approve the payment agreement. Alderman Toothman seconded it and the motion unanimously carried.

**Payment Agreement Status Report** – Alderman Schuchmann made a motion to approve the Payment Agreement Status Report. Alderman Toothman seconded it and the motion unanimously carried.

**Request for Adjustment – Account 205011001** – Alderman Schuchmann made a motion to approve the Adjustment and to leave it up to the customer on whether they want a refund or a credit. Alderman Rowden seconded it and the motion unanimously carried.

**Financing of Police Cars and Cameras** – Treasurer Karen Girondo stated Police Chief Matthew Eskew got a copy of the Ford lease and forwarded it to the City Attorney Paul Rost. Treasurer Karen Girondo explained the financing quote from FMB for a promissory note from FMB against the existing CD, which will be 3 percent rate over the CD. A four-year note is proposed. Chief Eskew stated a “Letter of Intent” was given to the Ford Dealer. He said it will be 10 to 12 weeks before the cars are delivered to the dealership and cameras will take about four to six weeks for delivery. Karen asked the Board about financing the cars and cameras all together. Alderman Schuchmann made a motion to proceed with a Promissory Note with FMB Bank for purchase of the cars and cameras. Alderman Rowden seconded it and the motion unanimously carried.

**Police Department Part-time Officers Pay** – Chief Eskew stated he did some research to determine if and how much of an increase he could give his part-time officers. He asked the Board to approve an increase from \$11.75 to \$12.50 per hour, effective immediately. Mayor Heiliger recommended increasing the part-time officer pay from \$11.75 to \$12.50 per hour,

effective immediately. Alderman Schuchmann made a motion to accept the Mayor's recommendation to increase the part-time officer pay from \$11.75 to \$12.50 per hour, effective immediately. Alderman Toothman seconded it and the motion unanimously carried.

**Public Works Training Request** – Superintendent Larry Janish asked the Board to approve training for Nathan Rohr to attend a Management and Supervision Class for the cost of \$499 for a three-day class. The class will also go over planning daily workloads and legal and financial aspects. Alderman Schuchmann made a motion to approve the training request for Nathan Rohr. Alderman Rowden seconded it and the motion unanimously carried.

**Ordinance/Resolutions**

**Bill #03-15 Ordinance** – An Ordinance was read by title. AN ORDINANCE AUTHORIZING EXECUTION OF AN AGREEMENT WITH MISSOURI HIGHWAY AND TRANSPORTATION COMMISSION TRANSPORTATION ALTERNATIVES FUNDS PROGRAM TAP – 9900 (384). Alderman Rowden made a motion to read Bill #03-15 a second time by title. Alderman Toothman seconded it and the motion unanimously carried. After the second reading, Alderman Rowden moved that Bill #03-15 be placed upon final passage. Alderman Toothman seconded it and the motion unanimously carried. Mayor Heiliger then put the question “Shall Bill #03-15 be passed and become an Ordinance?” Roll was taken with the following vote:

Alderman Schuchmann	Yea	Alderman Bruce	Yea
Alderman Toothman	Yea	Alderman Rowden	Yea

The Bill having the majority vote of the members present was adopted. Said Bill was thereupon presented to the Mayor and President of the Board for their signatures and approval and then duly signed and becomes Ordinance #841 of the City of Wright City, Missouri.

**Bill #04-15 Ordinance** – An Ordinance was read by title. AN ORDINANCE AMENDING PARAGRAPHS 'A' AND 'B' OF SECTION 700.320 OF CHAPTER 700 OF TITLE VII OF THE MUNICIPAL CODE OF THE CITY OF WRIGHT CITY, MISSOURI, RELATING TO WATER RATES. Alderman Schuchmann made a motion to read Bill #04-15 a second time by title. Alderman Bruce seconded it and the motion unanimously carried. After the second reading, Alderman Schuchmann moved that Bill #04-15 be placed upon final passage. Alderman Rowden seconded it and the motion unanimously carried. Mayor Heiliger then put the question “Shall Bill #04-15 be passed and become an Ordinance?” Roll was taken with the following vote:

Alderman Schuchmann	Yea	Alderman Bruce	Yea
Alderman Toothman	Yea	Alderman Rowden	Yea

The Bill having the majority vote of the members present was adopted. Said Bill was thereupon presented to the Mayor and President of the Board for their signatures and approval and then duly signed and becomes Ordinance #842 of the City of Wright City, Missouri.

