

**City of Wright City
Board of Aldermen Meeting Minutes
Thursday, March 12, 2015**

Signed in Attendance: Ida Grogan, Ernie Swan, and Tim Schmidt of Warren County Record.

City Official Attendance: Mayor Heiliger, Alderman Schuchmann, Alderman Bruce and Alderman Rowden were present. Alderman Toothman was absent.

Staff and Others Present: City Clerk Christine Martin, Treasurer Karen Girondo, City Attorney Paul Rost, Lt. Tim Matthews, City Superintendent Larry Janish, Officer Jim Hepperman, and Pastor Joe Purl. Park Director Curt Kehoe was absent.

Mayor Heiliger called the meeting to order at 6:30 pm

Roll Call

City Clerk Christine Martin called roll with Mayor Heiliger, Aldermen Schuchmann, Rowden, Toothman, and Bruce present. The City Clerk reported the Mayor and four (4) Board Members present.

Pledge of Allegiance

Alderman Forrest Bruce led everyone in the Pledge of Allegiance

Approval of Minutes

Minutes from Board Meeting of February 26, 2015 - Alderman Schuchmann made a motion to approve the minutes from the Board of Aldermen Meeting of February 26, 2015. Alderman Bruce seconded it and the motion unanimously carried.

Approval of Financial Reports – None
Responses to previous comments/concerns – None

Open meeting to public comments/concerns – Ms. Ida Grogan of 30 Spring Hill Circle was present and discussed an erosion problem behind her house and her neighbor's house and was worried about damage to her foundation. Ms. Grogan showed pictures of the erosion damage to the Mayor and Board and asked for suggestions of what to do about it. Ms. Grogan said they were willing to help pay and do the labor to correct it, but would like consideration from the Board. Alderman Schuchmann thanked Ms. Grogan for bringing it to the Board and asked for some time to look into the situation.

Old Business

Road Surveys – Treasurer Karen Girondo stated there was no new information received on the road survey. She asked the Board how to proceed. Alderman Schuchmann made a

motion to withdraw the request to the County Commissioners to annex the roads. Alderman Toothmann seconded it and the motion unanimously carried. Karen stated she will draft a letter to the County Commission asking to withdraw the City's request to annex the roads.

Police Vehicle Maintenance Bids – Alderman Schuchmann made a motion to accept the bids as presented. Alderman Toothman seconded it and the motion unanimously carried.

Request for Utilities Payment Agreement – Account #200896003 – Mr. Ernie Swan, property owner, was present to discuss the water bill for Account #200896003. Mr. Swan said after talking to Robin and learning the bill period was from 12/31/14 to 1/31/2015, that it was the tenant's water bill. The balance of the unpaid bill is \$203.29. Alderman Schuchmann made a motion to disconnect the services due to non-payment of the utility bill. Alderman Rowden seconded it and the motion unanimously carried. Alderman Rowden said it seems like there must be a leak at the residence. Alderman Schuchmann informed Mr. Swan that it is a high bill and recommended that he check into the reason. Mr. Swan said he will investigate the high usage.

New Business

Deed – Lot W Falcons Crest – Treasurer Karen Girondo explained the situation that the sale of the property, where the lift station is located, was not caught by the title company. She stated that B&M Investments is deeding over the property to the City and that City Attorney Paul Rost has reviewed it.

Parks Department – Hiring of Part-time Employees – Parks Director Curt Kehoe was not present and City Clerk Christine Martin stated Curt provided a schedule of changes with pay scale to hire four (4) new umpires Michael Holmes, Logan Hart, Kyle Bruning, and Daniel Liddell, add Rob Redmond as umpire with the following umpire pay schedule: Rob Redmon to be paid \$25 per game, Michael Holmes \$25 per game, Dylan O'Neal to be changed from \$20 to \$25 per game, with Logan Hart, Kyle Bruning and Daniel Liddell to be paid \$20 per game. Mayor Heiliger made a recommendation from Curt's recommendation to hire from the new umpire list for Rob Redmon at \$25 per game, Michael Holmes at \$25 per game, Logan Hart, Kyle Bruning and Daniel Liddell at \$20 per game and change Dylan O'Neal from \$20 to \$25 per game per the submitted list. Alderman Schuchmann made a motion based on the Mayors recommendation to hire the umpires Rob Redmon at \$25 per game, Michael Holmes at \$25 per game, Logan Hart, Kyle Bruning and Daniel Liddell at \$20 per game and change Dylan O'Neal from \$20 to \$25 per game per the submitted list. Alderman Bruce seconded it and the motion unanimously carried.

