

**City of Wright City
Board of Aldermen Meeting
Thursday, January 12, 2017
203 Veterans Memorial Parkway**

Mayor David Heiliger called the meeting to order in the Board of Aldermen chambers of the City Hall, 203 Veterans Memorial Parkway, Wright City, Missouri, at 6:30 p.m.

Roll Call

City Clerk Karen Girondo called the roll with Mayor David Heiliger, Alderman James Toothman, Alderman Thomas Dixon, Alderman John O'Connor and Alderman Dan Rowden present.

City staff present was City Clerk Karen Girondo, City Superintendent Larry Janish, Chief Matt Eskew, Park Director Curt Kehoe, and Officer Hepperman.

Others present were Tim Schowe and David Van Leer with Cochran, Kerry and Cheryl Lambright and Adam Rollins of the Warren County Record, Jim Sharp, Warren County COAD and Joe Grunwaldt.

Pledge of Allegiance

Alderman John O'Conner led the Pledge of Allegiance.

Approval of Minutes/Financial Reports

Alderman Rowden made a motion to postpone the available of the December 29th minutes since they are not available. Alderman O'Conner seconded and the vote was 4-0. There are no financial reports to approve.

Responses to Previous Comments/Concerns - None

Open Meeting to Public Comments/Concerns-None

Public Hearing

None

Recommendations from Planning and Zoning Commission

None

Old Business

UB Request for Sewer Adjustment Account #203020001 – Alderman Toothman made the motion to adjust the sewer on Account #203020001. Tom Dixon seconded the motion and the vote was 4-0.

UB Request for Review of High Bill Account #100183001 – Alderman Rowden made the motion to deny the request for adjustment to Account #100183001 due to the meter was correct. Tom Dixon seconded the motion and the vote was 4-0.

UB Payment Agreement Request Account #201506703 – Alderman Toothman made the motion to accept the payment agreement for Account #201506703. Alderman Rowden seconded the motion and the vote was 4-0.

Library Site Plan – Larry Janish told the Board that Kuhlman Design group had reviewed the site plan for the Library and sent Cochran a set of comments which Cochran had reviewed and corrected. There was some discussion with Tim Schowe and David VanLeer of Cochran concerning the additional flow to the east but it was stated that only about 1/2 inch of change would happen with the storm water. Alderman Rowden made the motion to accept the site plan for Scenic Regional Library on Wildcat Drive. Tom Dixon seconded the motion and the vote was 4-0.

Wright City Municipal Project Status Report – No update at this time.

New Business

Jim Sharp, Warren County COAD - Mr. Sharp was present to give the Board an overview of what the Warren County COAD (Community Organizations Active in a Disaster). He told the Board that COAD manages and coordinates resources during a disaster and after and would provide the names of these resources to the City for their residents. With the forecast for the ice storm the next two days, COAD will be busy if needed.

RFQ Municipal Judge – The Board discussed advertising for RFQ for Municipal Judge and reviewed the previous RFQs that had been used and instructed the City Attorney to review them and put together an RFQ that covers all the new requirements for Municipal Judges.

Training Request Utilities – Larry Janish asked if Luis Camarena could attend water certification training in O’Fallon, MO with the approximate cost being \$625.00. Alderman Rowden made the motion to approve the training request. Alderman O’Conner seconded the motion and the vote was 4-0.

Utility Bill Adjust Request #500240001 – It was determined that none of the water went into the sewer since the water pipe broke between the building and the meter. Alderman Toothman made the motion to adjust the sewer bill per requested. Alderman Dixon seconded the motion and the vote was 4-1.

Sewer Proposal – It was stated that the Board needed to approve submitting the RFP on the sewer system. Alderman Toothman made the motion to have the RFP on the sewer system submitted to the two parties that are interest. Alderman Rowden seconded the motion and the vote was 4-1.

Water Line to Building A, 300 East First Street South – The Board was given an email from Robert Fitzgerald concerning the City not being able to shut off the water to Building A and that they have a leak in the building and need to fix it. Larry told the Board that he had been working on this but there are not any shutoff valves that will shut this building off. He stated there is a way for them to install a shutoff. The Board told Larry to work with Mr. Fitzgerald but the City would not install a shutoff valve.

UB Balance Adjustment Report for December – Alderman Dixon made the motion to accept the report. Alderman O’Conner seconded the motion and the vote was 4-1.

UB Payment Agreement Status Report – After some discussion Alderman Toothman made the motion to accept the report. Alderman Rowden seconded the motion and the vote was 4-0.

Ordinance/Resolutions

None

Reports

Parks – Park Director Curt Kehoe gave a report on upcoming events in the Park and it was that time again for baseball/softball signups.

Public Works – Superintendent Larry Janish went over his written report with the Board. The predicted ice storm was discussed.

Building Official – Written Report attached.

Police – Chief Eskew went over the Police Department numbers since the last meeting and reviewed his prep work for the ice storm.

City Hall/Treasurer – City Clerk Karen Girondo did not have a written report but asked the Board if the Agenda Notes were helpful which they said they were. Also she is working on the December financials and will start the six month financial report. She told the Board that she had talked with the Auditors and they will not be here until the last week of March instead of February giving more time to get ready for the audit.

Review/Approval of Bills – Alderman Rowden moved and Alderman Dixon seconded the motion to approve the bills in the amount of \$73,661.94. The motion was approved 4-0.

Final Questions - The Mayor stated with the ice storm warning, that he felt City Hall should be closed on Friday for the safety of their employees. Karen stated she would come in for a few hours in the morning since it should not be bad until late morning, that way if the Police or Street Department needs something she will be there. All Aldermen concurred with the Mayor on closing City Hall on Friday.

Vote to Enter Executive Session

Alderman Rowden moved and Alderman O'Connor seconded the motion to come out of regular session and enter executive session to discuss business for the purpose of dealing with matters related to one or more of the following:

pursuant to 610.021(1), RSMo. Roll was

taken with the following vote:

Alderman O'Connor	Yea	Alderman Toothman	Yea
Alderman Rowden	Yea	Alderman Dixon	Yea

The motion was approved 4-0.

Alderman Rowden moved and Alderman Dixon seconded the motion to come out of executive session and enter regular session. Roll was taken with the following vote:

Alderman O'Connor	Yea	Alderman Toothman	Yea
Alderman Rowden	Yea	Alderman Dixon	Yea

The motion was approved 4-0.

Adjournment

Alderman Rowden moved and Alderman Dixon seconded the motion to adjourn the meeting. The motion was approved 4-0.

Approved: _____

Attested: _____