**Bill #05-15 Ordinance** – An Ordinance was read by title. AN ORDINANCE AMENDING PARAGRAPHS 'C' AND 'D' OF SECTION 715.040 OF CHAPTER 715 OF TITLE VII OF THE MUNICIPAL CODE OF THE CITY OF WRIGHT CITY, MISSOURI, RELATING TO USER RATE STRUCTURE. Alderman Toothman made a motion to read Bill #05-15 a second time by title. Alderman Bruce seconded it and the motion unanimously carried. After the second reading, Alderman

Toothman moved that Bill #05-15 be placed upon final passage. Alderman Schuchmann seconded it and the motion unanimously carried. Mayor Heiliger then put the question “Shall Bill #05-15 be passed and become an Ordinance?” Roll was taken with the following vote:

Alderman Schuchmann	Yea	Alderman Bruce	Yea
Alderman Toothman	Yea	Alderman Rowden	Yea

The Bill having the majority vote of the members present was adopted. Said Bill was thereupon presented to the Mayor and President of the Board for their signatures and approval and then duly signed and becomes Ordinance #843 of the City of Wright City, Missouri.

**Resolution #06-15** - A RESOLUTION AMENDING THE CONTRACT FOR INSPECTION SERVICES FOR THE CITY OF WRIGHT CITY, MISSOURI. Alderman Schuchmann made a motion to approve Resolution #06-15 by title. Alderman Rowden seconded it and the motion unanimously carried. Roll was taken with the following vote:

Alderman Schuchmann	Yea	Alderman Bruce	Yea
Alderman Toothman	Yea	Alderman Rowden	Yea

The Resolution having the majority vote of the members present was adopted. Said Resolution was thereupon presented to the Mayor and City Clerk for their signatures and approval and then duly signed and becomes Resolution #06-15 of the City of Wright City, Missouri.

### **Reports**

**Park** – Park Director Curt Kehoe was present and reported to the Board. He stated the Baseball Registration is going well with over 140 kids signed up. They have whole teams from the west coming to play that will account for at least another 50 kids. The Youth Baseball Program is again part of the Chevy Baseball Program through Gastorf.

The new chain and seats will be in this weekend for the Diekroeger Park playground equipment. He is checking into a few things for the new playground and has a commitment from DirecTV to help install the playground equipment. Their employees would help by digging and pouring the footings.

A proposal will be going out for bid for the new playground equipment, and they plan to scrap the old equipment and use the cash towards the new playground equipment.

They will hold the “Teddy Bear Tea Party” for the kids in the “Wil Heiliger” Activity Building on February 7<sup>th</sup> from 10 am to 11:30 am.

Hunter Safety Course will be held on Saturday, February 14<sup>th</sup> and the Bow Hunter Safety Course will be held on February 21<sup>st</sup>.

Peggy Sherman asked what playground equipment was going to be replaced. She commented on the condition of the railroad ties at Diekroeger Park and also the condition of the front of the concession stand at Ruge Park. Alderman Schuchmann stated they will take a look at the items she mentioned.

**Public Works** – Superintendent Larry Janish reported to the Board.

Wastewater – Larry Janish said they have been gathering information for the Sewer Study for the engineers on sewer maps and lift station pumps, etc.

Water Meters – They have been working on water meters to be repaired.

Tree Trimming – They have been trimming and clearing trees on Roelker Road.

Bids – The bids for a Sewer Jetting Machine were sent out and should be in before the next Board Meeting to be reviewed.

Concrete – They will be working on the concrete slabs at Dollar General when the weather permits. Larry Janish discussed the Industrial Park on South First Street and said they will have to mill the asphalt off of it before resurfacing it. Alderman Schuchmann asked about a Spring Lakes water leak. Larry stated, regarding the report of water running down the road, they called for locates and then they didn't find the water running anymore.

**Building Official** – No Report was submitted.

**Police** – Police Chief Eskew was present and reported to the Board and said they had 508 calls for service, with 26 incident reports since the last meeting. Some reports included fugitive arrests, stealing, fighting another person, driving while intoxicated, possession of dangerous drugs, domestic assaults, missing person, and sexual assault.