Police Department – Vacation carryover – Lt. Matthews asked for a 90-day extension to carry over 32 hours of vacation that expired on February 19th. Alderman Schuchmann made a motion to approve the carryover. Alderman Rowden seconded it and the motion unanimously carried.

Utility Balance Adjustment Report - February – Alderman Rowden made a motion to accept the Balance Adjustment Report. Alderman Toothman seconded it and the motion unanimously carried.

Request for Sewer Adjustment – Account #500375001 – Alderman Schuchmann made a motion to deny the adjustment. Alderman Toothman seconded it and the motion unanimously carried. Alderman Schuchmann said he would consider a payment agreement if one was submitted.

Request for Utilities Payment Agreement – Account 400070003 – Alderman Toothman made a motion to approve the payment agreement. Alderman Schuchmann seconded it and the motion unanimously carried.

Request for Balance Adjustment – Account 201501206 – Treasurer Karen Girondo explained it was a duplicate billing. Alderman Schuchmann made a motion to approve the credit as requested. Alderman Bruce seconded it and the motion unanimously carried.

Payment Agreement Status Report – Alderman Toothman made a motion to accept the Payment Agreement Status Report. Alderman Schuchmann seconded it and the motion unanimously carried.

Police Department Website – Lt. Matthews discussed the new website by I-Built and stated they completed their trial period there was no contract involved, just a month-to-month. He stated with their problems with emails, the emails will be moved with the new website. Alderman Schuchmann asked Lt. Matthews if everyone was aware of the importance in maintaining emails and he stated they are all aware of the requirement. Alderman Schuchmann made a motion to approve the website going to I-Built. Alderman Rowden seconded it and the motion unanimously carried.

Park Department Hiring of Part-time Employee – Parks Director Curt Kehoe asked the Board for permission to rehire Robert Redmon (Gordon) as an Umpire and part-time Parks Employee at \$10.00 per hour. Mayor Heiliger made a recommendation to rehire Robert Redmon (Gordon) as an Umpire and part-time Parks Employee at the rate of \$10.00 per hour, effective immediately. Alderman Rowden made a motion based on the Mayor's recommendation to rehire Robert Redmon (Gordon) as an Umpire and part-time Parks Employee at the rate of \$10.00 per hour effective immediately. Alderman Bruce seconded it and the motion unanimously carried.

Police Department Training – Lt. Matthews asked for permission to attend the NRA Handgun and Shotgun Instructor Training at the cost of \$620 plus ammo that is held in the department's reserve. Alderman Rowden made a motion to approve the training request. Alderman Toothman seconded it and the motion unanimously carried.

Ordinance/Resolutions

Bill #09-15 Ordinance – An Ordinance was read by title. AN ORDINANCE AMENDING SECTION 110.380 "COURT COSTS" AND SECTION 215.365 "FAILURE TO APPEAR IN COURT" OF THE MUNICIPAL CODE OF THE MUNICIPAL CODE OF THE CITY OF WRIGHT CITY, MISSOURI. Alderman Rowden made a motion to read Bill #09-15 a second time by title. Alderman Toothman seconded it and the motion unanimously carried. After the second reading, Alderman Rowden moved that Bill #09-15 be placed upon final passage. Alderman Toothman seconded it and the motion unanimously carried. Mayor Heiliger then put the question "Shall Bill #09-15 be passed and become an Ordinance?" Roll was taken with the following vote:

Alderman Schuchmann	Yea	Alderman Bruce	Yea
Alderman Toothman	Yea	Alderman Rowden	Yea

The Bill having the majority vote of the members present was adopted. Said Bill was there-upon presented to the Mayor and President of the Board for their signatures and approval and then duly signed and becomes Ordinance #845 of the City of Wright City, Missouri.

Bill #10-15 Ordinance – An Ordinance was read by title. AN ORDINANCE ACCEPTING CERTAIN PROPERTY FROM B & M INVESTMENTS, CO., INC. CONTAINING A LIFT STATION AND CERTAIN OTHER PUBLIC IMPROVEMENTS. Alderman Toothman made a motion to read Bill #10-15 a second time by title. Alderman Bruce seconded it and the motion unanimously carried. After the second reading, Alderman Toothman moved that Bill #10-15 be placed upon final passage. Alderman Bruce seconded it and the motion unanimously carried. Mayor Heiliger then put the question “Shall Bill #10-15 be passed and become an Ordinance?” Roll was taken with the following vote:

Alderman Schuchmann	Yea	Alderman Bruce	Yea
Alderman Toothman	Yea	Alderman Rowden	Yea

The Bill having the majority vote of the members present was adopted. Said Bill was there-upon presented to the Mayor and President of the Board for their signatures and approval and then duly signed and becomes Ordinance #846 of the City of Wright City, Missouri.