He said extra patrols are being made as Warren County Sheriff's Department and the Warrenton Police Department have been dealing with several stolen vehicles. He said our officers have been on high alert and checking businesses and residences looking for anything of a suspicious nature.

Cross-Training - Next week Lieutenant Matthews will be guest instructor at the Wright City Fire Department on how to preserve evidence and safety of firefighters when they encounter a meth lab.

Chief Eskew stated he had something for closed session concerning legal.

**City Hall** – City Clerk Christine Martin reported to the Board.

Licenses – There were no new Business Licenses issued

Licenses Pending – The applicant for Fireworks Fanatics for Storage Containers at 277 E. Service Road N. was in today for applications for Inspection and Business License. He called later to withdraw that use, but will be applying for the Temporary Fireworks Stand.

Business License Renewals are coming in daily with 62 licenses issued and six (6) licenses pending tax information. The only Conditional Use Permit pending is Thomas Foster for a home office that was postponed to the February 17<sup>th</sup> P&Z Meeting.

The Emergency Plan has been updated with the facility layout from Curt for Ruge Park.

**Treasurer/Economic Development** – Treasurer Karen Girondo was present and reported to the Board. Karen said Financials for December were not ready due to County's figures not being in. She talked to the new Warren County Treasurer this week and he was going to have it mailed by yesterday or today. The six Month Financial Statement is due to be published by the end of January, but if she doesn't get the County's figures she will miss getting it published on the 29<sup>th</sup> and can't issue any checks until it is published, which should be done for the next issue of February 5<sup>th</sup>. Karen said there will be no payroll or other bills due within that time period. The Auditor's will be at City Hall on the afternoon of January 26<sup>th</sup> to do preliminary work and for the full audit starting Monday, March 2<sup>nd</sup>.

Karen discussed her and Larry meeting with Kuhlmann Design and their sewer specialist. They asked about contacting the engineering firms that did the subdivision layouts for getting sewer plans on CAD. She stated that Denise was calling some of the engineering firms to see if they can provide it, and some of the firms will be able to.

Karen stated she has all of the Chapter 100 Tax Pilots/Grants done with checks being printed and sent on Friday.

Economic Development – Karen said she had a person in inquiring about Wright Stop and the ZX Station and they picked up the necessary applications for occupancy inspections and business licenses. EDC is working on a couple of Wright City project sites. She attended a

meeting last week about the Warren County Scenic Regional Library and we should have a new Library in Wright City in three to four years. She stated it will also be a gathering place as well as a library.

Annexing Roads - Karen said the Commissioners wanted the City to send out a survey to residents/property owners along the roads and asked if a returned postcard should go out. Alderman Schuchmann said he agreed on the postcard going out.

**Review/Approval of Bills** – Alderman Schuchmann made a motion to approve the Bills. Alderman Bruce seconded it and the motion unanimously carried.

**Final Questions** – Mayor Heiliger thanked Peggy Sherman and Scott Schroeder for coming to the Board Meeting with their input on the proposed rates. Alderman Schuchmann stated the City is working very hard on collections for water accounts and takes it very serious.

**Vote to go to Executive Session** - Alderman Schuchmann made a motion to come out of regular session and go into an executive session to discuss business for the purpose of dealing with matters relating to one or more of the following; Legal actions, causes of action, litigation or privileged communications between the City’s representatives and its attorney (610.021(1)). Alderman Bruce seconded it and roll call was taken:

Alderman Schuchmann	Yea	Alderman Toothman	Yea
Alderman Bruce	Yea	Alderman Rowden	Yea

The motion carried.

Alderman Schuchmann made a motion to come out of executive session and go into regular session. Alderman Toothman seconded it and roll call was taken:

Alderman Schuchmann	Yea	Alderman Toothman	Yea	Al-
derman Bruce	Yea	Alderman Rowden	Yea	

The motion carried.

**Adjournment** – Alderman Schuchmann made the motion to adjourn the meeting at 8:05 pm. Alderman Bruce seconded it and the motion unanimously carried.

Approved \_\_\_\_\_

Attested \_\_\_\_\_