Reports

Park – Park Director Curt Kehoe was absent.

Public Works – Superintendent Larry Janish reported to the Board.

Sewer Study – Larry Janish said they are working on manhole locations and marking them. He said a meeting was held last week and the engineering firm may be out in the next couple of weeks.

Generator Maintenance – Larry stated CK Power Products has proposed a yearly maintenance contract for maintenance service for all of the generators.

Spring Hill Circle – Larry said that he has met with Monte Cannon and Jeff McMullin regarding the property damage due to water. There is no problem with the property to the north taking the water onto their property. He said Monte Cannon wants to meet with the residents and the City. Alderman Schuchmann asked Larry to pull and get footage and prices on the 18 inch pipe that will be needed to possibly correct the problem.

Building Official – None

Police – Lt. Matthews was present and reported to the Board and said they had 454 calls for service, with 22 incident reports since the last meeting. Some reports included domestic assaults, drug arrests, distribution offenses, weapon offenses, and domestic assault with a weapon. Lt. Matthews discussed the Detective Bureau and their on-going investigations.

New Vehicles - He stated the new police cars should be at the dealer in a week or so and tentatively be in service mid-April. **K-9 Car** – The equipment out of the K-9 car will be transferred to one of the other vehicles.

Lt. Matthews thanked Superintendent Larry Janish for his two guys helping with installing cable for their access point. Lt. Matthews asked for closed session regarding personnel.

City Hall – City Clerk Christine Martin reported to the Board.

New Business Licenses Issued – “Our Hair Salon”

Licenses Pending – Fireworks Fanatics for Temporary Fireworks Sales is pending Board Approval for 277 E. Service Road North.

Business License Renewals are coming in daily with 92 licenses issued and two (2) licenses pending tax information. The Conditional Use Permits pending is Fireworks Fanatics Temporary Fireworks Sales scheduled for March 16th at the Planning Zoning Meeting.

Cemetery – There was one burial on March 6th, Teresa Pluchinski, and on March 9th, Mildred Hollenbeck. City Clerk Christine Martin stated she was still working on entering lot sales and burials into the Summit Cemetery Module.

Treasurer/Economic Development – Treasurer Karen Girondo was present and reported to the Board. She said February Financial Reports were not ready. The Auditors were at City Hall last week. She said there is a discrepancy with the sewer revenues and also a problem with her fix asset program. She stated that Summit has a Fix Asset Module and the cost is about \$2500, which is an option to look at. She thanked the Staff for their help with getting things needed for the audit.

Deed for Falcon’s Crest – Karen Girondo explained the situation with the deed and getting a call from Christy Bonstell of US Title informing her that the City does not own Lot W at Falcons Crest where the lift station and booster pump sets. It was missed when the property changed hands previously. There is an ordinance on the Agenda accepting the deed to Lot W of Falcons Crest.

Police Cars/Cameras Financing – Karen said the financing is in place and an ordinance will be on the next agenda.

Economic Development – Karen reminded everyone about the Business Breakfast on March 24th at 7:30 am. She also mentioned an invitation for Mittler Brothers “Open House” on April 8th from 2:00 to 6:00 pm.

Review/Approval of Bills – Alderman Schuchmann made a motion to approve the Bills. Alderman Bruce seconded it and the motion unanimously carried.

Final Questions – Pastor Purl announced they will have a Community Garden for people that want to plant vegetables and don’t have room to do it.

Vote to go to Executive Session - Alderman Schuchmann made a motion to come out of regular session and go into an executive session to discuss business for the purpose of dealing with matters relating to one or more of the following; Legal actions, causes of action, litigation or privileged communications between the City’s representatives and its attorney (610.021(1)); and hiring, firing, disciplining or promoting employees (610.021(3)). Alderman Rowden seconded it and roll call was taken:

Alderman Schuchmann	Yea	Alderman Toothman	Yea
Alderman Bruce	Yea	Alderman Rowden	Yea

The motion unanimously carried.

Alderman Schuchmann made a motion to come out of executive session and go into regular session. Alderman Bruce seconded it and roll call was taken:

Alderman Schuchmann	Yea	Alderman Toothman	Yea	Al-
derman Bruce	Yea	Alderman Rowden	Yea	

The motion carried.

Adjournment – Alderman Schuchmann made the motion to adjourn the meeting at 7:55 pm. Alderman Rowden seconded it and the motion unanimously carried.

Approved _____

Attested _____